



Goostrey Parish Council

The Village Hall

Goostrey

Cheshire

CW4 8PE

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 11th OCTOBER 2016 at 7.30pm IN THE VILLAGE HALL, LOUNGE

Present: Cllrs Godfrey(Chairman)(PG), Bennett (RB), Lenihan (GL),Macfarlane (IM), Morris (KM), O'Donoghue, (IO), Rathbone (TR) and Williams (EW)

In attendance: Cheshire East Cllr. A Kolker, Sharon Jones, Clerk to the Council and 6 residents

10.16.01 **Declarations of Interest** – None.

10.16.02 **Apologies for absence** – Apologies were received from Cllrs McCubbin & Craggs.

10.16.03 **Minutes:** To approve and sign the Minutes of the meeting of 13th September 2016.

Resolved: To approve the minutes of the meeting of 13th September 2016 as an accurate record of the meeting subject to the corrections.

10.12.04 **Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.

- The boundary report has been issued and there is little change for the Congleton area.
- HC community centre is finished.
- Highways – RE: Meeting with Simon Wallace – The Parish Council has still not received any communication from Simon Wallace despite being chased by AK and the Clerk. AK indicated SW had been on holiday and he would chase him again but in the meantime he would send the Clerk a mail from Simon Wallace indicating the actions he had taken after the meeting with the PC.
Action: AK to send mail from SW to the Clerk. Clerk to circulate to the members of the council.
- Approached by the school who are campaigning for a crossing. Still recruiting for a lollipop lady. AK has asked for the councils opinion. No time frame for PC to comment to AK.
- Sand Quarry- Rob Welch from Highways has pointed out that the south end of HC gets very congested and the junction of London, Chester and Station Roads is currently at capacity. HC PC wants to put a pedestrian crossing there but this would make it worse. Mitigation is required as traffic turning right at the junction blocks the road.

10.16.05 **Committee Matters:** To receive reports from Committee Meetings held since the last PC Meeting.

a. **Village Hall Management Committee on 25th September 2016** – The minutes of the meeting had been circulated to Councillors, there were no questions from Councillors.

b. **Finance Committee Meeting on 4th October 2016** - New Accounting System

- PG put forward a motion to approve the Finance Committee Recommendations (including those for the New Web Site and the new Finance System) included in the minutes of the Finance Meeting of 4th October which has been circulated to all councillors.

- Annual Audit Return Report

The Clerk read out the Arising Issues report from BDO regarding Internal Audit Procedures. (circulated to councillors before the meeting) and advised the Parish Council that as indicated in the Minutes of the Finance Meeting on 4th October, the Bank Reconciliation reports would be checked by a member of the Finance Committee each month.

Resolved: The Parish Council resolved to accept the minutes of the Finance Committee Meeting on 4th October and all the recommendations contained in the minutes.

- The Clerk asked the Parish Council to consider the approval of the following Financial Order to assist in the transition to the new accounting system, PAYE submissions and Workplace Pensions legislation.

“Payment of Staff Salaries should be made on the 5th of the month following the month in which the hours were worked”

Resolved: The Parish Council resolved to approve the Financial order for the Payment of Staff as proposed.

c. Amenities Committee Meeting on 10th October 2016

- GL provided a summary of the Amenities Meeting on 10th October 2016. Highlighting the need for the Parish Council to approve the Amenities Committees recommendation to set the price of the Senior Citizens Lunch at £6 per ticket for this year and to offer the Scouts a donation of £100 for helping with the washing up at the lunch on 27th November as listed in the Minutes of the meeting which had been circulated to all Councillors.

Resolved: The Parish Council resolved to accept the minutes of the Amenities Committee Meeting on 10th October and all the recommendations contained in the minutes.

10.16.06 Planning Matters – PG reported on the Planning Meeting on 11th October and the two meetings in August.

- **Declarations** – None
- **Apologies for Absence** – Received from Cllrs Craggs, McCubbin & Williams.
- **Applications**
 - **16/4747C** - 11, Willow Lane - Ground and first floor front and side extensions and roof works to dwelling. Comments are due by 20th October (see attached letter from resident). **Decision:** No objections
 - **16/4730C** - DAISY BANK, HERMITAGE LANE - Proposed replacement dwelling. Comments are due by 26th October. **Decision:** No objections
- **Sibelco Application - 16/4724W** - Rudheath Lodge Farm, KNUTSFORD ROAD - Silica sand extraction and associated development, Rudheath Lodge, Allstock and Cranage. Comments are due by 3rd November.

A Planning Committee sub group comprising DC, KM & IO has been set up to read the document in detail and to report their findings to the Planning Committee on Thursday 27th October at 7pm in the Main Hall. The final decision will lie with the Planning Committee.

Resolved: The Parish Council resolved to delegate the decision on what comments the PC should make on this application to the Planning Committee.

10.16.07 Financial Payments – to approve the schedule of payments for October 2016.

Resolved: The PC resolved to approve the payments in Schedule 10/16.

PG & KM signed the Payment Schedule.

10.16.08 Clerk's Report

Actions from the last Meeting

- The draft regulation 14 document had been sent to all Councillors for comments. KM is happy to receive comments from Councillors for another week. **Action:** KM to e-mail councillors with a deadline for comments.
- A resident mentioned that he has been informed was a meeting with Highways and the Police at Withington on Monday night (12th September), however, no-one else in Goostrey had heard about it. One resident from Goostrey attended. **Action:** Clerk to write to PCC regarding lack of notice for this meeting.
- Clerk to send the approved letter to Bluedot Festival Organisers
- Clerk to send a letter to Cllr Rachel Bailey in reply to her letter.

Correspondence

- Beverley Laniado Xmas Lights 14/09/2016
- Wendy.Sinfield@manairport.co.uk RE: Manchester Airport attending a Parish Council Meeting
- Martin Brown Weight Restriction in Village 15/09/2016
- EVANS, Thomas FW: SEA screening opinion - determination 16/09/2016
- Oliver Tate Goostrey Speed Data from SIDs 16/09/2016
- Police Crime Commissioner Draft Police & Crime Plan 2016 19/09/2016
- CEC Highways CEC Highways Enquiry Resolved - Enquiry 326393921/09/2016
- BROWN, David (Councillor) Cheshire East Highways - Engagement Events Invitation 22/09/2016
- Nicola Cole RE: Rudheath Lodge - Sibelco Planning Application for Mineral Development 22/09/2016
- Roger Dyke - Goostrey Footpath Group Meeting 19/9/16 – minutes 23/09/2016

- k. Sally Ball FW: Fire escape route at rear of Village Hall Mon 26/09
- l. David Johnson Fwd: 13/02468/FUL - Bloor Homes x 38 Houses - Allostock (CWAC) / Goostrey (CEC)... S106 Agreements & JBO Screening Materials... Wed 28/09
- m. STUBBS, Peter Goostrey Village Hall - 2015-16 Recharge Fri 30/09
- n. Confirmation of Receipt of Letter from GPC to Cllr Rachel Bailey
- o. Letter from resident regarding planning application for 11 Willow Lane (16/4747C)

10.16.09 Highways & Speedwatch: To report on the meeting with Highways on 3rd October 2016

PG summarised the main points from the meeting with Richard Cooper(RC) CE Highways on 3rd October.

- In villages, roads inspected 3 times a year and country roads twice a year.
- Crumbling edges and pot holes are of equal importance and should be reported. Depth of 50mm must be actioned. When reporting pot holes etc photographs will help CE Highways prioritise actions as they can see the severity of the problem.
- The bridge on Bridge Lane - , RC was concerned that the water on the road was a bad as it is. Whilst the road is shut for the BT works he thought they might be able to do something about the problem.
- RC will provide contacts for street lights and gully issues
- New signs had been ordered but not been put up yet RC will follow up.
- RC confirmed there is no issue renewing road markings, so long as they are not changed.
- By next meeting RC said that it is likely he will have been replaced by a new Local Highways Officer.

PG asked the members of the Council to consider the motion - Goostrey Parish Council opposes the introduction of yellow lines to prohibit parking in the Parish.

Resolved: *The Parish Council resolved to support the motion to oppose the introduction of yellow lines to prohibit parking in the Parish.*

10.1 6.10 Neighbourhood Plan: Finalising regulation 14 documentation, drop in session 5th November 10 – 1pm in the Village Hall Lounge.

TR commended Ken and Catherine Morris on their exceptional input into the Village Design Statement. Comments on the regulation 14 documentation ended on 11th October. TR said that e*Scape had done an excellent job.

The 6 week presubmission Public Consultation starts on Monday 17th October and there will be another Public Consultation at regulation 16, followed by a referendum.

KM mentioned that there were no site allocations in NP as Jodrell Bank will not make any commitment on sites until an application is made.

10.16.11 Youth Facility: To inform the PC of any key recent developments and to answer Councillors' questions.

- Report from Youth Centre Project Meeting – Cllr Bennett read the report circulated by Cllr Craggs.
- RB commented on air conditioning. RB has highlighted compliance with WREN's conditions, as they had recently taken a large proportion of a grant back which had been awarded to another project as the conditions had not been complied with. Notes from the meeting are in Appendix

10.16.12 Where should the Council focus its efforts?

PG highlighted that in line with the Parish Council's decision to build a better relationship with CEC, two very positive meetings have been held with CE Highways. To continue with this approach Cllr Craggs was actioned with organising a meeting with CE Planning. **Action:** DC to arrange a meeting with CE Planning.

10.16.13 Community Projects Requiring Capital Expenditure Working Party - To inform the PC of any key recent developments and to answer Councillors' questions.

The first meeting of the Working Party took place on 6th October. RB had been appointed Chairman of the working party and had circulated notes from the meeting. Notes are in Appendix..

10.16.14 Parish Council Newsletter - To agree items to be included, a copy deadline and issue date.

The following articles were agreed to be included in the Newsletter, copy date 18th October:

- Request for suggestions from residents for projects with capital expenditure
- Speedwatch Volunteers
- Seniors Lunch
- Lights turn on, Bogbean
- New Web site item

- NP article
- Boothbed Lane Play Area– Action: Clerk to ask D Johnson for an article.
- Plea for FOGS Volunteers – Action: Clerk to ask Chris Burgess for article and pictures

The Newsletter will be ready for distribution by 24th October

10.16.15 Minor Items & Items for the Next Agenda:

- **Manchester Airport Meeting** – Cllr Craggs had circulated a copy of the notes to all Councillors prior to the meeting. The notes are in the Appendix.

10.16.16 Date of Next Meeting: To confirm the date of the next Meeting – 8th November 2016.

10.16.17 Closure of Meeting: The meeting closed at 8.45pm.

Public Session

There were no comments or questions from members of the public attending the meeting.

These minutes will be submitted for approval at the next meeting. Until then they are draft minutes.

APPENDIX

Item 10.16.11 – Youth Facility Working Party - Notes from Youth Centre meeting 03.10.16

Planning

- Awaiting discharge of conditions

Build

- Steel frame up
- Roof to go on this week
- Roof lights position to be agreed
- Brick work continuing + floor slab
- Water tight by end of month
- Building regulations approval received
- Lift caused slight amendments
- Traffic lights required for works in road

Payments

- 1st valuation paid £31,650. Paid
- 2nd valuation now due Similar figure expected
- Contract figure not changed. Expected final sum £250,000. including extras.
- Pochins have a lift in stock to donate. To be checked for condition.
- Aircon needed upstairs 6 to 10k

Materials

- Cladding Mottled flame grey Marley eternity
- Flooring Vinyl downstairs, carpet up stairs.
- The division of the storage areas in eaves discussed

Item 10.16.13 Capital Projects Working Party - Notes from Capital Projects Working Party. First Meeting 6th October 2016.

Present: Councillors Bennett, Craggs, McCubbin, O'Donoghue and Rathbone.

1.1 Election of Chairman - Unanimous selection of Councillor Bennett

1.2 Objectives.- To compile a list of projects that will benefit the Community and last for a number of years for future consideration by the P.C.

1.3 The following is a list of project ideas put forward by members of the working party for further investigation and discussion.

- Refurbishment of the present Village Hall Kitchen including access to the hall.
- Refurbishment of the present stage electrical controls together with improvements to the curtains and access.
- Replacement of the Village signs.
- Additional playground equipment at Boothbed Lane.
- Consultation to establish ownership of the Bogbean .
- Additional land for a Cricket Pitch.
- Further support for the Youth Centre.
- Additional toilet facility at Boothbed Lane related to the bowling green.
- Means tested grants to provide off street parking

1.4 Agreed actions

Chairman: Cllr Peter Godfrey

Clerk: Sharon Jones

- a. item 1.3a IO'D to contact kitchen specialist to obtain advice on specification and costs.
- b. item 1.3b CM to contact theatre lighting specialist to obtain advice on specification and costs.
- c. item 1.3a RB to provide sketch to illustrate proposed new access from hall to kitchen.

1.5 Consultations.

After much discussion it was agreed that the community should have the opportunity to submit other ideas for consideration by the working party. The Working Party proposes to use a suitably worded article in the next Parish newsletter as a conduit for ideas.

1.6 Date of next meeting.

This will be called following the receipt of any ideas in response to the Newsletter article.

Item 10.16.15 Minor Items and Items for the Next Agenda – Notes from the Manchester Airport meeting 20.09.16 attended by Cllr Craggs

The airport is to undergo a transformation.

- T1 is to close
- T2 is to increase in size by 150%
- There will be a new international departure lounge
- 2 New security halls
- New 'fingers' system for parking the planes, to stop waiting for access to runway
- Will cater for passenger increase from 25mil to 30mil
- New car park and better drop off area
- New bold signage
- Hainan Airlines have started in June to fly to Beijing

Planning

- Amazon are increasing their building therefore the road system around the business park to be improved.

Traineeship

- MAG are introducing a new traineeship programme between Sept to Nov, creating 30 jobs for adults between 18-25.
- This also has a link with Amazon

Community projects

- There is a school competition to design a advertising campaign for Manchester Airport

MAG are running a Dragons Den competition for students to develop a Christmas present for family or friends for £5.00or less, by setting up a virtual business, designing a gift, working out how to manufacture it, purchase materials, sell and market