



# Goostrey Parish Council

## AMENITIES COMMITTEE

MINUTES of the MEETING on TUESDAY 6<sup>th</sup> OCTOBER 2015

at 7.30pm IN THE PAVILION

**Present:** Cllrs Lenihan (GL)(Chairman), Craggs (DC), Godfrey (PG), McCubbin (CMcC), O'Donoghue (IO) and Williams (EW)

**In Attendance:** Sharon Jones - Clerk

1. **Declarations of Interest** – There were no declarations of interest.
2. **Apologies for Absence** – There were no absences.
3. **Minutes of the meeting of 28<sup>th</sup> July 2015**- The Minutes of the meeting on 28<sup>th</sup> July were approved.
4. **Matters arising from the minutes** – There were no matters arising.
5. **Village Maintenance – Benches, Grass Cutting, Weeding etc – including quote for the work to the trees on the Bogbean and Home Watch signs.**

**Benches** - GL reported that all the works to the benches had been completed by Mr Burgess and that there were no invoices outstanding for the work.

**Grass Cutting** – The Clerk reported that she had asked Mr Bloor to cut the grass on Shearbrook bank monthly, during the growing season even if it meant cutting the daffodils, to ensure the bank is kept tidy.

**Weeding** - Mr Bloor has recommended that some additional ground cover plants need to be planted on the bank at the front and he will put mulch in the gaps in an effort to keep the weeds down.

**Quote for work to Trees on the Bogbean** – The Clerk circulated the quote to councillors before the meeting. The councillors agreed to propose to the Parish Council that all the recommended works to the trees are carried out, in advance of 29<sup>th</sup> November 2015.

**Action:** Clerk to ask CEC if they will pay for the urgent tree work to be carried out. Clerk to ask the contractor to confirm when the works can be carried out.

**Home Watch Signs** – Members were unsure of the effectiveness of Home Watch Signs and asked for the Home Watch Co-ordinator to meet with them to discuss this matter further

**Action:** Clerk to invite the Home Watch Co-ordinator to present to the Parish Council the group's plans to raise awareness of the scheme in the village.

6. **Replacement of Christmas Tree Lights** - The new lights will be installed on 28<sup>th</sup> October. The cherry picker will arrive at 8.00am (boards to protect the grass have been requested). GL, CMcC, PG, DC and EW volunteered to help take down the old lights and put up the new lights. GL also put the names of two residents forward to assist on 28<sup>th</sup> October.
7. **Senior Citizen's Lunch – 22<sup>nd</sup> November 2015** – IO confirmed the arrangements. There will be 100 tickets for the meal, which will be 3 courses and will cost £5.00 per ticket. Tickets will be on sale at Mrs Kettles, The Trading Post, via the Parish Office and selected residents from 1<sup>st</sup> November, 2015 for residents aged 65 and over.

Councillors will set up the Hall from 9.00am and lunch guests will arrive at 12.30pm for 1pm.

IO has organised to collect the meal from the Yellow Broom and for waiting staff to serve the meal.

**Actions:**

1. Clerk to print tickets	6. Clerk to ask to borrow glasses from Pavilion.
2. Clerk to check how much table roll and cloths are left, also to source red/green/gold or patterned table cloths and napkins	7. IO to provide bottled water, tea, coffee and milk (costs to Clerk)
3. CMcC to check salt and pepper pots and fill	8. IO to ask Clerk to arrange to view School Kitchen IO to collect table decorations from Brownies.
4. Clerk to check crockery, jugs. EW can supply extra plates if needed.	9. Clerk to arrange for Caretaker to clean floor and set out tables (preferably the day before) and to clear after the lunch.
5. Clerk to ask scouts to provide 2 volunteers at 1pm to help wash up and 4 more at 2pm to wash up and tidy up.	

8. **Gazebo** - The Parish Council Gazebo purchased for the Jubilee Celebrations was damaged beyond repair on Rose Day. The committee decided that it will not be replaced. **Action:** Clerk to contact the Scouts to make them aware that the gazebo is no longer available for use.

**9. Correspondence received**

**Car Parking on Bank View** – A complaint had been received from a resident regarding cars parking to close to the junction of Bank View and Main Road. Unfortunately, there is no other solution for residents parking. **Action:** Clerk to write to complainant.

**Damage to the Box Hedge at Shearbrook Steps** – A resident reported that a Jewson lorry drove over the box hedge on Friday 28<sup>th</sup> August. The Clerk has contacted Jewsons insurers and will be providing them with a quote from J Bloor to supply and plant new box hedge plants.

**Diggers on the Grass at Shearbrook Steps** – The Clerk requested that the equipment was removed. The utility company removed them the next day, however there was some damage to the grass which will recover in time.

**Road Sweeping path from Shops to Southlands Road** – A resident has requested that the path is swept, the Clerk has chased this twice with CEC but it has not been done. **Action:** Clerk to chase once more.

**Dog Bins** - There has been an issue with the dog bin at the junction of Main Road and Boothbed Lane not being emptied. CMcC contacted CEC to request it was emptied and this has now been done. This has happened before but only during the holiday season.

10. **Any Other Business** –The Clerk informed the Committee that a Budget meeting would need to take place before the Finance Budget meeting on 24<sup>th</sup> November.

The Clerk also informed the Committee that in order to comply with the Transparency Code, all Draft Committee minutes should be published on the web site.

9. **Date of next meeting** – 16<sup>th</sup> November at 7.30pm in the Village Hall.