



Goostrey Parish Council

**The Village Hall
Goostrey
Cheshire
CW4 8PE
01477 535825**

Thursday 17th October, 2019

Dear Councillor

You are hereby requested to attend

THE NEXT MEETING OF THE PARISH COUNCIL

WHICH WILL BE HELD ON

TUESDAY 22nd OCTOBER 2019 at 7.30pm IN THE VILLAGE HALL, LOUNGE

To be conducted in accordance with the Agenda below.

S Jones

Sharon Jones, Clerk to the Parish Council.

Residents are encouraged to attend & members of the Press are welcomed.

The Press and Public may not speak when the Council is in session unless invited to do so by the Chairman.

Public Forum 7.30 – 7.45pm. - Comments will be taken before the meeting commences, this is usually restricted to 15 minutes however, as Mr & Mrs Kershaw of Blackden Manor, will be attending the Public Forum to inform the Council of their plans for Blackden Manor, the Chairman may extend the Public Forum in order for all residents attending the session to make comments should they wish to do so.

AGENDA

- 10.19.1. **Declaration of Interests:** To receive and minute any Declarations of Interests.
2. **Apologies for absence:** To receive Apologies for unavoidable absence.
3. **Minutes:** To approve & sign the Minutes of the meeting of 24th September 2019.
4. **Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
5. **Committee Matters:** To receive reports from the Parish Council Committees:
 - **Finance Committee** – See the report in the pack covering items and motions
6. **Planning Matters:** To review the outcome of the Planning Meeting on 22nd October 2019.
7. **Financial Payments:** To approve payments in Schedule 10/19. Includes: Salaries & expenses.
8. **Clerk's Report – including Actions from the Last Meeting and Correspondence received** (See Appendix 10/19 item 10.19.8 Clerk's Report attached)
9. **Highways & Speedwatch** – To receive reports on any items of interest (reports included in pack)
 - Highways
 - Village Gates Project
 - SpeedWatch
10. **Police Matters:** To inform the PC of any key recent developments and to answer Councillors' questions. TR
11. **Joint Use Agreement** – To consider requesting a review of the Joint Use Agreement by CE Borough Council. The agreement lays out the terms and conditions of the use of the Village Hall. It has not been successfully reviewed since it was put in place in 1985. The concern is that the model for apportioning costs for maintenance is no longer in line with inflation and that this matter should be reviewed and brought up to date. Any review will also need to be agreed by CE Borough Council and the Village Hall and Playing Fields Foundation before going ahead.
12. **Environmental Working Party** – Report from PM
13. **Sibelco Community Liaison Meeting 16th October 2019** – Report from DR
14. **Parish Council Newsletter** - Clerk
15. **Minor Items & Items for the Next Agenda:** To take any points from Members and to note urgent items of interest.
16. **Date of Next Meeting:** To confirm the date of the next Meeting – 26th November 2019
17. **Closure of Meeting:** To formally close the Meeting.

NOTE: Councillors required to sign minutes, the schedule of payments and any cheques will need to see the Clerk at the end of the meeting.

APPENDIX 10/19.**ITEM 10.19.8. - CLERK'S REPORT****Actions from Last Meeting**

- a. **Bomish Lane** - CR commented that there was poor visibility on the sharp bend along Bomish Lane due to the trees and hedge not being cut back. **Action:** AK to photograph and send to CEC Highways.
- b. Cllr Roberts made his report from the Manchester Airport Meeting on 24th September (report in appendix) and raised the issue of publicising the Manchester Airport Survey which would close on 6th October. Action: DR to put a poster advertising the survey onto all public notice boards in the village.
- c. A resident asked about the weight limits on the roads in the Village. He had asked CEC but had been informed that they did not hold this information. Action: Clerk to contact a suitable person in CEC Highways and report back.

Correspondence

- a. Steve Shaw Council motion request re national community energy campaign (see Motion below)
- b. Resident FW: Information request (ref: 6150569) – Weight Limits
- c. CEC Highways [OFFICIAL] RE: Station Bridge Lights
- d. Cheshire Community Action Annual General Meeting 2019
- e. Parish OnlineReminder Licence Renewal
- f. Resident - Please find attached letter for Goostrey Parish Council's attention re Shearbrook
- g. Resident Defib in Phone Box – new pads required
- h. Resident - Re: Goostrey Probus – request for summary report from PC meeting or councillor to join Probus
- i. Resident Re: Speedwatch Session – Volunteers
- j. CEC [OFFICIAL] RE: Goostrey Village Hall Recharge for 2018/19
- k. Resident - RE: APPEAL - Planning Application 18/4980C - Land to the East of Hermitage Lane
- l. CEC Planning RE: 19/4458M 12, WOODLANDS DRIVE, GOOSTREY, CW4 8JH
- m. CEC [OFFICIAL] Joint Use Agreement
- n. KOLKER, Andrew (Councillor) Winter Gritting - Goostrey
- o. CEC Planning RE: APPEAL - Planning Application 18/4980C - Land to the East of Hermitage Lane
- p. CEC Planning - RE: 19/4326C the vicarage blackden lane
- q. Goostrey Scouts Re: User Group Meeting
- r. Resident Re: Goostrey Speedwatch 29/09/2019
- s. Liz Chesters Community meeting ~[OFFICIAL]~
- t. Manchester Airport-Councillor meetings September 2019
- u. CEC Street Cleansing Team Leader - Dog Bin – Booth Bed Lane
- v. CEC Facilities Management - [OFFICIAL] RE: Goostrey Community Hall - Window replacement project invoice total

National Community Energy Campaign**MOTION:** That Goostrey Parish Council

- (i) acknowledges the efforts that this council has made to reduce greenhouse gas emissions and promote renewable energy;
- (ii) recognises that councils can play a central role in creating sustainable communities, particularly through the provision of locally generated renewable electricity;
- (iii) further recognises
 - that very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so,
 - that making these financial costs proportionate to the scale of a renewable electricity supplier's operation would create significant opportunities for councils to be providers of locally generated renewable electricity directly to local people, businesses and organisations, and
 - that revenues received by councils that became local renewable electricity providers could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities;
- (iv) accordingly resolves to support the Local Electricity Bill, currently supported by a cross-party group of 115 MPs, and which, if made law, would make the setup and running costs of selling renewable electricity to local customers proportionate by establishing a Right to Local Supply; and
- (v) further resolves to
 - inform the local media of this decision,
 - write to local MPs, asking them to support the Bill, and
 - write to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage, Camden, London NW1 7NN or info@powerforpeople.org.uk) expressing its support.



Goostrey Parish Council

The Village Hall
Goostrey
Cheshire
CW4 8PE

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD

ON TUESDAY 24th SEPTEMBER 2019 at 7.30pm in the VILLAGE HALL, LOUNGE

Present: Cllrs Rathbone (TR)(Vice-Chairman), Beckham (NB), Morgan (PM), Roberts (DR), Ross (CR), Sulej (JS) and Williams (EW)

In attendance: Sharon Jones, Clerk to the Council, Cllr A Kolker, CEC and 6 residents

The meeting was chaired by Cllr Rathbone (Vice-Chairman) in the absence of the Chairman Cllr Morris.

- 09.19. 1. Declaration of Interests:** There were no interests declared.
- 2. Apologies for absence:** Apologies for absence were received from Cllrs Lord and Morris.
- 3. Minutes:** To approve & sign the Minutes of the meeting of 23rd July 2019.
Motion: To approve Minutes of the meeting of 23rd July 2019
Resolved: *The Minutes of the Meeting of the 23rd July 2019 were accepted as a true record of the meeting.*
- 4. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
Cllr Kolker reported on the following items:
- **Road Patching** - AK asked the council to nominate up to 5 locations for road patching. The locations nominated were, Hermitage Lane, Bomish Lane past Jodrell Bank, New Platt Lane, Bridge Lane and Dribble Bridge (Blackden Lane).
 - **Budget Consultation** – this is still open for comments.
 - **What can be done about climate change in CEC** – AK asked for any ideas and comments. EW suggested that solar panels should be compulsory for all new houses. Any more comments should be sent to AK directly.
 - **Bomish Lane** - CR commented that there was poor visibility on the sharp bend along Bomish Lane due to the trees and hedge not being cut back. **Action:** AK to photograph and send to CEC Highways.
- 5. Committee Matters:** To receive reports from the Parish Council Committees:
- **Amenities Meeting 10th September 2019**
 - **MOTION:** The Parish Council to approve all the resolutions in the Amenities Committee Meeting Minutes on 10th September 2019.
Resolved: *The Parish Council Resolved to accept the minutes of Amenities Committee Meeting Minutes of 10th September including all the resolutions recorded.*
 - **Village Hall Management Committee Meeting 17th September 2019**
 - Following the reconciliation of the Electricity invoices against the recharge invoice for 2018/19 the only outstanding issue to be resolved on this invoice is the Landlord and Tenant Maintenance. Therefore, the following motion is proposed.
MOTION: The VHC recommends the Parish Council makes a part payment of the Recharge Invoice for 2018/19 of £10,396.78. This is a reduction of £2,767.01 for Landlord and Tenant Maintenance from the total invoice of £13,163.79.
The sum of £10,396.78 is on the payment schedule for September 2019.

Resolved: The Parish Council resolved to approve the recommendation of the VHMC to make a part payment of the Recharge for 2018/19 of £10,396.78.

- o In relation to item 8d. in the Minutes of the VHMC on 17th September 2019

The free trial of Hallmaster is at an end and payment for the first year is now due.

MOTION: The VHMC recommends the Parish Council agrees to pay the annual fee of £187.00 No VAT, for the Hallmaster Booking System and Invoicing module.

The cost of £187.00 for the annual fee for the Hallmaster booking system and invoicing module has been added to the Payment Schedule for September 2019.

Resolved: The Parish Council resolved to approve the recommendation of the VHMC to pay the annual fee for the Hallmaster booking system and invoicing modules at a cost of £187.00.

6. **Planning Matters** To review the outcome of the Planning Meeting 2nd & 24th September 2019 at 7.00pm.

The Chairman made a report from the Planning Meetings on 2nd & 24th September 2019 (the minutes of the meeting are available on the web site).

7. **Financial Payments:** To approve payments in Schedules 08/19 & 09/19. Includes: Salaries & expenses.

- **Motion:** To approve 08/19 & 09/19 Schedule of payments.
- Chairman and Vice-Chairman (or any other councillor) to sign the 08/19 & 09/19 Schedule of Payments.

Resolved: The Parish Council resolved to approve the payments on the Payment Schedules for 08/19 and 09/19.

The payment schedule was signed by the Chairman and Vice-Chairman.

8. **Clerk's Report - Actions from Last Meeting**

- a. Station Bridge - AK to feed back that there have been a number of near misses on the bridge and to find out why this is not progressing.
- b. Clerk to write to Plus Dane Housing and thank them for the offer of the donation towards the cost and ask them to request residents use the parking at the rear of the bungalows wherever possible.
- c. **Work Place Pensions** – The Clerk will need to reassess all staff in regard of their eligibility for work place pensions. This will be carried out in September 2019.
- d. Clerk to put forward a draft policy for Filling Councillor Vacancies for approval at the September meeting – deferred until the October meeting.
- e. Training - Clerk to identify courses/briefing notes and publish for councillors and staff. In progress
- f. Communicationos - Clerk to arrange the first meeting of the working party. Completed.
- g. **Consider purchase of Tablets for use in Parish Council Meetings** –Clerk to put forward a proposal to be added to the agenda of the September meeting.
- h. **Bluedot Feedback** – Clerk to report lack of a road closed sign on Bomish Lane to Bluedot. Completed.
- i. Clerk to publicise advice for people going away and find out what advice the police give to residents in these circumstances (perhaps a Cheshire Police feed).

Correspondence – See Appendix 09/19

9. **Highways & Speedwatch:** To consider any Highways & SpeedWatch matters and to take any appropriate action.

Highways –

SpeedWatch -TR directed the members to the report in the document pack.

CEC Speed Indicator Device Policy – The Parish Council had received a copy of the Holmes Chapel response to the CEC regarding the proposed changes to the use of Speed Indicator devices. The Chairman had sent a personal response to CEC which argued against the proposed change in policy.

Resolved: The Parish Council agreed that it wished to resend the Chairman's Personal response to CEC as the official response of the Parish Council.

10. **Local Policing** – TR provided a brief overview of the CEC Brereton Rural and Dane Valley Parishes PCSO meeting on 2nd September 2019. He also indicated that PCSO Liz Chesters would be holding regular surgeries in the Village Hall for local residents from September onwards. Details available on <https://Goostrey.info> .

- 11. Councillor Vacancy** - Following the Town and Parish Council Elections in May 2019, only 9 councillors were elected to the Parish Council, leaving one councillor vacancy.
The Parish Council resolved to make a decision regarding the filling of this vacancy at the September 2019 Meeting.
The following motion was proposed by Cllr Colin Ross.
Motion: To propose the Parish Council co-opts Ian O'Donoghue to the vacant position of Councillor.
Resolved: *The Parish Council resolved to co-opt Ian O'Donoghue to the position of Councillor.*
Mr O'Donoghue will take up the position of councillor at the October Meeting
- 12. Proposal to Purchase Tablets for use in Parish Council Meetings** - Following the July Meeting, it is proposed that 2 Tablets are purchased.
Recommended Hardware:
Sumsung Tab A with 32 gb storage, 10.1 inch screen. This is an android device and can be purchased from John Lewis @ £199.00 each, 2 years accidental damage insurance can be purchased at £35 per device. It is also recommended a cover/stand is purchased at £20 per device.
Total cost £508 Including VAT
Resolved: *The Parish Council resolved to purchase two tablet pc's at a cost of £508 including VAT*
- 13. Communications Policy Working Group – Update** - Clerk
The working party met in July and agreed that social media accounts should be used by the Parish Council, these should be Twitter and Facebook initially with the option to add Instagram as this is used extensively by younger members of the community.
It was agreed that a draft policy would be created and reviewed by the working group with a view to putting it forward to the Parish Council in October/November 2019. The Policy must include guidelines and procedures in relation to the purpose of each medium, as well as appropriate use of social media and responsibility for the accounts.
- 14. Updated Health & Safety Policy – (Required for Connected Communities participation)**
The Clerk presented the updated policy for adoption by the Parish Council.
Resolved: *The Parish Council resolved to adopt the updated policy with immediate effect with the inclusion of clause A.*
- 15. LCAS Quality Award – Update**
The Clerk has reviewed the practices and documents required for this award and attached is a copy of an annotated copy of the requirements which indicates where we have existing documentation.
One of the major points is that we need to have in place a staff appraisal policy/procedure, which is currently being looked into by the Staff Committee.
The Clerk recommends that the Staff Committee creates a project plan to create the staff appraisal policy/procedure and reports back to the Council at the next meeting.
Action: The Clerk will produce a plan for completing the required documents for the LCAS award by the next Parish Council Meeting.
- 16. Minor Items & Items for the Next Agenda:** To take any points from Members and to note urgent items of interest;
- Cllr Roberts made his report from the Manchester Airport Meeting on 24th September (report in appendix) and raised the issue of publicising the Manchester Airport Survey which would close on 6th October. **Action:** DR to put a poster advertising the survey onto all public notice boards in the village.
 - Newsletter – The Clerk indicated that the next newsletter would go out at the end of October. Any articles would need to be provided by 18th October at the latest.
- 17. Date of Next Meeting:** To confirm the date of the next Meeting – 22nd October 2019.
- 18. PART TWO - MEMBERS OF THE PRESS AND PUBLIC ARE ASKED TO RETIRE.**
In accordance with the Public Bodies (Admission to Meetings) Act 1960, as extended by the Local Government Act of 1972, the press and public are excluded from the meeting for the discussion of the undermentioned items on the grounds that the publication of the matters would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.
- **Staff Matters**
Parish Council to consider a proposal for Janet Keates to take on the Cleaner's Role at the Village Hall in addition to being Supervisor.

Motion: To appoint Janet Keates to the position of Village Hall Cleaner in addition her existing role.

Resolved: *The Parish Council resolved to approve the appointment of Janet Keates to the Role of Village Hall Cleaner with immediate effect.*

- **Letters of Thanks**

Two residents had been put forward to receive letters of thanks from the Parish Council for their significant contributions to the Village and Village Life.

Resolved: *The Parish Council resolved to approve the sending of letters of thanks to the two nominated parties.*

19. Closure of the Meeting: The meeting closed at 21: 30

Public Forum

A resident asked about the weight limits on the roads in the Village. He had asked CEC but had been informed that they did not hold this information. **Action:** Clerk to contact a suitable person in CEC Highways and report back.

These minutes will be submitted for approval at the next meeting. Until then they are draft minutes.

APPENDIX 09/19

ITEM 09.19.08 CLERKS REPORT

Correspondence List

- a. VHPFF Re: Bowling Pavilion for Goostrey VHPFF
- b. slccccheshire.co.uk Fwd: Risk Assessment Training Session
- c. CEC [OFFICIAL] RE: Goostrey Village Hall Recharge for 2018/19
- d. Communities (East) [OFFICIAL] Town & Parish Conference - Wednesday 20 November @ 4.00p
- e. PPL PRS Ltd TheMusicLicence - Your Review Invoice
- f. JONES, Pete (Street Cleansing Team Leader) RE: Additional Dog Bin
- g. Lynx Electrical RE: Electrical Inspection Invoice
- h. Jodrell Side WI Re: tree planting
- i. PCSO Liz Chesters – Beat Report
- j. Communities (East) [OFFICIAL] Partnership Working With Communities Survey
- k. NetWise UK Public Sector Bodies Accessibility Regulations 2018
- l. Resident Re: Trees
- m. CEC Street Lighting RE: Speed Indicator Devices on Main Road, BoothBed Lane and Station Road
- n. Resident Goostrey Speedwatch
- o. Cranage PC RE: Sibelco Rudheath Lodge Neighbour Update
- p. Resident RE: Boothbed Lane Playing Field
- q. PKF Littlejohn Auditors - RE: Goostrey Parish Council CH0081 - Review of AGAR Part 3
- r. CEC Highways [OFFICIAL] RE: Traffic management. Goostrey railway bridge
- s. CEC Handover Window replacement 21/08/2019
- t. Manchester Airport RE: Invitation to Manchester Airport Town/Parish Council Meetings
- u. ChALC Training Session
- v. Ansa [OFFICIAL] RE: Additional Dog Bin
- w. ChALC Weekly Bulletin 16.08.19
- x. FOGS Fwd: Community Rail Awards 2019 | shortlist and photo & video competition
- y. Netwise UK Re: Google Ranking of Goostrey.info
- z. confirmation@tvlicensing.co.uk Your recent TV Licence declaration 09/08/2019
- aa. Zurich Insurance Making Risk Management Simple
- bb. Goostrey Scouts Re: Grant Application for Goostrey Scouts Wildlife Project
- cc. Planning Enforcement RE: FW: 18/00357E
- dd. ADF Asbestos Refurbishment Survey Report
- ee. Ansa [OFFICIAL] RE: Booth Bed Lane Playground Fence - safety issue - URGENT
- ff. Chalc Model Financial Regulation 2019
- gg. Communities (East) [OFFICIAL] Know your Numbers! URGENT REMINDER
- hh. Goostrey Rose Festival Re: Grant Application for Goostrey Rose Festival Committee
- ii. clerk@holmeschapelparishcouncil.gov.uk Cranage Village Hall
- jj. KOLKER, Andrew (Councillor) Dane Valley Ward Section 106 monies
- kk. Manchester Airport Survey

Chairman: Cllr Ken Morris

Parish Clerk: Sharon Jones

- ll. Resident – re Dog waste bin
- mm. Resident. Sign on Bomish Lane – Clerk to notify Highways.
- nn. Resident – Weight limits

ITEM 09.19.16 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

Report from the Manchester Airport Parish Council Liaison Meeting on 24th September 2019 – Cllr Roberts

This meeting was held at the Concorde Conference Centre on the 24th September 2019 and was attended by representatives from a number of local councils.

The opening presentation detailed areas/activities the Airport is involved with. These include community support eg events for the elderly, education programs & support, financial donations to local community trusts & cultural projects, environmental initiatives plus support for various educational areas including apprenticeships and plans for the Airports future.

The main presentation detailed a significant project which has just started to revise flight paths to and from Manchester Airport. The current flight paths were designed in the 1960s and Manchester Airport, together with all other airports in the UK, has been told by the Government to modernise its airspace. The main reason for revising the flight paths is to allow planes to fly closer together - this is possible as newer aircraft are fitted with very sophisticated navigation and positioning equipment like GPS satellite systems. The air space review will cover flights taking off or arriving at Manchester at altitudes of up to 7,000ft. The airport said it would consider whether to prioritise keeping changes to a minimum so as to avoid flying over new areas or start with a 'clean sheet' and design new routes that might reduce the effect of aircraft noise, cut emissions and make better use of modern technology, but fly over new areas as a result. Further information about the Future Airspace program at Manchester Airport can be found in the following link: [information pack here](#) .

The first phase is now underway; the Airport has defined a broad set of general design principles which encompass safety, environmental and operational criteria. These have been detailed in an on-line questionnaire which aims to get views from a variety of sources eg residents, businesses and specific groups/organisations eg Jodrell Bank. This first phase will essentially define what the various sources see as key points/issues and this will then be taken forward to a formal consultation process with the public, this is expected to start early 2021. Unfortunately, we only became aware of this questionnaire on the 20th September and then only because I'm a parish councillor. This short period began at the end of August and ends on the 6th of October and so by the time you read this it will be too late for you to have your say. In view of this, your parish council will be working hard to protect the airspace over our parish and make sure you're kept up to date with any developments in coming months.

ITEMS 10.19.05 - Report from the Finance Committee

The meeting of the Finance Committee on 10th October 2019 was abandoned as it was not quorate. As there are items of business which need to be transacted this month, these items are being passed to the Parish Council for consideration at the Meeting on 22nd October 2019.

Items for consideration

1. Financial Position vs Budget Report for the period from 1st April to 30th September 2019

MOTION: To approve the Financial Position vs Budget Report for the period from 1st April to 30th September 2019.

2. Draft Unaudited Accounts for the period from 1st April to 30th September 2019

MOTION: To approve the Unaudited Accounts for the period from 1st April to 30th September 2019.

3. Capital Projects to consider for recommendation to the Parish Council on 22nd October 2019

- **Bar Servery replacement Project** – The design is completed and approved by the VHMC, and two quotations have been received for the works to complete the project. The quotes are for £11,915.00 plus VAT and £12,267.00 plus VAT respectively. Additional costs are £450.00 (no VAT) for the bar servery design, £800.00 (No VAT) for the licence to carry out the works including landlords consent and £200.00 plus VAT to dispose of the asbestos pad on the sink unit. The suggested budget for the project is £15,000.00 plus VAT. An additional quote will be obtained before deciding on a contractor for the works.

MOTION: To approve a budget for the completion of the bar servery replacement of £15,000.00 plus VAT.

- **Upgrade Ceiling Lighting Panels in Main Hall to LED** – The quote for these works is £2,105.56 Plus VAT

MOTION: To approve the cost of £2,105.56 plus VAT for upgrading the ceiling lights in the main hall to LED panels. (Quote from John Potts Ltd as electrical contract supplier (attached))

- **Lounge, Kitchen and Hall – LED Spot lighting upgrade** - The additional mood lighting in the hall needs updating as the current spotlights no-longer function correctly. In addition in the Lounge and Kitchen only have LED panel lighting which is not conducive to social functions which leads to hirers bringing their own lights into the Village Hall which are not PAT tested and could lead to a fire breaking out, or hazards with trailing wires. (All quotes from John Potts Ltd as electrical contract supplier (attached))

The VHMC has proposed that a scheme of lighting to include:

- Kitchen – Under cabinet lighting and two dimmable soft white down lights above the sinks at a cost of £471.53 + VAT.
- Lounge - Six dimmable soft white down lights (3 along either side between the current panels) at a cost of £979.49 plus VAT
- Hall – 16 dimmable soft white spotlights (directional track lights) at a cost of £1,475.41 + VAT

MOTION: To approve the lighting upgrades to the Kitchen, Lounge and Hall as outlined at a cost of £2,926.43 plus VAT.

4. VHPFF Donation Request for New Bowling Pavilion – To consider making a donation.

The Chairman of the VHPFF has also asked that the Parish Council Specify the amount of the donation.

MOTION: To approve a decision in principle for the Parish Council to make a donation to the VHPFF as a contribution towards the build costs of the New Bowling Pavilion.

MOTION: To specify the amount of donation to the VHPFF towards the build costs of the New Bowling Pavilion.

5. Annual Audit 2018/19 – Notice of completion of the audit have been received from PKF Littlejohn the appointed Auditor. There was no report as the audit complied with current legislation criteria. The completion of audit notice has been posted on the website and the notice boards as specified by law.

MOTION: To accept the audit completion form for the Annual Audit 2018/19.

6. Budget 2020/21 Timetable - Clerk to arrange for the Amenities Committee and VHMC to hold budget meetings before middle of November 2019. The Finance Committee will then meet before the end of November to finalise the budget for the December PC Meeting where it must be approved for the precept to be submitted to CEC in January 2020.

GOOSTREY PARISH COUNCIL Budget vs Actuals Q2 2019/20

SUMMARY	Actual Q2 2019/20	Year 2019/20	% Budget
Total Income	£55,161.23	£64,823.00	85.10%
Projected Spend	£28,988.12	£64,823.00	44.72%
Excess over budget	£26,173.11	£0.00	

RECEIPTS	Actual Q2 2018/19	Actual Q2 2019/20	Budget 2019/20	% Budget
4405 Precept Payment	£44,012.00	£44,012.00	£44,012.00	100.00%
Village Hall Lettings	£11,226.80	£10,842.72	£19,000.00	57.07%
4006 Performing Rights Recharge	£71.39	£41.54	£261.00	15.92%
4450 Bank interest	£174.70	£255.93	£800.00	31.99%
4407 Lunch Ticket Sales	£0.00	£0.00	£750.00	0.00%
4475 Exceptional income	£0.00	£0.00	£0.00	0.00%
Pay Phone		£9.04		
TOTAL RECEIPTS	#REF!	£55,161.23	£64,823.00	85.10%

PAYMENTS				
3003 VAT payment/(refund)		-£1,156.16		
3005 PAYE account		£0.00		

Parish Council	Actual Q2 2018/19	Actual Q2 2019/20	Budget 2019/20	% Budget
Administration				
7601 Audit and accountancy	£750.00	£460.00	£1,000.00	46.00%
7901 Bank Charge	£0.00	£0.00	£25.00	0.00%
7510 Computer	£0.00	£0.00	£400.00	0.00%
7502 Telephone & Broadband	£235.45	£188.96	£450.00	41.99%
7602 Website	£499.00	£300.00	£350.00	85.71%
7504 Office supplies/printing/postage	£964.60	£94.35	£1,500.00	6.29%
8204 Insurance	£3.74	£0.00	£1,200.00	0.00%
7603 Legal & Professional Fees	£0.00	£84.00	£500.00	16.80%
7605 Subscriptions	£915.48	£725.00	£1,000.00	72.50%
7050 Councillors Expenses & General Expense	£0.00	£0.00	£300.00	0.00%
7512 Accounting system	£1,080.00	£0.00	£500.00	0.00%
7550 Parish Magazine	£250.00	£250.00	£250.00	100.00%
7580 General	£211.42	£0.00	£500.00	0.00%
TOTAL Administration	£4,909.69	£2,102.31	£7,975.00	26.36%
Donations/Grants				
7401 Goosfest	£500.00	£0.00		0.00%
7402 Roseday	£800.00	£0.00		0.00%
7403 FOGS	£0.00	£0.00		0.00%
7404 Goostrey Archive	£0.00	£0.00		0.00%
7405 Guides/Scouts	£400.00	£0.00		0.00%
7406 Homewatch	£0.00	£0.00		0.00%
7407 Friends of BB Lane PF	£0.00	£0.00		0.00%
7408 Other donations	£212.32	£2,257.00		0.00%
TOTAL Donations	£1,912.32	£2,257.00	£5,000.00	45.14%
Salary & Expenses				
7018 Clerk's Expenses	£31.93	£0.00	£100.00	0.00%
7000 Clerks Salary (65% at £11 per hour)	£4,796.82	£6,562.92	£9,000.00	72.92%
7006 Employers NIC for Clerk	£604.15	£382.84	£800.00	47.86%
7015 Training	£25.00	£175.00	£2,000.00	8.75%
TOTAL Salary & Expenses	£5,457.90	£7,120.76	£11,900.00	59.84%
TOTAL PARISH COUNCIL	£12,279.91	£11,480.07	£24,875.00	46.15%

Amenities	Actual Q2 2018/19	Actual Q2 2019/20	Budget 2019/20	% Budget
Maintenance - Village				
5000 Village maintenance - Grass Cutting	£296.99	£743.36	£2,000.00	37.17%
5010 Noticeboards & Benches Repairs	£0.00	£370.00	£1,727.00	21.42%
5001 Graveyard Maintenance	£196.32	£1,133.29	£3,000.00	37.78%
5003 Contribution re. School grounds	£1,824.96	£0.00	£250.00	0.00%
TOTAL Maintenance - Village	£2,318.27	£2,246.65	£6,977.00	32.20%
Parish Projects				
5760 Speedwatch	£5.98	£200.00	£1,400.00	14.29%
5750 Senior Citizens' Lunch	£0.00	£0.00	£1,750.00	0.00%
6202 Christmas Lights (BB & St Lukes)	£500.00	£0.00	£700.00	0.00%
6203 Planters/plants	£360.00	£368.48	£560.00	65.80%
TOTAL Parish Projects	£90.00	£568.48	£4,410.00	12.89%
TOTAL Amenities	£1,914.96	£2,815.13	£11,387.00	24.72%
Village Hall				
Village Hall	Actual Q2 2018/19	Actual Q2 2019/20	Budget 2019/20	% Budget
VH Expenses				
5004 VH Improvements	£422.00	£111.39	£1,500.00	7.43%
5005 VH Recharge	£0.00	£0.00	£13,000.00	0.00%
5006 VH Performing Rights	£230.60	£191.12	£261.00	73.23%
5008 VH General Maintenance	£534.94	£559.20	£3,200.00	17.48%
5007 VH School Kitchen Hire fee	£0.00	£44.00	£100.00	44.00%
TOTAL VH Expenses	£1,187.54	£905.71	£18,061.00	5.01%
VH Salary & Expenses				
7001 VH Supervisor Salary	£4,351.19 *	£2,538.90	£5,500.00	46.16%
7010 Staff Expenses	£11.62	£122.58	£300.00	40.86%
7012 Caretaker Services Pay	£516.80	£625.71	£0.00	0.00%
7005 VH Clerk Salary (15% at £12.39 per hr)	£1,106.92	£1,158.21	£1,500.00	77.21%
7002 VH Cleaner Salary (at £8.50per hr)	£1,295.08	£1,337.77	£3,200.00	41.81%
TOTAL VH Salary & Expenses	£7,281.61	£5,783.17	£10,500.00	55.08%
* VH Mgr, Caretaker, Booking Clerk combined				
TOTAL Village Hall	£8,469.15	£6,688.88	£28,561.00	23.42%

Spend from Reserves	Actual Q2 2019/20	Budget 2019/20	% Budget
New Windows For VH	£0.00	£3,750.00	0.00%
Election Fee	£0.00	£7,000.00	0.00%
9502 VH Recharge for 2018/19	£189.09	£13,000.00	1.45%
Capital Projects	£8,971.11		
TOTAL Village Hall	£0.00	£23,750.00	



Goostrey Parish Council
Unaudited Accounts
1st April 2019 to 30th September 2019

RECEIPTS

Adjustment	£0.00
Precept Payment	£44,012.00
V. Hall Lettings incl VAT	£10,842.72
Bank Interest	£255.93
Lunch Ticket Sales	£0.00
Pay Phone	£9.04
Performing Rights	£41.54

£55,161.23

PAYMENTS

PAYE Control	£0.00
VAT Control	-£1,156.16

Administration	£1,642.31
Audit	£460.00
Donations/Sponsorship	£2,257.00
Maintenance - around Village	£2,246.65
Miscellaneous Items	£0.00
Parish Projects	£568.48
Salary & Expenses - Parish Council	£7,120.76
V.Hall expenses	£905.71
V.Hall Salary & Expenses	£5,783.17

£19,827.92

Excess of Receipts over Payments

£35,333.31

Balance at 01/04/18	£157,395.78
Excess of Receipts over Payments	plus £35,333.31
Less spend from General Reserves	less £189.09
Less spend from Capital Reserves	less £8,971.11
Balance of accounts at 31/03/19	£183,568.89

General Reserves (incl Current Account)	£110,541.64
Capital Reserves	£73,027.25
Total Reserves	£183,568.89

Represented by	
Current Account	£36,529.34
Deposit Account	£30,114.75
Santander Account (Cap Res)	£76,472.54
Skipton Building Soc (Cap & Gen Res)	£40,452.26
	£183,568.89

ITEM 10.19.09 HIGHWAYS & SPEEDWATCH**GOOSTREY PARISH COUNCIL SPEEDWATCH REPORT 10/09/19 – 07/10/19**

DATE & TIME	LOCATION	LOW SPEED MPH	TOP SPEED MPH	NUMBER OF VEHICLES LOGGED	TOTAL NUMBER OF VEHICLES PASSING
10/09/19 08.15 – 09.15	STATION ROAD WOOD'S ACCESS	35	43	10	180
12/09/19 08.15 – 09.15	STATION ROAD WOOD'S ACCESS	35	47	13	167
16/09/19 08.15 – 09.15	MAIN ROAD SHEARBROOK	35	38	6	263
20/09/19 08.15 – 09.15	MAIN ROAD JUNCTION WITH SANDY LANE	35	42	9	239
23/09/19 08.15 – 09.15	MAIN ROAD BOGBEAN	35	35	1	242
27/09/19 08.15 – 09.15	MAIN ROAD SHEARBROOK	35	40	4	274
30/09/19 08.15 – 09.15	NEWPLATT LANE	35	50	11	117
02/10/19 08.15 – 09.15	NEWPLATT LANE	35	39	4	142
07/10/19 08.15 – 09.15	MAIN ROAD SHEARBROOK	35	43	5	357
			TOTAL	63	1981

Report to Parish Council October 2019

Speedwatch Activity Summary GPC Current Year To-date

Since the beginning of April 2019 forty-one Sessions have been held. A total of 7,827 vehicles have been monitored with 452 vehicles logged at 35mph and above. The maximum speed monitored is 55 mp (highest speed in this report period 50mph).

For September/October 2018 (with six sessions) 2.7% of the vehicles monitored were travelling at 35mph and above. For the same period in 2019 3.2% of the vehicles monitored were travelling at 35 mph and above. Examination of the results for individual sessions shows that there is no pattern for particular locations or comparisons across locations.