



# Goostrey Parish Council

## FINANCE COMMITTEE MEETING

Agenda for the meeting on Tuesday 4th July 2023, at 7.30pm  
In the Village Hall Lounge

1. **Election of Chairman:** To elect a committee Chairman for 2023/24.
2. **Election of Vice Chairman:** To elect a Vice Chairman for 2023/24.
3. **Declaration of Interests**
4. **Apologies for absence**
5. **Minutes of meeting of 4<sup>th</sup> April 2023.** View minutes at [Finance Committee Meeting Minutes 4th April 2023 Draft](#)
6. **To review and approve the committee's terms of reference.** [View Terms of Reference](#)
7. **To review and approve the Financial position vs. budget for Quarter 1 2023.** See document pack
8. **To review and approve the Draft Unaudited Accounts for Quarter 1 2023.** See document pack
9. **Bank Reconciliations for Quarter 1 2023:** To be signed as an accurate record.
10. **Reserves:** To review and approve the Capital and General Reserves for Quarter 1. See document pack
  - To approve establishing an earmarked reserve of £1000 for defibrillator supplies/maintenance.
  - To approve establishing an earmarked reserve of £600 for a replacement Village Hall laptop.
11. **Village Hall Recharge:** To receive an update on the current position. See document pack.
12. **Internal Audit Report:** To review the recommendation from the Internal Auditor and approve actions. See document pack.
13. **Asset Register:** Review and approval of general policy for listing items.
14. **Seniors' Christmas Lunch:** To confirm the ticket price for the event.
15. **Minor Items and Items for the Next Agenda**
16. **Next meeting: 3<sup>rd</sup> October 2023**
17. **Close meeting**