



Goostrey Parish Council

The Village Hall

Goostrey

Cheshire

CW4 8PE

01477 535825

E-Mail: Parishcouncil@Goostrey.info

Thursday 23rd September 2021

DOCUMENT PACK FOR

THE MEETING OF THE PARISH COUNCIL

WHICH WILL BE HELD ON

TUESDAY 28th SEPTEMBER 2021 at 7.30PM IN THE VILLAGE HALL LOUNGE

S Jones

Sharon Jones, Clerk to the Parish Council.

Residents are encouraged to attend, and members of the Press are welcomed. Seating will be socially distanced, the windows will be open, hand sanitizer available and attendees are welcome to wear a face covering.

The Press and Public may not speak when the Council is in session unless invited to do so by the Chairman.

Public Forum 7.30 – 7.45pm. - Public comments will be taken before the Meeting commences but are restricted to 15 minutes unless the Chairman allows otherwise.

AGENDA

All reports will be contained in the document pack

- 09.21.1. Declaration of Interests:** To receive and minute any Declarations of Interests.
- 2. Apologies for absence:** To receive Apologies for unavoidable absence.
- 3. Minutes:** To approve the notes of the meeting on 27th July 2021. See the notes of the meeting at <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/09/GPC-Working-Group-27072021-Meeting-Notes-v1.pdf>
- Motion:** The Parish Council accepts the notes of the Parish Council Meeting on 27th July 2021 as a true record of the meeting.
- 4. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
- 5. Committee Matters:** To receive reports from the Parish Council Committees:
- i. **Amenities Working Group 1st Sept** – See notes from the Meeting at <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/09/Amenities-Working-Group-01092021-Notes-v2-plus-appendices.pdf>
- Motion:** To accept the notes from the meeting and all the decisions therein.
- ii. **Staff Working Group 7th Sept** – See non-confidential notes from the meeting at <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/09/Staff-Working-Group-07092021-Notes-Draft-v2.pdf>
- To consider the following motions:
- a. To accept the resignation of the Clerk
 - b. To approve the recruitment of a new Clerk
 - c. To approve the Job Description, Person Specification, Contract etc (page 5)
 - d. To delegate the recruitment process to the Staff Committee plus any other council members deemed appropriate.
 - e. Confidential matters in relation to the recruitment of the Clerk are deferred to Part II.
- iii. **VHMC 21st September 2021**– see Minutes of the Meeting at <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/09/VHMC-Minutes-21092021-draft-v2-plus-budget-vs-actuals.pdf>
- Motion:** To accept the minutes of the meeting and all the decisions therein.
- Motion:** VH Recharge 2019/20 – To request approval to pay the recharge to CEC.
- 6. Planning Matters:**
- i. To receive consider the following planning applications:
- 21/4917C** – 46 Primrose Chase - Construction of single storey rear and front extension together with conversion of garage to form habitable area. Comments by 20th October 2021.
- ii. To receive a report on planning decisions made since the Working Group meeting on 27th July 2021 see page 23 .
- 7. Financial Payments:** To approve payments in Schedule 09/21. **Includes:** Salaries & expenses . To be provided on Monday 27th September 2021.

Motion: The Parish Council approves the payments listed on Schedule 09/21.

8. **Clerk's Report** – including Actions from the Last Meeting and Correspondence page 12.
9. **Highways & Speedwatch**
 - i. **Speedwatch Report** – To receive the Speedwatch Report – TR (see page 13)
 - **SDU at Shearbrook, Main Road - Summary Report July/August 2021** – See report on page 14.
 - ii. **Meeting with CEC Highways at Main Road/Boothbed Lane Junction on 14th September 2021** – Update KM
10. **Police Matters** – To consider any matters related to local policing - TR
11. **Casual Vacancy** – To note that the council has a vacancy due to the resignation of a councillor and to consider the items listed below.
 - i. To note the resignation of Cllr Sara Lord.
 - ii. To consider sending a letter of thanks to Sara Lord
 - iii. To consider co-opting a suitable candidate to fill the Casual Vacancy, if Cheshire East Elections Department does not call for an election to fill the vacancy when the notice period ends on 29th September 2021.
 - iv. To appoint one additional councillor to each of the following committees to replace Sara Lord: Staff Committee, Finance Committee and Amenities Committees
 - v. To consider nominations for a new Bank Signatory for the Parish Council Accounts to replace Sara Lord.
12. **Annual Governance and Return (AGAR) 2020/21** – To accept the completed external auditor report and to note that there were no matters of concern raised. See full document at <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/09/Conclusion-of-Audit-Notice-plus-AGAR-pages-3-4-5-6.pdf>
13. **To accept the decisions made under delegated authority between 6th May and 27th September 2021** - as listed from page 15.
14. **Items of Business not covered at the Annual Meeting of the Parish Council in May 2021** – To consider the recommendations from page 18.
15. **Consultations** – To consider the Councils response to the following consultations
 - i. **CEC Consultation on Community Governance ends 28th November 2021** – see page 21.
 - ii. **NALC Policy Consultation Briefing: Local Nature Recovery Strategies** – To consider sending the response provided by TR on page 23.
16. **Minor items and items for the next agenda.**
 - i. **Report from Sibelco Meeting on 7th September 2021** – DR
 - ii. **Report from the CEC Code of Conduct Meeting on 23rd September 2021** – Clerk/KM
17. **Date of Next Meeting** – Tuesday 26th October 2021

PART TWO**MEMBERS OF THE PRESS AND PUBLIC ARE ASKED TO RETIRE.**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, as extended by the Local Government Act of 1972, the press and public are excluded from the meeting for the discussion of the undermentioned items on the grounds that the publication of the matters would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.

18. Bogbean**19. Staff Matters**

ITEM 09.21.05 – COMMITTEE MATTERS**ii. Staff Working Group 7th Sept**

c. To approve the Job Description, Person Specification, Contract etc

JOB DESCRIPTION v2**CLERK TO GOOSTREY PARISH COUNCIL****Overall responsibilities**

The Clerk to the Council will be the Proper Officer of the Council and as such is under a statutory duty to carry out all the functions, and in particular, to serve or issue all the notifications required by law of a local authority's Proper Officer. The Clerk will be totally responsible for ensuring that the instructions of the Council in connection with its functions as a Local Authority are carried out. The Clerk is expected to advise the Council on, and assist in the formation of, overall policies to be followed in respect of the Authority's activities and in particular to produce all the information required for making effective decisions and to implement constructively all decisions. The person appointed will be accountable to the Council for the effective management of all its resources and will report to them as and when required. The Clerk will be the Responsible Financial Officer and responsible for all the financial records of the Council and the careful administration of its finances. The Clerk will oversee the hiring and operation of the village hall (which is a shared facility with Goostrey Primary School). This includes managing one or two part-time direct reports and arranging cover for absences such as holidays

1. To ensure that legal, statutory and other provisions governing or affecting the running of the council are observed.
2. To monitor and balance the Council's accounts and prepare records for audit purposes and VAT.
3. To ensure that the Council's obligations to adequately insure are properly met.
4. To prepare, in consultation with appropriate members, agendas for meetings of the Council and its committees; to attend such meetings and prepare minutes for approval.
5. To receive correspondence and documents on behalf of the Council and to deal with the correspondence or documents or bring such items to the attention of the Council. To issue correspondence as a result of the instructions of, or the known policy, of the Council.
6. To receive and report on invoices for goods and services to be paid for by the Council and to ensure such accounts are met. To issue invoices on behalf of the Council for goods and services and to ensure payment is received.
7. To study reports and other data on activities of the Council and on matters bearing on those activities. Where appropriate, to discuss such matters with administrators and specialists in particular fields.
8. To draw up both on his/her own initiative and as a result of suggestions by councillors' proposals for consideration by the Council and to advise on practicability and the likely effects of specific courses of action.

9. To supervise any other members of staff in keeping with the policies of the Council and to undertake all necessary activities in connection with the management of the salaries, conditions of employment and work of other staff.
10. To monitor the implemented policies of the Council to ensure they are achieving the desired result and where appropriate suggest modifications.
11. To act as a representative of the Council as required.
12. To issue notices and prepare agendas and minutes for the parish meetings: to attend the assemblies of the parish meetings and to implement the decisions made at the assemblies.
13. To attend all meetings and carry out clerking duties for all meetings of the council's committees.
14. To prepare, in consultation with the Chairman, press releases about the activities of, or decisions of, the council.
15. To attend training courses on the work and role of the Clerk as required by the Council.
16. To attend at the direction and approval of the Council the Conferences of the Association of Local Councils, Society of Local Council Clerks, and other relevant bodies, as a representative of the Council as required.
17. To manage the hire and operation of the Village Hall, lounge, kitchen and committee room in order to provide a service to Goostrey clubs and societies as well as maximising income to cover costs.

PERSON SPEC - CLERK TO GOOSTREY PARISH COUNCIL

Competency	Essential	Desirable
QUALIFICATIONS	<ul style="list-style-type: none"> • The applicant should hold the Certificate in Local Council Administration (CiLCA) or be willing to obtain the qualification within an agreed timescale • Be educated to A Level Standard • Hold GCSE (Grade C or above) or equivalent in English & Maths 	<ul style="list-style-type: none"> • Appropriate degree or management/ administration qualification
FLEXIBILITY	<ul style="list-style-type: none"> • Willing to work outside normal office hours and be able to attend evening and weekend events and play a part in the civic life of the Parish Council • Be able to respond to changing situations. • Meet new challenges imaginatively. 	
MEETINGS	<ul style="list-style-type: none"> • Experience of agendas, minutes and servicing committees generally. Understanding of the importance of standing orders, financial regulations and legal powers. 	<ul style="list-style-type: none"> • General knowledge of legal procedures and law as it applies to Local Government.
EQUAL OPPORTUNITIES	<ul style="list-style-type: none"> • Commitment to equal opportunities 	
OFFICE MANAGEMENT/ PERSONNEL/ PEOPLE SKILLS	<ul style="list-style-type: none"> • Ability to prioritise work, set targets and generally work in an efficient manner • Deal sympathetically with other members of staff, elected members and members of the public • Work effectively as part of a team 	<ul style="list-style-type: none"> • Basic knowledge of employment legislation and ability to advise Council on policy and procedure • Experience of managing people
FACILITY/ AMENITY MANAGEMENT		<ul style="list-style-type: none"> • Experience of managing facilities including bookings, maintenance and contract setting
HEALTH AND SAFETY AND RISK ASSESSMENT		<ul style="list-style-type: none"> • Knowledge of Health & Safety legislation

		procedures for conducting risk assessments and ability to implement across the Parish Council estate
FINANCE	<ul style="list-style-type: none"> • Set budgets, maintain accurate accounts, resource allocation and prepare and present financial information to council members • High level of numeracy – ability to interpret financial information 	<ul style="list-style-type: none"> • Sound knowledge of Local Government finance and the accounts and audit regulations and ability to advise Council on policy and procedure
IT SKILLS	<ul style="list-style-type: none"> • Excellent working knowledge of Microsoft Office and email. • Use IT to provide effective and efficient administration and finance control. • Ability to update website content. 	<ul style="list-style-type: none"> • Knowledge of computerised accounting systems. • Working knowledge of Social Media (Facebook/Twitter)
OTHERS	<ul style="list-style-type: none"> • Satisfactory DBS Check 	

Job Advertisement – For SLCC, ChALC or similar organisation (different wording may be required for advertising in a general publication or on social media)

Parish Clerk and Responsible Financial Officer

Goostrey Parish Council is looking for a resourceful and experienced individual to be our new Parish Clerk and Responsible Financial Officer and help us to run and develop the Parish Council activities and services. We are a council supporting a community of 2,000 residents in the village and parish of Goostrey in the heart of the Cheshire countryside. In support of the many clubs and societies, we also have responsibility for bookings and maintenance of the village hall (which is a facility shared with the primary school). We hold the 'Quality' status in the Local Council Award Scheme and are aiming to achieve the 'Quality Gold' status.

As Parish Clerk you will be the Proper Officer and Responsible Financial Officer, assisting the Council in making and implementing decisions, liaising with other bodies such as Cheshire East Borough Council, overseeing the hiring of the village hall, engaging with residents and managing one or two members of staff. Ideally you will hold CiLCA (Certificate in Local Council Administration) or equivalent or be willing to achieve this qualification. The post involves some evening work, in particular for Parish Council and Committee meetings.

For an application pack please contact the current Clerk Sharon Jones ...email, phone.

Closing date for applications is....Monday 8th November 2021

General Information

Goostrey Parish Council

County: Cheshire

Salary... x/hour (Part time 96 hours per month)

Closing Date

ITEM 09.21.05 – COMMITTEE MATTERSi. **VHMC 21st September 2021–**

Motion: VH Recharge 2019/20 – To request approval to pay the reconciled recharge to CEC in the amount of £8,871.70 as detailed below.

Cheshire East Council**Recharges
2019-20****Goostrey County Primary - Recharge to Goostrey Parish Council**

Centre : 1364832

Recharge for using above premises for financial year ended 31
March 2020

ACCOUNT CODE	EXPENDITURE HEADING	2019-20 EXPENDITURE £	RECHARGE %	2019-20 RECHARGE £	COMMENTS
08215	Premises Related Staff OT	0.00	100%	0.00	
Direct Employee Exps		0.00		0.00	
11211	Planned Mtce Landld Bldg	0.00	Note 1	0.00	
11341	Tenant Maintenance	1,107.72	Note 1	166.16	
12111	Fuel Oil	3,300.55	100%	3,300.55	
12212	Electricity	2,666.24	100%	2,666.24	
13811	L.A. Rates	1,939.45	58.50%	1,134.58	
14113	Water / Sewerage Metered	1,149.66	58.50%	672.55	
17111	Cleaning Materials	108.31	15%	16.25	
17311	Waste Collection	938.65	58.50%	549.11	
Premises		11,210.58		8,505.43	
	Supplies & Services				
31331	Fire Fighting Equip	112.75	75%	84.56	
31726	Hygiene Supplies	318.75	75%	239.06	
36412	Telephone Rental	56.85	75%	42.64	
45111	Third Party Payments	0.00	0%	0.00	
Supplies & Services		488.35		366.26	
TOTAL		11,698.93		8,871.70	Total on accounts 2019-20


ITEM 09.21.07 – PAYMENT SCHEDULE

Left blank on purposed to insert payment schedule on Monday 27th September

ITEM 09.21.08 – CLERK’S REPORT**Actions from the Last Meeting**

- a Clerk to check when the hedge on Station Road will be cut - **Completed.**
- b Clerk to add FOGS item to the Newsletter encouraging membership. **Completed**
- c Clerk to write to PCC to request increase speed monitoring. **Completed**

Correspondence

- a National Association of Local Councils NALC ONLINE EVENTS
- a SLCC SLCC Daily Digest - 29/07/2021
- b ChALC Headline acts & Cheshire finalists edition!
- c CE Emergency Rest Centres 30/07/2021
- d Ade Chadwick RE: [EXTERNAL] Beat Surgeries ~[OFFICIAL]~
- e Signs of Cheshire Ltd Re: Notice Board
- f CEC RE: Hot meals for someone in Goostrey
- g (TWM) Re: TWM Support Ticket 24 - Remote Connection
- h Came & Company RE: Goostrey Parish Council - Came & Company
- i cehcomms Cyclic gully emptying - Route 9
- j Resident Children's Play Area - Boothbed Lane - Noise Complaint
- k CEC [OFFICIAL] Goostrey Village Hall - 2020-21 Recharge
- l ChALC Weekly Bulletin
- m Police Crime Commissioner RE: [EXTERNAL] Speeding in Goostrey Village
- n Josh Holden RE: New Local Highways Team Contact
- o CEC[OFFICIAL] Council to launch consultation on community governance - News from CEC
- p S E Jones – Letter of Resignation
- q ChALC News Round Up for 3rd September 2021
- r Resident Holly Bank Farm: Trees and Wooden Wall
- s CEC Highways Safety Team - main road cross roads
- t Clare Downing RE: PCSO Meetings
- u (TWM) Support Call Ref : 68
- v Cllr S Lord – Letter of Resignation
- w ELECTORAL INFORMATION [OFFICIAL] RE: Casual Vacancy - Goostrey Parish Council
- x (TWM) RE: Support Call
- y National Association of Local Councils  CHIEF EXECUTIVE'S BULLETIN
- z SLCC SLCC Daily Digest - 19/09/2021
- aa Resident - Role of councillor
- bb Goostrey Brownies Re: Senior citizens Xmas party

ITEM 09.21.09 – HIGHWAYS & SPEEDWATCHi. **Speedwatch Report** – To receive the Speedwatch Report – TR**GOOSTREY PARISH COUNCIL SPEEDWATCH REPORT 26/07/2021 – 13/09/2021**

DATE & TIME	LOCATION	LOW SPEED MPH	TOP SPEED MPH	NUMBER OF VEHICLES LOGGED	TOTAL NUMBER OF VEHICLES PASSING
26/07/2021 08.30- 09.30	MAIN ROAD BOGBEAN	35	38	7	149
30/07/2021 08.30 – 09.30	MAIN ROAD BOGBEAN	35	38	2	163
02/08/2021 08.30 – 09.30	MAIN ROAD SHEARBROOK	35	42	9	147
06/08/2021 08.30 – 09.30	MAIN ROAD SHEARBROOK	35	41	17	141
09/08/2021 08.30 – 09.30	MAIN ROAD SHEARBROOK	35	41	9	131
13/08/2021 08.30 – 09.30	MAIN ROAD SHEARBROOK	35	37	9	171
17/08/2021 08.30 – 09.30	MAIN ROAD SHEARBROOK	35	41	9	149
20/08/2021 08.30 – 09.30	MAIN ROAD SHEARBROOK	35	42	10	136
31/08/2021 08.30 – 09.30	MAIN ROAD SHEARBROOK	35	37	9	138
03/09/2021 08.30 – 09.30	MAIN ROAD SHEARBROOK	35	38	10	142
06/09/2021 08.30 – 09.30	MAIN ROAD SHEARBROOK	35	38	7	253
13/09/2021 08.30 – 09.30	MAIN ROAD SHEARBROOK	35	43	7	219
			TOTAL	105	1939

Report to Parish Council September 2021

Speedwatch Activity Summary GPC Current Year To-date

Speedwatch sessions resumed On 26th July 2021 having been suspended on 4th November 2020 due Covid 19 issues. Twelve sessions have been held. A total of 1939 vehicles have been monitored with 105 vehicles logged at 35mph and above. The maximum speed monitored is 43 mph.

In this report period 5.4% of the vehicles monitored were travelling at 35mph and above. The comparative figures for 2019 and 2018 were 6.6% and 3.1% respectively.

The Main Road Shearbrook SID now provides 24/7 data on the extent of speeding vehicles and more Trucam sessions are taking place following the PC letter to the Police and Crime Commissioner providing the requested data quantifying the extent of speeding to demonstrate the need for further enforcement action by the Police.

TR 13/09/2021

ii. **SDU at Shearbrook, Main Road - Summary Report July/August 2021 – TR**

Main Road Shearbrook SID Summary Data

Month 2021	Total Number of Vehicles	% Travelling at over 35MPH	Highest Speed and time	Comments
February	20,931	24.1	61.3mph 21.00	Highest previous Speed 88.3mph 02.00 January 2021
March	27,630	23.9	60.3mph 01.00 & 18.00	
April	31,453	26.6	65mph Midnight & 07.00	
May	42,455	27	59 mph 16.00 & 23.00	
June	34,485	26	63.3mph 16.00	
July	34,239	29.5	59mph 13.00, 20.00,22.00, 24.00 & 24.00	
August	35.902	22.1	64mph 13.00	

Note for July Data -Total Number of Vehicles for each month may have peaked as new vehicle use norms establish. June and July totals very similar but with approximately 1,000 more vehicles travelling at over 35mph.

Note for August Data – Total number of vehicles still increasing despite school holidays. The percentage reduction between July and August for vehicles travelling at over 35mph amounts to approximately 2000 vehicles.

05/08/2021 updated for August Data 08/09/2021 - TR

ITEM 09.21.13 – TO ACCEPT THE DECISIONS MADE UNDER DELEGATED AUTHORITY TO THE CLERK BETWEEN 6th MAY AND 27th SEPTEMBER 2021

Listed below are the decisions made under delegated authority to the Clerk in the time period given. The majority of the decisions are listed in notes of working group meetings published on the website, where this is the case the name of the document and the link to the document is listed. In all other cases the specific decision and the chain of approval is listed.

Motion: To accept the decisions made under delegated authority to the Clerk between 6th May and 27th September 2021 as listed below.

Working Group Meetings

Parish Council

Meeting on 22nd June 2021 - <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/07/GPC-Workng-Group-NOTES-22062021-Draft-v2-with-appendices.pdf>

Meeting on 27th July 2021 - <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/09/GPC-Working-Group-27072021-Meeting-Notes-v1.pdf>

Amenities

Meeting on 2nd June 2021 - <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/08/Amenities-Working-Group-Discussion-02062021.pdf>

Meeting on 1st September 2021 - <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/09/Amenities-Working-Group-01092021-Notes-v2-plus-appendices.pdf>

VHMC

Meeting on 13th July 2021 - <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/07/VHMC-NOTES-13072021.pdf>

Finance

Meeting on 6th July 2021 - <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/07/Finance-NOTES-06072021-v2-including-appendices.pdf>

Staff

Meeting on 11th May 2021 – Confidential Report

Meeting on 7th September 2021 - <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/09/Staff-Working-Group-07092021-Notes-Draft-v2.pdf>

Payment Schedules

June 2021 - <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/08/Payment-Schedule-June-2021-new-format.pdf>

July 2021 - <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/08/Payment-Schedule-July-2021.pdf>

Payments made after 27th July will be listed on the payment schedule for September and put forward for approval under item 7. Financial Payments on the agenda

Planning Decisions (not considered in a Working Group Meeting)

21/3987C – 34 Primrose Chase, Goostrey - Single storey rear/side extension, first floor side extension, garage flat roof replaced with a tiled pitched roof, front elevation open porch canopy. **Decision:** No Comments.

21/3977N – Gorsefield, Hermitage Lane, Cranage - Removal of Condition 4 of outline approval 8/10768/1 and condition 2 of reserved matters approval 8/12044/2 - agricultural occupancy restriction. **Decision:** Objection.

This application is for a change to a 3-bed bungalow inside Goostrey Parish and the Parish Council objects to the removal of the agricultural worker condition for the following reasons:

1. This area is still predominantly agricultural and farming provides an important source of employment for people living locally.
2. Removing the agricultural worker condition deprives agricultural workers of housing dedicated for them in the area, potentially at a price lower than the market rate.
3. The condition is already fairly broad: "limited to a person solely or mainly employed or last employed, in the locality in agriculture...or in forestry (including any dependants) ...or widower of such person". Therefore, it is open to a range of different types of agricultural workers of different means and with different size families in the area and does not need further change.
4. Clearly the house has very recently been purchased by someone who meets the criteria and there is no evidence that a similar purchaser would not be forthcoming in the future.
5. The Parish Council does not see any 'benefit' in removing the restriction when compared to the 'loss' to agricultural workers and the 'creep' of general housing into the Open Countryside.
6. Removing the restriction could set a precedent for other similarly restricted properties in the area. It could lead to a loophole situation where an application could be made for an agricultural worker house in the Open Countryside and then a few years later the restriction could be removed.

21/4048C – Holly Bank Farm, Main Road, Goostrey – Demolition of existing dwelling and associated barns and erection of a replacement dwelling. **Decision:** Neither to Object or Support but to submit the following comments.

Thank you for requesting views on the above application. The Parish Council (GPC) submits the following comments which include reference to policies in the adopted Goostrey Neighbourhood Plan (GNP) which have not been mentioned in the application:

1. Holly Bank Farm is listed in the GNP (Section 6.3) as a "Local Heritage Asset" due to the evidence that it is at least 200 years old and therefore connected to the economic and social history of Goostrey which Policy OCEH3 strives to retain.
2. GNP Policy VDLC1 states that schemes must conform with the Goostrey Village Design Statement which is an integral part of the Plan (Section 7 of the GNP). For example, page 147 'Roofing material should predominantly comprise dark grey tile or slate', 'Red/orange bricks are preferred to lighter brown tones which only appear on later phases of housing'. The application seems to be consistent with this, we suggest that, if approved, it is conditioned.
3. GNP Policy HOU5 states that there should be external storage provision for cycles, also waste and recycling bins. However, the application does not include any garages for cars or storage, including storage for household items such as lawn mowers, ladders, and other DIY and garden equipment. GPC is concerned that a later application will inevitably require such garaging/storage which will further increase the footprint.

4. In view of the proposed increase in footprint GPC suggests that, if approved, demolition of the house and barns is conditioned, so that further conversions do not occur.
5. GNP Policy SC2 seeks to protect the efficient operations at Jodrell Bank Observatory (JBO) and therefore GPC recommends that building materials are conditioned which will reduce the impact on the telescopes (unless JBO object, in which case we will support the Observatory). It is also suggested that permitted development is removed for the same reason.
6. GPC queries why the new house requires both a mains sewer and septic tank as indicated on the application form.

21/4238C – 26 Meadow Avenue, Goostrey - Variation of condition 3 on application - 21/0466C Bungalow attic conversion to create first floor. Full length dormer windows built on both sides of existing roof. **Decision:** No Comments

21/4302M – Orchard Farm, Boots Green Lane, Allostock - Extension to dwelling. **Decision:** Neither to support or object but to submit the following comments.

The Parish Council notes that for the previous planning application (20/4870M), the planning officer allowed the development but stated that "there would be an uplift in all aspects of scale and massing in the proposal when compared to the existing property. It therefore is considered that the proposal would be materially larger than the building it seeks to replace". For this new application, the building (which has yet to be constructed) would be further enlarged. We therefore have a concern that the overall enlarged footprint would constitute further 'creep' into the Open Countryside and ask that that the Officer takes this into consideration.

21/4494C – Woodside, 21, Wood Lane, Goostrey - Part One and a Half Storey and Part Single Storey extensions and alterations to existing house to side and rear, Extensions to Garage, and new porch to front of house. **Decision:** No Comments

21/4465C – Woodside, 21, Wood Lane, Goostrey - New replacement timber frame stables. **Decision:** No Comments

21/4769C – 37 Boothbed Lane, Goostrey - Proposed single storey rear extension and interior alterations. **Decision:** No Comments

ITEM 09.21.14 – ITEMS OF BUSINESS NOT COVERED AT THE ANNUAL MEETING OF THE PARISH COUNCIL IN MAY 2021 - as laid out in Standing order 5. k on pages 11 & 12 of Standing Orders (see <https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/02/GPC-STANDING-ORDERS-23rd-February-2021-v1-1.pdf>)

Items Marked in Grey are not applicable (N/A)

Items in Green were actioned at the Annual Meeting in May 2021

Items in Yellow require resolution – Recommendations for resolution are included in the text of each Item.

Motion: To accept the recommendations listed section

- K Following the election of the Chairman of the Council and Vice-Chairman of the Council at the annual meeting, the business shall include
- i. **In an election year, delivery by the Chairman of the Council and councillors of their acceptance of office forms unless the Council resolves for this to be done at a later date. In a year which is not an election year, delivery by the Chairman of the Council of his acceptance of office form unless the Council resolves for this to be done at a later date;**
N/A
 - ii. Confirmation of the accuracy of the minutes of the last meeting of the Council;
 - iii. Receipt of the minutes of the last meeting of a committee;
 - iv. Consideration of the recommendations made by a committee;
 - v. Review of delegation arrangements to committees, sub-committees, staff and other local authorities; **THESE ARE LAID OUT IN STANDING ORDERS AND FINANCIAL ORDERS. RECOMMENDATION: A review of Standing Orders is carried out by the Clerk and presented at the November Meeting of the Parish Council. A review of the Financial Regulations is carried out by the Clerk and Chair of Finance and presented at the November Parish Council Meeting.**
 - vi. Review of the terms of reference (TOR) for committees; **RECOMMENDATION: The Finance Committee and Amenities Committee review their TOR and present to the Council at the November Parish Council Meeting. Chairs of the Planning, VHMC and Staff Committees consider working with the Clerk to create TOR for their committees for presentation to the Council at a future date.**
 - a. Planning Committee – meets as necessary NO TOR
 - b. Finance Committee – meets quarterly. TOR due for review March 2021
 - c. Amenities Committee – meets bi-monthly TOR due to review May 2020
 - d. Village Hall Management Committee (VHMC) – meets quarterly. NO TOR
 - e. Staff Committee – meets as necessary NO TOR

Additional meetings as and when required at the discretion of the Committee Chairman.
- Appointment of members to existing committees;
- a. Planning Committee

- b. Finance Committee
 - c. Amenities Committee
 - d. Village Hall Management Committee (VHMC)
 - e. Staff Committee – THIS HAS BEEN COVERED UNDER ITEM 11 CASUAL VACANCY.
- vii. Appointment of any new committees in accordance with standing order 4;
RECOMMENDATION: No Action unless a new Committee is required before the Annual Meeting in May 2022.
- viii. Review and adoption of appropriate standing orders and financial regulations;
RECOMMENDATION: Adoption of existing Standing Orders and Financial Regulations. Review dates set in item v. above.
- ix. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses. **N/A**
- x. Review of representation on or work with external bodies and arrangements for reporting back; (including Liaison Roles).
RECOMMENDATION: Maintain the current allocation of councillors to liaison roles and representation on external bodies unless any councillor wishes to step down:
- Police - Cllr Rathbone
 - SpeedWatch – Cllr Rathbone
 - Jodrell Bank - Cllr Morris
 - FOGS – Cllrs Lord & Roberts
 - Village Hall - Cllr Beckham
 - VHPFF – Cllr Beckham
 - Highways - Cllr Ross
 - Manchester Airport – Cllr Roberts
 - Local Organisations eg WI, Church etc - Clerk
 - Cllr Roberts represents the Council on the Rudheath Quarry Liaison Group.
- xi. In an election year, to make arrangements with a view to the Council becoming eligible to exercise the general power of competence in the future; **N/A**
- xii. Review of inventory of land and other assets including buildings and office equipment;
RECOMMENDATION: Defer to Finance, Amenities(scheduled) and VHM Committees.
- xiii. Confirmation of arrangements for insurance cover in respect of all insurable risks;
RECOMMENDATION: The insurance cover has been reviewed by Finance and additional checks made on behalf of the Village Hall and the insurance is providing sufficient cover for the Council’s need. Further investigation may be required for VH to be undertaken by VHMC. Update to items insured made on a purchase by purchase basis. NO ACTION REQUIRED.
- xiv. Review of the Council’s and/or staff subscriptions to other bodies; **RECOMMENDATION: To**

accept the existing list of subscriptions as listed below:

SLCC – March 2022

ChALCn- March 2022

Parish Online Mapping – October 2021

CIVIC VOICE - 2022

PRS/PPL for MUSIC – April 2022

Cheshire Community Action – April 2022

Cheshire Community Action Community Buildings (ACRE) – April 2022

Cheshire Voluntary Services – April 2022

Information Commissioners Office – October 2021

- xv. **Review of the Council’s complaints procedure; Reviewed Sept 2020 due for review March 2022. RECOMMENDATION: Review March 2022.**
- xvi. **Review of the Council’s policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*); Reviewed Sept 2020 due for review October 2022. RECOMMENDATION: Review October 2022.**
- xvii. **Review of the Council’s policy for dealing with the press/media; RECOMMENDATION: Clerk to update to Community Engagement Policy to include Communications (as Knutsford Town Council has done recently). For presentation to the Council at the October 2021 Parish Council Meeting.**
- xviii. **Review of the Council’s employment policies and procedures; Staff Performance Review due for review January 2021, Disciplinary & Grievance reviewed July 2020 due for review June 2022. RECOMMENDATION: Defer to Staff Committee to review the Staff Performance Review policy for presentation at the December Parish Council Meeting.**
- xix. **Review of the Council’s expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence. (The only s 137 expenditure for GPC is the Donations Budget, clerk will present spend to date and budget) RECOMMENDATION: Delegate to Finance Committee as part of actuals vs budget review reported to the Parish Council at the October 2021 meeting.**
- xx. **Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council. RECOMMENDATION: Determination of location as Village Hall Lounge at 7.30pm on 4th Tuesday of the Month except for August when there is no meeting and December when the meeting will be brought forward to 2nd Tuesday in the Month.**

ITEM 09.21.15 – CONSULTATIONS

To consider the Councils response to the following consultations

i. **CEC Consultation on Community Governance ends 28th November 2021**

Council to launch consultation on community governance

Cheshire East is to hold a 12-week consultation on proposals for the governance arrangements for town and parish councils in the borough.

This is part of a borough-wide review, as Cheshire East is responsible for the governance and electoral arrangements for the borough's 186 town and parish council wards in 135 town and parish councils.

The purpose of the review, which follows Ministry of Housing, Communities and Local Government and Local Government Boundary Commission for England guidance, is to ensure that community governance arrangements 'continue to reflect local identities and facilitate effective and convenient local government'.

As communities change over time, government guidance advises a review of town and parish governance every 10-15 years, to ensure the arrangements are fit for purpose. The last was done before Cheshire East Council was created in 2009.

The review looks at a range of issues, including town and parish boundaries, numbers of town and parish councillors, grouping of parishes and warding.

The [Community Governance Review draft recommendations report](#) makes a series of proposals, beginning with parishes where no changes are being proposed, to other relatively minor proposals, and, finally, to more significant area or boundary changes – largely adjoining the borough's urban parishes – which have a knock-on effect for surrounding parishes. Maps showing proposed changes can be found via [this link](#).

This consultation stage provides people and stakeholder bodies with an opportunity to make the case for alternative proposals to those now recommended.

Nothing is yet decided as a community governance review is a complex task. Any changes to be made would follow reflection on the responses to this latest public consultation – including with town and parish councils – and a decision by full council.

Councillor Sam Corcoran, chair of Cheshire East constitution committee, and leader of the council, said: "Reviewing the community governance arrangements for all our town and parish councils is normal good practice and Cheshire East has continued this vital work despite the tremendous disruption caused by the Covid pandemic. It is to our council officers' great credit that this work has progressed in good time.

"The present governance arrangements predate the formation of Cheshire East and there has since been considerable change to the population, its distribution and to the borough's settlements.

"This review and the proposals in the consultation offers the opportunity to ensure that town and parish arrangements meet local needs and are fit for purpose for the future.

"There certainly won't be change for change's sake and any changes will only be adopted after they have been extensively consulted upon to take account of the views of residents, town and parish councils and other stakeholders.

“That is why I would urge people to share their views with the council via the online consultation on our website from 6 September.”

A multi-disciplinary team of officers has been working on the review since 2019 and members of all the council’s political groups will be involved in making decisions upon future governance arrangements of the town and parish councils.

Cheshire East undertook an initial pre-consultation survey between October 2019 and February 2020 on the scope of the review and topics and proposals that should be included. In June, [a meeting of full council](#) approved the decision to take proposals to consultation.

The public consultation **starts** on **6 September** and can be accessed via:
<https://surveys.cheshireeast.gov.uk/s/CGReview2/>

The consultation **ends** at **midnight** on **28 November 2021**. Paper copies of the consultation can also be obtained from local libraries. The aim is to complete the process well before the scheduled local elections in May 2023.

This review of community governance does not include the electoral arrangements for borough council or parliamentary seats. These would be the responsibility of Whitehall (the Local Government Boundary Commission and the Boundary Commission for England, respectively) and are not currently proposed.

ENDS

Photo captions:

General views across Cheshire East

Notes to Editors:

Maps showing proposed changes can be found via the following link and looking under additional documents ‘DraftRecs_maps’:

<http://moderngov.cheshireeast.gov.uk/ecminutes/ieListDocuments.aspx?CId=487&MID=8618#A155262>

Senior Media Relations Officer:
Direct line: 01270 686591

- ii. **NALC Policy Consultation Briefing: Local Nature Recovery Strategies** – To consider sending the response provided by TR below

Introduction

Local Nature Recovery Strategies are a new, England-wide system of spatial strategies that will establish priorities and map proposals for specific actions to drive nature's recovery and provide wider environmental benefits. The requirement for there to be Local Nature Recovery Strategies, what they are and how they should generally work will be established by the Environment Bill once it completes its current passage through Parliament. The area covered by each Local Nature Recovery Strategy will be set by the Defra Secretary of State, who will also appoint a "responsible authority" for each to lead its preparation. The Defra Secretary of State will also be able to produce regulations on the process for preparing, publishing, reviewing and republication of a Local Nature Recovery Strategy and guidance on what each Strategy should contain. Put simply, the regulations will set the requirements that all "responsible authorities" must follow when preparing and updating their Strategy and the guidance will describe in greater detail what they should be seeking to produce

The main consultation questions NALC will be responding to in this consultation are as below and NALC seeks the views of county associations and member councils in response to these questions to help inform its own submission to DEFRA. The proposed GPC responses are included in Italic text below and are required to be submitted by 15th October 2021.

Consultation Questions

5. Which of the groups listed below do you consider essential for the preparation of a Local Nature Recovery Strategies?
- Local authority(s) other than the "responsible authority", where the Strategy covers more than one Local Authority area. *Essential that all Local Authorities are included.*
 - Local authorities adjacent to the Strategy areas. *Consultation with adjacent Local Authorities should be to check for avoidance of conflicting strategies only and not be as a matter of routine consultation to avoid this process becoming unwieldy.*
 - Local Nature Partnership(s), where active and geographically aligned. *Should be included in the consultation*
 - Natural England. *Essential Consultee.*
 - The Environment Agency. *Essential Consultee*
 - The Forestry Commission *Essential Consultee*
 - Other public bodies e.g. Highways England. *Only where they may have something to add.*
 - Environmental non-governmental organisations active in the Strategy area. *Desirable Consultee.*
 - National Park Authority(s), where present in the Strategy area and if not the "responsible authority". *Essential Consultee.*
 - Area of Outstanding National Beauty organisation(s), where present in the Strategy area. *Essential Consultee.*
 - Local Records Centre(s), where separate from any of the other groups listed. *Desirable Consultee*
 - Local farming, forestry and landowning groups. *Essential Consultee.*
 - Local Enterprise Partnerships. *Essential Consultee.*
 - Utilities providers, such as water companies. *Essential Consultee. Especially where significant land owners eg water gathering grounds.*
 - Other local business representative bodies *Desirable Consultee'*
 - Individual landowners and land managers (including farmers, both landowners and tenants). *Essential Consultee but needs to be limited to those with a significant holding say more than 1ha.*
 - Individual businesses. *No – consultation through their representative bodies.*
 - Members of the public. *No – consultation through their representative bodies eg Councils.*
 - Don't Know.
6. Are there any organisations not listed above whose involvement you consider essential? [Yes/No/Don't Know] If yes, which ones and why? *None known.*

9. Are you aware of specific locally-held information that would make an important contribution to the preparation of Local Nature Recovery Strategies that you do not believe would be made available without a requirement to do so? [Yes/No/Don't Know] If yes, what information should be included? *Locally held Archives of pre-existing conditions (photographs and maps).*
10. How do you think neighbouring Local Nature Recovery Strategy responsible authorities should be required to work together?
- Required to inform neighbouring responsible authorities of their progress in preparing their Strategy. *Important that this is done.*
 - Required to give information to neighbouring responsible authorities that would help them prepare their Strategy. *Difficult as this suggests that cost sharing of information gathering may be necessary*
 - Required to collaborate when setting objectives for areas close to boundaries. *Important that this is done.*
 - Left to local discretion. *Probably satisfactory in most circumstances but possible personality conflict issues.*
 - Other [If other, please specify]
 - Don't know
11. Should draft Local Nature Recovery Strategies be subject to a local public consultation prior to publication? [Yes/No/Don't Know] Yes.
12. Should individual landowners or managers be able to decide that land they own or manage should not be identified by a Local Nature Recovery Strategy as an area that could become of particular importance for biodiversity? [Yes/No/Don't Know]. *Yes, inclusion should be by agreement. Landowners should be encouraged to participate. Need to consider how to achieve minimal/no detriment to landowners. Possible compensation payments?*
14. How prescriptive do you think regulations made under clause 101 should be in setting out how the responsible authority should work with local partners?
- Setting broad principles only. *Best option as it allows flexibility to suit local circumstances.*
 - Setting broad principles and specific requirements on who to engage or how
 - A standardised process of who to engage and how
 - Don't know