



# Goostrey Parish Council

## FINANCE COMMITTEE MEETING

**MINUTES of the MEETING on MONDAY 14<sup>th</sup> MAY 2018, at 2.00pm in the VILLAGE HALL COMMITTEE ROOM**

**Present:** Cllrs Bennett (RB), McCubbin (CMcC); O'Donoghue(IO) and Rathbone (TR)

**In Attendance:** S Jones, Clerk & P Godfrey

1. **Elect a Chairman** – Cllr O'Donoghue was re-elected Chairman
2. **Elect a Vice Chairman** – Cllr McCubbin was elected Vice-Chairman
3. **Declaration of Interests** – There were no declarations of Interest
4. **Apologies for absence** - Apologies for absence were received from Cllr Morris.
5. **Minutes of meeting of 9<sup>th</sup> April 2018** - The Minutes of the Meeting of 9<sup>th</sup> April were accepted as a true record of the Meeting.
6. **Staff Salaries/Wages**

**Increased Rates of Pay for Village Hall Staff** - IO proposed that the budgeted pay rise of 4.1% should be paid to the VH Cleaner and VH Caretaker from 1<sup>st</sup> April 2018. This would keep their pay above any increased national minimum wage for the current financial year.

***Resolved:** The Finance Committee resolved to recommend the pay increase as outlined above to the Parish Council at the June meeting.*

**Job Grading for Parish Clerk Role** – The Clerk left the room for this item.

Background – The Clerk's role is currently ungraded but the hourly rate is comparative with Grade SCP 19. Other Clerks in the area for similar sized councils are currently graded between SCP 23 and SCP 28. It is recommended that the Clerk's role be regraded to SCP 24 (salary to be increased to £11.643 per hour accordingly).

The Finance Committee agreed to this upgrade and agreed to review it again when the Clerk has obtained her Cilca qualification.

***Resolved:** The Finance Committee resolved to recommend the upgrade to the Clerk's role and accompanying increase of hourly rate for all hours worked from 1<sup>st</sup> April 2018, to the Parish Council at the June meeting.*

7. **Capital Projects** - At present the only projects outstanding are the refurbishment of the Bar Served and the stage lighting. The stage lighting project will not be progressed until a clear proposal for the needs of the relevant groups has been received. **Action:** Clerk to obtain a quote for replacing the tables and chairs in the main hall and the lounge tables. Pricing for the Bar Served replacement was also requested.

The Finance Committee agreed to recommend that an article should be included in the June Newsletter, the Parish Magazine and, inviting ideas for Capital projects.

- 8. Group Funding** - IO & CMcC raised the issue of support for the Scout Hut & Youth Facility. The Facility is being well used by youth organisations and the pre-school, however, there is still a large sum left on the loan. IO & CMcC proposed to the Finance Committee that as the Parish Council currently has nearly 2 year's precept in Reserves (not including the Capital Reserve) that the Parish Council could afford to help the Scouts pay off their loan on a matched funding basis, ie the Parish Council would pay the Scouts the same amount as they raise through donations and fundraising in the period to the end of March 2019 to a maximum of £25,000. This would enable the Scouts to run the facility going forward with no debt.

**Resolved:** The Finance Committee agreed to recommend to the Parish Council that it match funds the Scouts fund raising/donations till the end of March 2019 to a maximum of £25,000.

- 9. Minor Items and Items for the Next Agenda** – None.

- 10. Next meeting** – 26<sup>th</sup> June 2018

- 11. Close meeting** - The meeting closed at 3pm