



Goostrey Parish Council

STAFF COMMITTEE

AGENDA for the MEETING on WEDNESDAY 15th JANUARY 2020 at 7.00 PM

IN THE VILLAGE HALL, COMMITTEE ROOM

- 1. Declarations of Interest**
- 2. Apologies for Absence**

PART TWO

MEMBERS OF THE PRESS AND PUBLIC ARE ASKED TO RETIRE.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, as extended by the Local Government Act of 1972, the press and public are excluded from the meeting for the discussion of the undermentioned items on the grounds that the publication of the matters would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.

- 3. Minutes of the Meeting of the Staff Committee on 10th July 2019.**
- 4. Staff Matters**
 - **Appraisal Process** – to consider an appraisal process for the Parish Council to adopt
 - **Appraisal Schedule for 2019/20** – to draw up a schedule for appraisals to be carried out in 2019/20
 - **Clerk's Job Description** – to review and report to the Council
 - **Lone Working Policy** – to propose a policy for the Parish Council to adopt.
- 5. Correspondence**
- 6. Minor Items and Items for the Next Meeting.**
- 7. To confirm date of the next Meeting - to be decided**