Goostrey Parish Council

AMENITIES COMMITTEE

MINUTES of the MEETING on WEDNESDAY 3RD FEBRUARY 2021

at 7.00 PM Via VIDEO CONFERENCE

Present: Cllrs Rathbone (TR)(Chairman), Morgan (PM)(Vice-Chairman), Beckham (NB), Lord (SL) and Williams (EW)

In Attendance: S Jones, Clerk to the Council

1. **Declarations of Interest –** There were no interests declared.
2. **Apologies for Absence** – Apologies for absence were received from Cllr Roberts.
3. **Minutes of the meeting of 10th November 2020 -** ***Resolved:*** *The minutes of the meeting on 10th November were accepted as a true record of the meeting*.
4. **Annual Plan**
   - i. **To review progress on the items in the Annual Plan** – copy of the Annual Plan with actions in Appendix page A1).
   - ii. **Village Environmental Improvements Draft Survey -** TR & NB –copy in Appendix page A3.
     - a. **Any locations to be added?**
       There were no suggestions for areas to be added.
       Action: Clerk to contact the Chairman of the Friends of Goostrey Station to ensure that they have no objections to the Station Embankment being included in the questionnaire.
     - b. **Any locations to be amended or removed?**
       There were no suggestions for areas to be removed.
     - c. **Any changes to questionnaire document suggested by Members or Clerk?**

       There were no changes suggested.

       Resolved: The Committee resolved that the questionnaire would be delivered in hard copy to all households and via Survey Monkey electronically.

       Action: Clerk to add an item to the Agenda of the February 2021 Parish Council Meeting outlining the Amenities Committees proposal regarding the content and distribution of the questionnaire.
   - iii. **CEC Transfer of Assets to Town/Parish Councils** - To decide which of the CEC owned areas identified for inclusion in the Environmental Improvement Questionnaire, are good candidates to further investigate possible transfer to the Parish Council.

     Resolved*: The Committee resolved to recommend to the Parish Council that all the Cheshire East owned areas listed in the Environment Improvement Questionnaire and Booth Bed Lane Play Area should be added to the list of assets to further investigate possible transfer to the Parish Council.* See list of assets to be included below:

     - Corner of Church Bank and Main Road
     - Corner of Booth Bed Lane and Main Road
     - Booth Bed Lane Green (opposite Meadow Avenue)
     - Shearbrook Bank
     - The Bog Bean – Already agreed by PC at January 2021 Meeting that this area be progressed for possible acquisition from CEC
     - Outside Main Road Newsagent
     - Booth Bed Lane Play Area

5. **Village Assets -** To receive an update on the audit of assets – PM – see presentation and asset list in Appendix page A15.

   Cllr Morgan made a presentation outlining the items included in the Village Assets and featuring those items requiring refurbishment.

   Resolved: *The Committee resolved to install an Evergreen bench on the Bog Bean to replace the rustic bench when required.*

   Actions:

   - Clerk to provide costs to purchase and install the bench for consideration by Finance Committee for including the costs in ear marked reserves in 2021/22.
   - Clerk to check that Village Entrance Signs are on the Asset Register and report back to PM.
   - Cllr Lord and Williams agreed to clean the inside and outside of the telephone kiosk before the next Amenities Committee Meeting.
   - Clerk to investigate refurbishment options for the telephone kiosk and report back to the next Amenities Committee Meeting. To include full refurbishment and if it is possible to move the kiosk away from the hedge.

   i. Agree the list of assets requiring refurbishment and/or cleaning.

   Resolved: *The Committee agreed the list of assets below, for refurbishment and that the Clerk should be given permission to engage a local tradesperson to complete the works with a budget to the value of £250, to be funded from the Notice Boards and Bench Repairs budget.*

   List of Assets Requiring Urgent refurbishment:

   - Bollards at the corner of Church Bank and Main Road – one to be replaced, several to be straightened and reflectors to be re-fixed or replaced where necessary.
   - Shearbrook Bank seat – inspect and perhaps repair as required.
   - Booth Bed/Main Road corner bench - inspect and perhaps repair as required.
   - Booth Bed Lane play area – one of the picnic benches had a loose slat, inspect and perhaps repair as required.

   Action: Clerk to expedite the refurbishment works within budget.

   ii. Agree a timescale for the works to take place.

   Action: Clerk to expedite the refurbishment works as soon as practically possible and within the current financial year.

6. **Budget Review -** To review the position of the budget vs actuals for Amenities for the current financial year. Copy of report in Appendix page A23.

   The Committee reviewed the budget vs actuals for the current year to establish that sufficient funds remained to carry out the asset refurbishments.

7. **Christmas Lights on the Bog Bean –** To consider if any work is required to reposition the lights before they are turned on in December 2021 – TR.

   The lights were fixed some years ago and growth of the tree means that the lights are no longer on the outer tips of the branches and are shielded from view by greenery**.**

   Action: Clerk to arrange a meeting for Committee Members on the Bog Bean to consider if any works are required to the Christmas Lights, when Government Restrictions are lifted sufficiently to allow the Committee Members to hold the meeting.

8. **Correspondence –** An email had been received from a resident asking for permission to adopt and improve the verge outside their house.

   Resolved**:** *The Committee resolved to notify the resident that the verge is owned by Cheshire East Highways and they must seek permission from Cheshire East Highways directly.*

   Action: Clerk to write to resident regarding the Council's position.

9. **Minor items and matters for the next agenda**

   i. **Planters on Booth Bed Lane Opposite Meadow Avenue -** In order for the new bench and hard standing to be installed at this location, the planters need to be moved either permanently or temporarily to allow space for the contractors to carry out the works.

      Resolved: The Committee resolved to move the planters temporarily while the works are carried out.

      Action: Clerk to find out when the planters need to be moved and advise Cllr Rathbone so he can arrange for the planters to be moved.

   ii. **Twemlow Old Fuel Depot** – PM mentioned that he had observed that some land filling has been carried out on the site. He has reported it to Planning Enforcement but has not yet received a response.

      Action: Clerk to contact Twemlow Parish Council to ask if they are aware of what is happening at the Old Fuel Depot.

10. **Date of next meeting** – Wednesday 7th April 2021

APPENDIX

ITEM 4 – ANNUAL PLAN - Section of the Goostrey Parish Council Plan for 2020-21

Amenities Committee Responsibilities Only

A) **Revise the Resilience Plan to take account of learnings from the Covid-19 situation Including an emergency network of support for any purpose** (e.g., extreme weather event recovery), with appropriate training (e.g., on PPE, CPR) with a mechanism to keep lists up to date. To include any learnings from Holmes Chapel and surrounding villages resilience plans.

   Action: SL and PM volunteered to undertake the review/update with support from the Clerk with a view to them producing a first revised draft by end of December 2020.

   Comments on 3/2/2021 - PM committed to send the amended draft to SL by the end of Feb. PM looking at splitting the document up to make it easier to navigate in an emergency.

B) **Get feedback from villagers on their views on what they want to see in the village for the future.**

   Publish a plan to improve every area of the village. To include: Church Bank/Main Road, Main Road/Booth Bed Lane, Booth Bed Lane Green, Primrose Chase, outside Main Road Newsagent and Station area.

   Action: A questionnaire will be produced by NB & TR by end February 2021 - **Completed**

   Distribution of the Questionnaire both physically and via Survey Monkey and analyse results to take place in 21/22.

C) **Create a Plan to implement the Environmental Policy utilising the Environmental group as well as deciding what a longer-term strategy would look like.**

   Action: PM to liaise with the Environmental Group to confirm membership and to arrange joint meeting of Amenities Committee and Environmental Group in January 2021 to consider development of plan. **Update** - Despite advertising for new members on the Website, in the Newsletter and Parish Magazine, only one volunteer has come forward to join the Group**.**

   Action: PM to discuss with the other 3 members of the Group regarding next steps. PM and EW agreed to create social media promotion and information for the Village Notice Boards.

D) **Implement the plans outlined in A, B & C (above) and make a positive difference to the village commencing 2021-22**, potentially using a village volunteer network and the owners of commercial premises for feedback and implementation.

E) **Define and implement visual speeding deterrents, including resolution on the proposal to install village 'gates'.**

   Progressing following decision by PC at meeting on 22/09/20 to accept recommendations of report to that meeting. KM has written to CEC asking them to consider funding and implementing works.

   Comments on 3/2/21- The proposal will be going to the Congleton Area Highways Group later in February. **Action:** Clerk to follow up with Cllrs Kolker and Gilbert (CEC).

F) Consider the potential to provide electric car/van charging points (environmental improvement) at the village hall?

After some initial investigation there appears to be no appetite for this at the present time. Revisit in 2021/22.

G) Investigate and implement improvements to the Booth bed Lane play area.

a. **S106 Monies for the Booth Bed Lane Play Area** – The amount of funding has been confirmed by ANSA and is now available to be spent. The Council has agreed that the Amenities Committee will lead this project and that any contact or correspondence from ANSA and other stakeholders, should be directed to the Clerk.

   Comments 2/2/2021 – PM has been in contact with the resident who has been running the project and has established that the resident will be able to feed back to PM around Easter 2021.

Goostrey Parish Council

Proposed Village Improvement Plan

Questionnaire

Purpose:- To obtain feedback from villagers on their views on what they want to see in the village for the future.

Preamble:- The Parish Council (PC) considers that there is potential for environmental improvements to various areas in the village. Such improvements are likely to include mainly soft landscaping improvements with the possibility of minor hard landscaping improvements.

The capital costs of any such works together with at least the first three years of routine maintenance by a contractor appointed by the Parish Council are expected to be met by from existing financial reserves held by the PC. The PC intends to develop a prioritised programme of improvement works. Any decision by the PC to proceed with a programme of works is dependent on the outcome of this consultation with residents.

Please complete one or more sections in this questionnaire and return to the Parish Council Office by ……

or preferably complete the on line version at www. …….

Your Details (all optional)

Name

Address

Post Code

E-mail and telephone contact

Church Bank / Main Road

Notes:- Phase 1 works of Village Entrances project completed comprising:- General tidying of area; replacement, refurbishment and re-siting of some street furniture. Improved maintenance undertaken by volunteers.

I do not want any changes / I am happy with things as they are.

I would like to see the following changes:-

a)

b)

c)

I do NOT want to see:-

a)

I can / cannot see this site from the house I occupy.

Any other comments:

Main Road / Boothbed Lane

Notes:- Essential that the tribute to Nell Jones is maintained and included in any changes. This area receives increased frequency of mowing in the growing season funded by PC

I do not want any changes / I am happy with things as they are.

I would like to see the following changes:-

a)

b)

c)

I do NOT want to see:-

a)

I can / cannot see this site from the house I occupy.

Any other comments:

Boothbed Lane Green

Notes:- A new bench for the base adjacent to Boothbed Lane will be provided by PC Spring 2021. This area receives increased frequency of mowing in the growing season funded by PC.

I do not want any changes / I am happy with things as they are.

I would like to see the following changes:-

a)

b)

c)

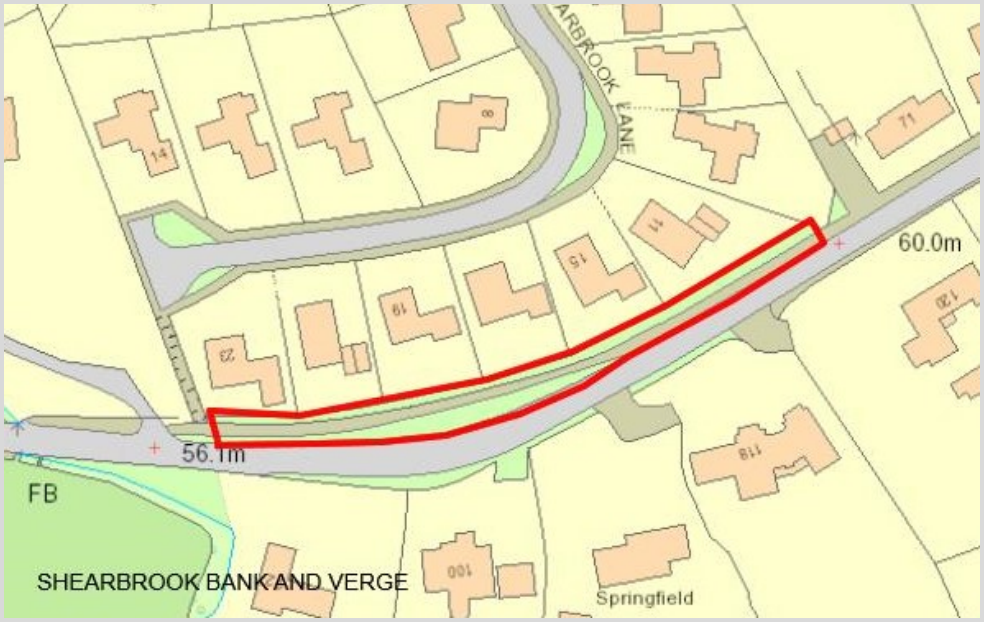
I do NOT want to see:-

a)

I can / cannot see this site from the house I occupy.

Any other comments:

Shear Brook Bank Bogbean



Notes:- Both the verge and the grass bank receive increased frequency of mowing and strimming in the growing season funded by PC. It may be possible to plant an environmental hedge with varieties not exceeding approximately three metres height when full grown. Existing verge and bank are planted with naturalising daffodil bulbs.

Shear Brook Bank Bogbean

I do not want any changes / I am happy with things as they are.

I would like to see the following changes:-

a)

b)

c)

I do NOT want to see:-

a)

I can / cannot see this site from the house I occupy.

Any other comments:

Primrose Chase

Notes:- This area receives increased frequency of mowing in the growing season funded by PC. May benefit from minor tree pruning and tidying by removal of fallen debris.

I do not want any changes / I am happy with things as they are.

I would like to see the following changes:-

a)

b)

c)

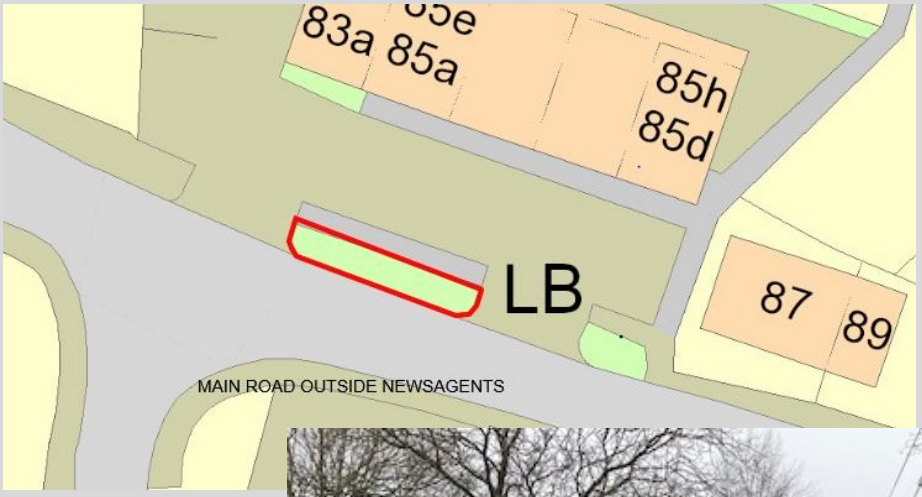
I do NOT want to see:-

a)

I can / cannot see this site from the house I occupy.

Any other comments:

Outside Main Road Newsagent



Notes:- Grass maintained by volunteer.

I do not want any changes / I am happy with things as they are.

I would like to see the following changes:-

a)

b)

c)

I do NOT want to see:-

a)

I can / cannot see this site from the house I occupy.

Any other comments:

Station area

Notes:- Amenity of the Station area is heavily supported by the Friends of Goostrey Station (FOGS) volunteer group.

I do not want any changes / I am happy with things as they are.

I would like to see the following changes:-

a)

b)

c)

I do NOT want to see:-

a)

I can / cannot see this site from the house I occupy.

Any other comments:

Bogbean

Notes:- Trees have been pruned with dead trees removed and replaced with saplings over the last few years. Grass cutting and other minor maintenance undertaken by volunteer. PC is undertaking a review into the possibility of acquiring this area and establishing formal Village Green status.

I do not want any changes / I am happy with things as they are.

I would like to see the following changes:-

a)

b)

c)

I do NOT want to see:-

a)

I can / cannot see this site from the house I occupy.

Any other comments:

GOOSTREY
PARISH COUNCIL

Thank you for taking the time to complete this questionnaire

What Happens Now

The data collected from all respondents will be analysed and working groups setup to look at further building the evidence base for the topics you have identified as significant to feed into the initial project plans for possible future projects for the programme of Village Environment Improvements.

All views given in the questionnaire will be stored confidentially and analysed in accordance with the General Data Protection Regulation (GDPR). Any results published will be grouped and anonymous.

GPC Asset List Inspection 2020

GPS Asset List Inspection 2020

- 44 external ‘fixed’ assets inspected including:
  - 7 seats
  - 6 planters
  - 10 oak bollards
  - 4 noticeboards
  - 4 SIDs and posts
  - Sundry signs and lamp posts
  - 2 x dog bins
  - 2 x picnic tables
  - A defibrillator
  - Phone box

GPS Asset List Inspection 2020

GOOSTREY PARISH COUNCIL ASSET INSPECTION OCTOBER/NOVEMBER 2020

	NO ACTION REQUIRED
	LOW PRIORITY ACTION REQUIRED IN STATED YEAR
	ACTION REQUIRED

Description	Type	Location	Comments	Suggested immediate action	Renewal/replacement/removal suggestion
Churchill Oak Monument	Fixed	Bogbean	No visible signs of damage on both parts and very solidly fixed.	None	No suggestions except annual inspection and action if required.
SID post	Fixed	Station Road	Post firm. SID equipment looks in good condition and all attached.	None	No suggestions except annual inspection and action if required.
Seat	Fixed	Church Bank Corner	Solid. Slats in good condition - some varnish weathered or wearing.	None	No suggestions except annual inspection and action if required.
Fido Dog Bin and post	Fixed	Church Bank Corner	Post solid and bin in good condition.	None	No suggestions except annual inspection and action if required.
Road Sign Church Bank	Fixed	Church Bank Corner	Sign new and firmly installed.	None	No suggestions except annual inspection and action if required.
Oak bollard	Fixed	Church Bank Corner	Closest to road sign and next to drain. On the lean and loose. Exposed post at ground level doesn't show much sign of rot. Red reflector has fallen off and collected.	Straighten and concrete (?) in. Replace reflector	If not to be replaced - remedial action in 2021/22
Oak bollard	Fixed	Church Bank Corner	Missing post.	Replace	If not to be replaced - remedial action in 2021/22
Oak bollard	Fixed	Church Bank Corner	Also on the lean. Missing white reflector. Quite rotten at base.	Replace with new reflectors	If not to be replaced - remedial action in 2021/22
Oak bollard	Fixed	Church Bank Corner	Upright and solid but signs of rot at base.	None	If not to be replaced - remedial action in 2021/22
Oak bollard	Fixed	Church Bank Corner	Solid - both reflectors missing (white collected).	Replace reflectors	If not to be replaced - remedial action in 2021/22
Oak bollard	Fixed	Church Bank Corner	Both reflectors missing, split from top down. Solid.	Replace with new reflectors	If not to be replaced - remedial action in 2021/22
Oak bollard	Fixed	Church Bank Corner	No reflectors but loose one kept. Mushrooms around base - sign of rot? Split down from top.	Replace with new reflectors	If not to be replaced - remedial action in 2021/22
Oak bollard	Fixed	Church Bank Corner	Split from top. Rot at base no reflectors.	Replace with new reflectors	If not to be replaced - remedial action in 2021/22
Oak bollard	Fixed	Church Bank Corner	No reflectors. Mushrooms at base and loose. Split.	Replace with new reflectors	If not to be replaced - remedial action in 2021/22
Oak Bollard	Fixed	Church Bank Corner	Solid - white reflector missing. No sign of rot.	Replace reflector	If not to be replaced - remedial action in 2021/22

GPS Asset List Inspection 2020

Notice Board	Fixed	Old Paddock	Relatively new. Firmly fixed, no sign of damage. Glass could good with a clean but does not obscure notices.	Clean	No suggestions except annual inspection and action if required.
SDU	Fixed	Opposite the Crown	Post firm and fixings and cables all look okay. Cover for USB access point open and too high to reach.	Close USB access point - water could get in?	Revisit and action immediately.
Highway Mirror	Fixed	Main Road opp. Manor Ave	Post firm, mirror undamaged.		No suggestions except annual inspection and action if required.
Planter	Fixed	Bank View	No signs of damage or cracks	None	No suggestions except annual inspection and action if required.
Seat	Fixed	Main Road/Bank View	Solid. Nothing found protruding that could catch a user. Benefit from a clean.	Clean	Clean in 2021/22
Notice Board	Fixed	End Bank View	Solid and clean, no sign of rot at the base.	None	Clean in 2021/22
Phonebox	Fixed	Main Road - Bank View	All glass panels in tact but really needs refurbishment inside and out. Paint flaking badly in places and losing its charm. Doesn't smell of wee!	Needs specialist refurbishment but the Leylandii on two sides will hinder a full job.	Remedial action in 2021/22
Defibrillator	Fixed	Phone Box	Seems okay no damage are contact details correct.	Check contact details	No suggestions except annual inspection and action if required. Check details and any records with those named on the unit.
Notice Board	Fixed	Precinct	Solid, newish, some signs of rust on legs but fairly superficial at this time	None	No suggestions except annual inspection and action if required.
Seat	Fixed	Bogbean	Solid. Slats (wooden) warn and cut but still solid. Nothing protruding to injury users.	Refurbish - sand and paint slats or replace.	Refurbish in 2021/22
Seat	Fixed	Bogbean	Only back feet fixed. Damp and mossy with some loose logs. Fixings at rear rusted.	Being under the trees the best is damp in the winter months which is hastening deterioration and it is unattractive to sit on. Replace in 2022/23	Replace in 2022/23
Metal Village Sign	Fixed	Bogbean	Post solid. Paint flaking on sign itself and post paint worn in places. Lichen.	Repaint	Refurbish in 2021/22
Seat	Fixed	Shearbrook Bank	Solid but right hand leg badly corroded. Slats sound but benefit from refurb. Nothing protruding	Refurb (memorial bench)	Refurbish in 2021/22

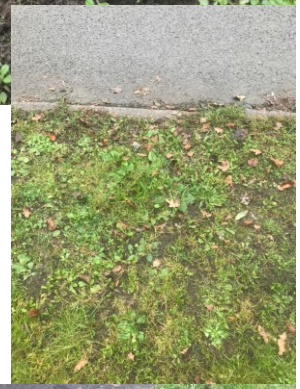
GPS Asset List Inspection 2020

SID Post	Fixed	Shearbrook	Post solid.	None	No suggestions except annual inspection and action if required.
Planter	Fixed	Boothbed Lane/Main Road corner	No signs of cracks but big chip out of rim.	None	No suggestions except annual inspection and action if required.
Planter	Fixed	Boothbed Lane/Main Road corner	No signs of cracks but small chip out of rim.	None	No suggestions except annual inspection and action if required.
Planter	Fixed	Boothbed Lane/Main Road corner	No signs of cracks.	None	No suggestions except annual inspection and action if required.
Seat	Fixed	Boothbed Lane Junction	Solid - nothing protruding. Needs a lick of paint. Piece of metal sticking up from base of one fixing leg.	Refurbish and investigate metal at base	More detailed inspection and refurbish in 2021/22
Notice Board	Fixed	End Booth Bed Lane	Solid needs a clean.	None	No suggestions except annual inspection and action if required.
SID post	Fixed	New Platt Lane	Solid no issues found	None	No suggestions except annual inspection and action if required.
Seat	Fixed	Boothbed Crescent	Back right bench. Fixing feet rusty but fairly solid. Bench wobbly but okay. Solid to sit on with no protruding parts. Right arm looseish	Consider replacement but in better condition than the one on Bogbean	Replace in 2023/24
Planter	Fixed	Boothbed Lane crescent	Left - no damage no chips	None	No suggestions except annual inspection and action if required.
Planter	Fixed	Boothbed Lane crescent	Right - no damage no chips	None	No suggestions except annual inspection and action if required.
Fido Dog Bin	Fixed	Booth Bed Lane	new, solid	None	No suggestions except annual inspection and action if required.
Seat	Fixed	Sandy Lane	Looks quite new solid.	None	No suggestions except annual inspection and action if required.
Picnic Table 1 - northern most	Fixed	Booth Bed Play Area	No damage seen - solid	None	No suggestions except annual inspection and action if required.
Picnic Table 2 - closer to gate	Fixed	Booth Bed Play Area	One table top slat loose.	Bench needs attention.	Remedial action in 2021/22
Seat	Fixed	Boothbed Crescent	Back left a memorial bench. Solid. Fixing feet rusty front right has protruding metal. Seat solid.	Review the protruding metal at base. Consider replacement but in better condition than the one on Bogbean	More detailed inspection and refurbish in 2021/22
Planter	Fixed	Booth Bed Lane		REMOVE FROM LIST	Remove from list as re-located asssets.
Planter	Fixed	Front of Precinct Shops	Missing - relocated	REMOVE FROM LIST	
Planter	Fixed	Kettle Store	Missing - relocated	REMOVE FROM LIST	
Planter	Fixed	Kettle Store	Missing - relocated	REMOVE FROM LIST	
Planter	Fixed	Old Paddock corner	Missing - relocated?	REMOVE FROM LIST	
Lighting Column (if these are the ones in the Village Hall car park)	Fixed	Village Hall car park.	6 x streetlight type all look okay and two floodlights.	None	No suggestions except annual inspection and action if required.

GPS Asset List Inspection 2020

Suggested actions:

- Oak bollards
  - One leaning one has been straightened
  - Don’t believe they pose a risk
  - Replacing the missing one?
  - Their future?



GPS Asset List Inspection 2020

- Phonebox
  - In a poor condition
  - Iconic
  - In need of ‘professional’ refurbishment
  - Relocation of defib during any refurb?

GPS Asset List Inspection 2020

Others

- ‘Main seat’ Bogbean – needs a refurb? Worn and cut
- ‘Rustic seat’ Bogbean – remove or replace in 2022/23

Could defer non-safety related actions to tie in with possible CEC asset transfer

- Goostrey sign – Bogbean: cleaning/painting deferred by COVID
- Shearbrook Bank seat – inspect and perhaps repair as required?
- Boothbed/Main Road corner bench - inspect and perhaps repair as required?
- Boothbed Lane play area – one of the picnic benches had a loose slat, inspect and perhaps repair as required?

Actions

- Reinspect assets in August 2021 and annually thereafter
- Get village handyman to inspect and repair as required the listed seats and picnic bench
- The phonebox – commission an inspection and costing exercise

GOOSTREY PARISH COUNCIL Budget vs Actuals Quarter 3 2020-21 at 29th January 2021

	Amenities	Actual Q3 2019/20	Actual Q3 2020/21	Budget 2020/21	% Budget	
	Maintenance - Village					
5000	Village maintenance - Grass Cutting	£1,385.90	£1,756.20	£2,065.00	**85.05%**	
5010	Noticeboards & Benches Repairs	£1,048.73	£437.00	£850.00	**51.41%**	Works at Church Bank incl bollard £40 and installation of bench £397
5001	Graveyard Maintenance	£2,483.23	£2,249.90	£3,000.00	**75.00%**	
5003	Rose Day Stand & Toilets	£20.00	£0.00	£750.00	**0.00%**	Will not be spent this year
	TOTAL Maintenance - Village	**£4,937.86**	**£4,443.10**	**£6,665.00**	**66.66%**	
	Parish Projects					
5760	Speedwatch	£400.00	£150.00	£800.00	**18.75%**	SDU on BB Lane inspection cost. Estimate Battery changes £400
5750	Senior Citizens' Lunch	£1,675.48	£0.00	£900.00	**0.00%**	£1000 moved to Donations for Congleton food bank donation
5750	Christmas Lights (BB & St Lukes)	£592.46	£98.00	£750.00	**13.07%**	Christmas Lights Switch on Cancelled.
6202	Planters/plants	£588.48	£0.00	£1,000.00	**0.00%**	Two gabion planters to be purchased for Church Bank Corner for £1150 not inlcuded
6203	VE Day 75th Anniversary Event	-	£0.00	£300.00	**0.00%**	£200 moved to Donations for RBL donation
	TOTAL Parish Projects	**£3,256.42**	**£248.00**	**£3,750.00**	**6.61%**	
	TOTAL Amenities	**£8,194.28**	**£4,691.10**	**£10,415.00**	**45.04%**	

	Spend from Reserves	Actual Q3 2020/21	Budget 2020/21		
	Hall & Lounge Lighting projects	£2,658.00	£3,000.00	**88.60%**	Underspend £342.00 COMPLETED
	Election Fee	£0.00	£7,000.00	**0.00%**	
	Recharge for 2018/19	£0.00	£2,767.01	**0.00%**	Unpaid landlord & tenant maintenance
9502	VH Recharge for 2019/20	£0.00	£13,000.00	**0.00%**	To be paid and refund for overcharge on council tax to be applied
9501	VH Capital Projects	£2,019.98	£2,019.98	**100.00%**	New PC, UPS & LED Ceiling Lights (not in budget)
	Bar Servery	£12,988.00	£15,000.00	**86.59%**	Under budget by £2012 COMPLETED
	New SDU	£2,615.52	£3,000.00	**87.18%**	Under budget by £384.48 COMPLETED
	Village Planters (TBC)	£0.00	£5,000.00	**0.00%**	See 3 year budget
	New Bench	£678.00	£850.00	**79.76%**	Under budget by £172.00 TO COMPLETED FEB 2021
	VH Floor Refurbishment	£0.00	£2,000.00	**0.00%**	Move to 2021/22 and include in £13000 recharge (to be put into budget for 21/22)
	Office & Committee Room Windows	£0.00	£4,000.00	**0.00%**	Move to 2022/23 or into longer term plan
	Loft Stairs and extended boarded area	£0.00	£4,800.00	**0.00%**	Move to 2021/22
	TOTAL Village Hall	**£20,959.50**	**£59,436.99**		