



Goostrey Parish Council

AMENITIES COMMITTEE

MINUTES of the MEETING on WEDNESDAY 4th May 2022
at 7.30PM in The VILLAGE HALL, MAIN HALL

Present: Cllrs Rathbone (TR)(Chairman), O'Donoghue (IO), Beckham (NB), Williams (EW), Roberts (DR)

In Attendance: E Bambrook, Clerk

1. **Declarations of Interest** - There were no declarations of interest made.
2. **Apologies for Absence** – Apologies for absence were received from Cllr. Morgan
3. **Minutes of the Meeting on 2nd March 2022** were accepted as a true and accurate record.
4. **Tree Report** - The Tree warden sent apologies to the meeting as there was nothing to report.
5. **Actions from the Amenities Meeting on 2nd March 2022**
 - a. Audit of Village Assets – To carry out an audit of the assets listed on the report. Cllr Morgan will be carrying out the audit of the assets and will report back on progress at the meeting in May. **Update** – PM has completed the asset inspection and highlighted the following items: A decision is required on whether to keep or replace the Bog Bean log bench and the Bog Ben sign is in need of repainting. **Action:** To consider a replacement bench in the near future and Clerk to contact council handy man about painting the sign.
 - b. SDU on New Platt Lane – To consider investigating a mains electrical supply to the unit. **To be kept under review.**
 - c. Budget Update – To consider any additional work or purchases to be made before the end of the financial year. Clerk to obtain quotes and permission for work to the oaks on Boothbed Lane. **In progress to be reviewed when trees are in leaf.**
 - d. Keep Britain Tidy Campaign 2022 - Clerk to promote the campaign via the website and newsletters. **Completed.**
 - e. Bogbean Christmas Lights – To consider a replacement lighting scheme. Clerk to obtain quotes to establish a power supply from the current box to the large beech tree. **In Progress – I O'D has contacted Duttons.**
 - f. Village Environmental Improvements Working Group – Actions: The Clerk to obtain quotes for a replacement bench to match the style of “Nell’s Bench”, in addition to the items and work listed in the report. The Clerk was also asked to investigate whether a small bee motif could be incorporated into the bench for the next meeting. Action Shearbrook Bank: Clerk to obtain quotes for environmental hedge planting for the next meeting to take place this spring, if this is possible. **In progress.**
 - g. Correspondence - Email from Trees East regarding footway on Main Road – The response indicates that no application has been received and therefore action cannot be considered. The group agreed to contact the council’s CEC Ward Councillors to ask them to progress this. Action: Clerk to contact Ward Councillors. **In progress via full Council.**
 - h. Update on Boothbed Lane Play Area – Action: Clerk to respond to a request from a member of the public with an explanation for the perceived delay in using S106 money. **Complete.**
 - i. Replanting of the planter on Main Road. Action: Clerk to source quote from Northwich Town Council. **Quote received but was outside budget. See Agenda Item 9.**
 - j. Community Resilience Plan – **Action:** PM to investigate creating a public document and one for use internally. **Update:** No further progress. Cllrs. KM, TR and IOD have confirmed that they are happy for their contact numbers to be included in the public version of the document. TR would like to see the public version on the website as soon as possible.
6. **Events in 2022** - To set the dates for the events to take place in 2022:
 - i. **The Queen’s Platinum Jubilee** – Clerk to assist the Archive Group in order to fill the space in the hall as much as possible and confirmed that there is budget available to do this. This has been advertised on the website, Village Hall Facebook page, Parish magazine and newsletter. The Clerk also intends to create some posters.

- ii. **Rose Day** – Parish Council stall has been booked and the committee discussed the type of games/activities for the stall. **Action:** Clerk to arrange.
 - iii. **Seniors Lunch** - The Village Hall, Lounge and School Kitchen and caterer have been booked for 4th December.
- 7. Annual Plan – To review progress on the items in the Annual Plan.** See updates in A1 on page 3.
- 8. Environmental Improvements Project** – See A2 on page 5. Shearbrook Bank Environmental Hedging. **Action:** Clerk to ask Northwich Town Council to book this work in for the autumn planting season. To include planting through weed smothering membrane rather than weed control spraying.
- Booth Bed Lane Green – It was agreed that this is a large project with several different elements such as hard standing and new street furniture. It was therefore suggested that the committee seek to find a company that can quote for the project as a whole. TR to assist the Clerk.
- 9. Planter on Main Road** – Following a discussion, it was agreed by the committee to accept the offer of a resident volunteer to, at his own cost, fill the planter with summer planting and would take responsibility for maintenance and removal of the plants at the end of the season. It was further agreed that the future of the planter would then be reviewed.
- 10. Update on Boothbed Lane Play Area Project** - Last week PM met with Cllr. Kolker and a local resident to discuss some options and to outline what the council can and cannot do with the money and where the options are for spending it. PM is currently in the process of arranging a meeting with Cllr. Kolker and Ansa to draft up a rough scheme to spend the s106 money which is just under £40k, and establish what this will look like. This can then be used to trigger some discussion locally which can act as a consultation. Depending on the outcome of the consultation, additional fundraising could begin. It will be important to bear in mind that it might be better to spend the S106 money we have rather than plan a larger, more expensive project that runs out of time. By the next Amenities Committee we should have that Ansa plan and an idea of the realities so that we can develop a proper project. The committee were supportive of PM's actions.
- The committee noted the budget report, although there was little to comment on as there has not been any spend yet this financial year.
- 11. Highways Update – Highways Update** – To receive a report from the Clerk on Highways Matters:
- i. **Tree Stump on Boothbed Lane** – CEC Highways have confirmed that the work to make this safe has been completed.
*The committee **RESOLVED** to **RECOMMEND** to Council that the tree stump is taken down to ground level and to plant a new sapling to be located nearer to Main Road.*
 - ii. **Goostrey Sign** – This has been removed by the Highways Officer at no cost to the council.
- 12. Correspondence** – The correspondence relating to the condition of the Booth Bed Lane Play Area was addressed under agenda item 10.
- 13. Minor items and matters for the next meeting** – The Clerk reported that the poor state of the finger post in Boots Green, which points towards Goostrey and is an image used on our website, was reported to her by a resident. The Clerk for Allostock was also included in the email and confirmed that the council had earmarked reserves to repair the post but that they had struggled to find someone who could carry out the work and who had the appropriate public liability insurance. The Clerk put the Allostock Clerk in touch with the person who carries out similar repairs in Goostrey and it seems that this issue will now be resolved.
- 14. Date of the next Amenities Committee Meeting** – The date of the next meeting will be 6th July 2022. DR gave his apologies.
- 15. Close Meeting** – The meeting closed at 9pm.

Appendices

Item 7 A1

Goostrey Parish Council Plan for 2020-21

Presented by Responsibility

Amenities Committee

- A) Revise the Resilience Plan to take account of learnings from the Covid-19 situation Including an emergency network of support for any purpose** (e.g., extreme weather event recovery), with appropriate training (e.g., on PPE, CPR) with a mechanism to keep lists up to date. To include any learnings from Holmes Chapel and surrounding villages resilience plans.

SL and PM volunteered to undertake the review/update with support from the Clerk with a view to them producing a first revised draft by end of December 2020. Clerk to circulate draft.

Action: PM to investigate creating a public document and one which will be circulated internally. The Clerk to provide the Word document. Plan to be published in the next few weeks. **Update:** No further progress. Cllrs. KM, TR and IOD have confirmed that they are happy for their contact numbers to be included in the public version of the document. TR would like to see the public version on the website as soon as possible.

- B) Get feedback from villagers on their views on what they want to see in the village for the future.**

Publish a plan to improve every area of the village. To include Church Bank/Main Road, Main Road/Booth Bed Lane, Booth Bed Lane Green, Primrose Chase, outside Main Road Newsagent and Station area.

A questionnaire will be produced by NB & TR by end February 2021

Distribution of the Questionnaire both physically and via Survey Monkey and analyse results to take place in 21/22. **Distribution to take place wc 26th April 2021.**

Survey complete. Working Groups set up to review the output, members of the group will be DR, NB, and TR.

Anonymous survey results to be posted on the website with TR summary report.

Complete

- C) Create a Plan to implement the Environmental Policy utilising the Environmental group as well as deciding what a longer-term strategy would look like.**

PM to liaise with the Environmental Group to confirm membership and to arrange a joint meeting of Amenities Committee and Environmental Group in January 2021 to consider development of plan.

Action: PM to arrange a meeting of the Environmental group before the Amenities Meeting on 2nd June 2021.

In Progress – It was agreed that it was worth pursuing a policy of working on a manageable level of projects and as they are completed adding further projects in priority order.

- D) Implement the plans outlined in A, B & C (above) and make a positive difference to the village commencing 2021-22**, potentially using a village volunteer network and the owners of commercial premises for feedback and implementation.

Pending actions from items A, B & C.

- E) Define and implement visual speeding deterrents, including resolution on the proposal to install village 'gates'.**

Progressing following decision by PC at meeting on 22/09/20 to accept recommendations of report to that meeting. KM has written to CEC asking them to consider funding and implementing works.

TR reported that KM was trying to secure the trial extra works money to fund this as well as the some of the Ward Councillors' budget. No response from CEC, Clerk to chase CEC Highways regarding funding status.

Action: Clerk to check with the Chairman to establish whether he has received any feedback regarding CEC Ward Councillors' budget. **Update:** No progress – the issue needs to be raised again.

F) Consider the potential to provide electric car/van charging points (environmental improvement) at the village hall?

After some initial investigation there appears to be no appetite for this at the present time.

Action: Review in January 2023. To be added to the VHMC meeting agenda for the final meeting of 2022.

G) Investigate and implement improvements to the Booth bed Lane play area.

S106 Monies for the Booth Bed Lane Play Area – The amount of funding has been confirmed by ANSA and is now available to be spent. The Council has agreed that the Amenities Committee will lead this project and that any contact or correspondence from ANSA and other stakeholders, should be directed to the Clerk.

Update: PM has written to the resident co-ordinating the project to request an update on the project status.

PM has received a response from the co-ordinator, and they will be meeting to review the results of the last consultation. PM will review potential additional funding sources and will work with the co-ordinator to plan the way ahead. A further consultation with residents will be required once a plan of suitable options is available.

Update: PM has met with the co-ordinator again and they have another meeting planned in the next few weeks to work on a plan for the way ahead. PM has also contacted the other resident who was interested in helping and he is keen to assist with the project going forward.

Update: Last week PM met with Cllr. Kolker and a local resident to discuss some options and to outline what the council can and cannot do with the money and where the options are for spending it. PM is currently in the process of arranging a meeting with Cllr. Kolker and Ansa to draft up a rough scheme to spend the s106 money which is just under £40k, and establish what this will look like. This can then be used to trigger some discussion locally which can act as a consultation. Depending on the outcome of the consultation, additional fundraising could begin. It will be important to bear in mind that it might be better to spend the S106 money we have rather than plan a larger, more expensive project that runs out of time. By the next Amenities Committee we should have that Ansa plan and an idea of the realities so that we can develop a proper project. The committee were supportive of PM's actions.

Item 8 A2

Goostrey Parish Council – Amenities Committee - Environmental Improvements Project

Programme Monitor

Location	Scope Prepared by Working Group	Scope Reviewed & Approved by Amenities Committee	Quotations Invited	Quotation Accepted by Amenities Committee	Start on Site	Completion	Comments
1.Church Bank	12/10/21						
2.Main Road/Boothbed Lane Junction	12/10/21	12/01/22					
3.Primrose Chase	12/10/21						
4.Station Area	12/10/21						
5.Shearbrook Bank	12/10/21	12/01/22					Feb 22 Amenities Committee Planting deferred to season commencing Oct 2022
6.Boothbed Lane Green	12/10/21						
7.Outside Newsagents, Main Road	12/10/21						
8.Bogbean	12/10/21						

TR 03/03/22 (updated)