



Goostrey Parish Council

The Village Hall

Goostrey

Cheshire

CW4 8PE

01477 535825

E-Mail: clerk@goostreyparishcouncil.gov.uk

10th July 2023

DOCUMENT PACK FOR GOOSTREY PARISH COUNCIL MEETING on Tuesday 25th July 2023

AGENDA

1. **Declarations of Interest:** To receive and minute any declarations of interests.
2. **Apologies for Absence:** To receive apologies for unavoidable absence.
3. **Minutes:** To accept the minutes from the Parish Council meeting on 27th June 2023 and all the decisions therein. View minutes here [Draft Minutes Goostrey Parish Council Meeting 27th June 2023](#).

Motion: The Parish Council resolves to accept the minutes of the Parish Council meeting held on 27th June 2023.

4. **Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
5. **Committee Matters:** To receive reports from the Parish Council Committees:
 - a) Finance Committee Minutes 4th July 2023. [Draft Finance Committee Minutes 4th July 2023](#).

Motion: The Parish Council resolves to accept the minutes of the Finance Committee meeting of 4th July 2023 and all the decisions therein.

- b) Amenities Committee Minutes 5th July 2023. [Draft Amenities Committee Minutes 6th July 2023](#).

Motion: The Parish Council resolves to accept the minutes of the Amenities Committee meeting of 5th July 2023 and all the decisions therein.

6. **Planning Matters:** All planning matters to be considered at the meeting held prior to the Council meeting at 7pm.
7. **Financial Payments:** To approve payments in Schedule 07/23. **Includes:** Salaries & expenses. **See page 3.**

Motion: The Parish Council approves the payments listed on Schedule 07/23.
8. **Clerk's Report:** Including actions from the Last Meeting and Correspondence. **See page 4.**
9. **Highways & Speedwatch:**
 - a) **Speedwatch Report** – To receive the Speedwatch Report. **To follow.**

- **SDU at Shearbrook, Main Road - Summary Report. To follow.**
 - b) **To receive any update on the Council's request for a formal review of the highways safety issue relating to the tree on Main Road.**
 - c) **Works on Mill Lane – To receive an update.**
- 10. Police Matters:** To consider any matters related to local policing. **See page 5.**
 - 11. Grant Application:** To consider a grant application from Goostrey Tots. **See page 6.**
 - 12. Cheshire East Bus Support Criteria Consultation:** To agree the council's formal response to the public consultation. [View consultation](#). Deadline 6th August.
 - 13. Minor items and items for the next agenda.**
 - 14. Date of Next Meeting – 26th September 2023**

Close meeting

ITEM 7 FINANCIAL PAYMENTS

Payment Schedule 07/23 July 2023

Payment Date	Payee	Money Out	Description	
05/07/2023	1 Staff Salaries	£2,143.57	Staff Salaries	Paid
05/07/2023	2 HMRC	£401.06	Tax and NI	Paid
07/07/2023	3 Nest	£183.04	Pension Payment	Paid by DD
15/07/2023	4 Vodafone	£19.20	Mobile Phone Contract	Paid by DD
19/06/2023	5 Plusnet	£39.20	Telephone and Broadband	Paid by DD
28/07/2023	6 Cheshire Community Action	£90.00	PC and Community Buildings Membership	
28/07/2023	7 CTS Systems Ltd	£60.00	Sign Cleaning (x5)	
28/07/2022	8 Northwich Town Council	£1,419.00	Grass cutting, planting and weeding	
		£4,355.07	inc VAT	

Receipts at 9th July 2023

Village Hall income	£945.20
Total Receipts	£945.20

Account Balances at 9th July 2023

Current Account	£55,676.11
Santander Capital Account	£78,875.96
NS&I General	£71,824.83
TOTAL	£206,376.90

Caxton Card Report 9th July 2023

Transaction Date	Payee	Amount	Description
	Balance brought forward	£488.48	
	Total Spend	£0.00	
	Total Fees	£0.00	
	Total Spend inc Fees	£0.00	
	Card Load	£0.00	
	Card Balance at 9th July 2023	£488.48	

Item 8 Clerk's Report

Actions:

- a) Enforcement Request 23/00154E Holly Bank Farm.
- b) Complaint Reference 19541281 61 A Main Road.

Correspondence:

- a) Information Commissioner's Office Latest news from the ICO 06/07/2023
- b) John Dwyer - Police & Crime Commissioner for Cheshire Making Cheshire even safer for all
- c) SBA Data logged – AGAR part 3
- d) CEHStreetworks Cheshire East Highways - Traffic Management Area Highway Group Report
- e) Christine Broad Message for Emma Bambrook re St Luke's Churchyard Maintenance
- f) Microsoft Important: Your agreement and billing experience have been updated
- g) **MOORE, Leanne RE: Complaint number 19541281 on Planning Application 21/2569C 61A Main Road**
- h) Sarah F. Morgan RE: Ticket office consultations - Avanti West Coast and Northern Trains
- i) Pam Graham RE: [EXTERNAL] RE: PCSO
- j) Resident RE: New Cheshire East FixMyStreet updates on report
- k) Residents - Discover the Bluedot Re: Bluedot - sound management and traffic info
- l) Goostrey Gardens RE: Goostrey Open Gardens
- m) Residents - Discover the Bluedot Bluedot - sound management and traffic info
- n) Robert Welch RE: Goostrey Station - Highway Improvement Project
- o) Resident 319
- p) Resident RE: Sibelco
- q) Goostrey Gardens Goostrey Open Gardens
- r) Nikki Roberts RE: Cheshire East Highways Meeting Questions
- s) GOODIER, Julie Planning Lists Week 2326
- t) GRIBBIN, Jonathan Congleton And Holmes Chapel Weekly Bulletin
- u) Parish Archive Re: Cupboard detritus
- v) planning@cheshireeast.gov.uk 23/2468C Cornbrook House, 19, STATION ROAD, GOOSTREY,
- w) **WILCOX, Taff RE: 23/00154E**
- x) CEHStreetworks Cheshire East Highways - Traffic Management Area Highway Group Report
- y) Resident Re: Anti-social Behaviour
- z) Police Crime Commissioner Communicating with Councillors and residents
- aa) Police Crime Commissioner Commissioner's Review
- bb) Info - Christmas Direct RE: Community Christmas Display
- cc) TAYLOR, Chris Cheshire East Bus Support Criteria Consultation
- dd) GOODIER, Julie Planning Lists Week 2325
- ee) PC Price FW: [EXTERNAL] Anti-social Behaviour
- ff) KOLKER, Andrew (Councillor) First Homes - NPPF
- gg) Resident Re: Projector
- hh) Stephanie Astbury Planter
- ii) CEHStreetworks Cheshire East Highways - Traffic Management Area Highway Group Report
- jj) Christmas Plus RE: Goostrey Parish Council
- kk) RE: Art Club Cupboard Key
- ll) GOODIER, Julie Planning Lists Week 2324 19/06/2023 558 KB
- mm) Resident Re: Rose Day Arrangements
- nn) Kate Bowers RE: Reed Wellbeing stand strong booking 16/06/2023

Item 10 Police Matters

Police and Crime Commissioner Liaison Meeting for Town and Parish Councils 4th July 2023

Cllr. Terence Rathbone attended the liaison meeting with approximately 40 others from Town and Parish Councils in CEC area. The Commissioner provided a lot of data about performance of the Constabulary and this is best summarised in "Commissioner's Review January - July 2023" available on his website. [commissioners-review-jan---june-2023.pdf \(cheshire-pcc.gov.uk\)](https://www.cheshire-pcc.gov.uk/commissioners-review-jan---june-2023.pdf)

A highlight demonstrating good performance in Cheshire is a general crime resolution rate of about 25% of reported crimes compared with a national average of around 10%.

Prior to the meeting we had submitted the question "**Can the Commissioner please provide an update about progress with his pilot Average Speed Camera Project and in particular if and when applications may be invited for candidates for consideration in a next phase?**" The Commissioner responded that the three pilot projects are scheduled to be delivered July/August 2023 and after a three month evaluation period applications will be invited for candidates for the next phase. The Commissioner advised that he is particularly keen to deliver on this programme because speeding is a very high priority concern for Cheshire residents and the next election for PCC is in May 2024.

The Commissioner also advised that there are now a number (9?) of portable SIDs available to Local Policing units. Speed watch training may be being delayed due to concerns having been raised by a team member about Health and Safety issues for operators of the guns. These concerns are currently being investigated.



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Grant Application Form

Please complete the form and submit to the Clerk of the Council at the above address. If you require assistance with the form, please contact the Clerk or a Councillor to discuss your application.

Applications for Grants require the organisation to submit a copy of the organisations financial statement for the last 12 months.

Where appropriate grant applicants must have a "Safeguarding Policy" in place.

<p>Organisation Name: (If you are an individual applying on behalf of a group/organisation please include a letter of support from the group/organisation)</p>	
<p>Contact Name:</p>	
<p>Position in the Organisation:</p>	
<p>E-Mail Address:</p>	<p>[REDACTED]</p>
<p>Telephone Number:</p>	<p>[REDACTED]</p>
<p>Address:</p>	<p>[REDACTED]</p>
<p>Amount requested:</p>	
<p>Bank Details or Payee Name for Cheque (our preferred method of payment is direct bank transfer)</p>	<p>Account Name: Account Number: [REDACTED] Sort Code: [REDACTED] Or Payee Name:</p>

Type of Organisation:	
Aims / objectives of the organisation/ attach a copy of the constitution (as a separate document if necessary)	
Membership - estimate numbers and area members are drawn from	
Is membership restricted by any means	
What age group will benefit from the funding	
How will the grant be used?	
How will the funding benefit the Goostrey community?	
How do you plan to seek funding from other sources?	
Have you submitted copies of quotations if necessary? (please attach these to the form)	
Have you submitted a copy of the organisations financial statement? (please attach this to the form)	

Signed:

Date:

Print Name:

St Luke's Church, Goostrey
Annual Report of the Parochial Church Council for the year ended
31 December 2022
Finance Sections

Financial Review

Following the disruption to worship patterns during 2020 and 2021 caused by the Covid pandemic, 2022 worship reverted to normal up until the retirement of Rev. Heather Buckley on 31st July when, due to the difficulty in obtaining the services of visiting priests to conduct services, Wednesday morning Eucharists were suspended and a number of 8.00 Eucharists were not held. Three fundraising events were held and a Christmas Fair took place at the end of November. Two weddings were held at the church and the number of funeral offices hosted increased significantly. Repairs to the north wall undertaken during the year amounted to £30,322 although a grant of £3,000 was received towards this. Whilst our general funds have been reduced by £16,463, St Luke's has still managed to emerge from 2022 in a financially viable state due to the considerable generosity and effort made by our regular givers and indeed by other members of the village community.

Total receipts on ordinary unrestricted funds were £78,771 and are detailed in the financial statements. This was a rise of £659 (0.8%) over the figure seen in 2021. This is largely attributable to fluctuations within most categories of income, rather than Regular Giving. All these issues are addressed below.

Planned Regular Giving to the church during 2022 amounted to £30,771 and represented 39% of the total unrestricted income for the year. This total was less than the £33,115 seen during 2021, and represented a drop of 7.6%. One new subscriber joined the scheme during 2022, three have passed away, and three have cancelled leaving a net 64 regular subscribers at the year end. Throughout the year, two subscribers increased their donations whilst two reduced the regular amount given. Some users of weekly envelopes have taken great care to make alternative arrangements to keep their giving up to date as much as possible. It must also be noted that Loose Collections at Sunday and other services rose by £871 to £4,930 from the £4,059 seen in 2021. This situation is encouraging. Although new worshippers did start attending services during the year, we shall need to encourage such as these to commit to the Regular Giving schemes going forward, quite apart from challenging others who have participated for some years to consider increasing their giving.

The majority of planned giving is gift aided and continued to reflect favourably in our 2022 claims to HM Revenue & Customs totalling £8,969. This sum is £1,530 lower than the £10,499 seen in 2021. This is mainly due to the gift aid claimed in the first quarter of 2021 upon gifts made to the 2020 Christmas Fair Appeal. The figure in the 2022 accounts covers giving over a 12-month period from 1st October 2021 to 30th September 2022. Throughout 2022, we have also submitted claims under the Gift Aid on Small Donations (GASC) Scheme which has allowed us to claim gift aid on the majority of our loose collections. We express our continued thanks to Alison Gill for submitting timely regular claims every three months throughout the year, thus improving our cash flow and ensuring that our claims are as up to date as possible. The use of Gift Aid envelopes for single donations from worshippers has been maintained but the number of such gifts received continued to be lower during 2022. Those who have continued to make regular use of them are again encouraged to approach the Treasurer with a view to moving to Standing Orders or numbered envelopes covered by a Gift Aid Declaration.

Donations to general funds of £7,402 were higher than the £7,065 seen in 2021. This total includes donations relating to the Parish Magazine, several generous donations given in memory of loved ones plus some general donations given by individuals and organisations. Donations received tend to fluctuate year on year dependent upon circumstances, but are very welcome.

Fundraising events during 2022 took the following form. The Pancake Race held on 27th February raised a final magnificent total of £618. Our share of the Mereside Brass Concert takings amounted to £409. A coffee and cake afternoon organised by Olive Gosling at the end of June raised £222. The Christmas Fair in November raised a net £1,418 after expenses.

Sales of the Parish Magazine throughout the local community continued to be a profitable source of additional income to the church. The magazine was produced and distributed every month throughout 2022. This £2,055 net boost to our overall income for the year would not have been possible without the dedication of our Editor, Craig Brandreth, the Advertising Secretary, Marilyn Lloyd, David and Joyce Mason who make up the correct numbers for each round, and those who form the vast distribution network which ensures that the magazine is delivered promptly to around 630 homes each month and the subscriptions collected each year. The number of 2022 subscribers to the magazine and advertisers fell slightly from those seen in 2021. We have also been grateful to Michael Jarvis who kindly continued to undertake the co-ordination and banking of the 2022 subscription payments and magazine donations. He is already on the way with this task for the 2023 year.

The Church attracts fee income both from weddings, and the offices associated with those who have passed away. During 2022, there was the reading of 5 sets of banns and appropriate certification, 2 weddings, 2 copyright fees, and 1 heating allowance. In addition, there were fees from 15 funerals, 7 burials, 19 burials of cremated remains, 23 monuments, 6 heating allowances, and 5 grants for stand-alone cremations conducted by Heather. Those fees represent a very welcome income stream.

The £100 showing relates to both the 2021 and 2022 grant from the Parish Council for Christmas lights at the church. Sundry Income tends to fluctuate year by year dependent upon circumstances.

Two grants were received during 2022. £3,000 from the Archbishop's Council towards repairs undertaken on the north wall and an £828 energy grant from Church of England Central Funds.

£95,234 was spent during 2022 to provide the Christian ministry of St Luke's Church, including the contribution of £41,468 to the Diocesan Parish Share which largely provides the stipends, pensions and housing for the clergy. This total figure represents a rise in costs over 2021 of £23,009 (32%). Throughout 2022, our Parish Share payments have equated to 50% of the Share for a full time priest, still loaded at 125%, and as a result our Vicar at Goostrey continues to be appointed as a half time (and stipend) post accordingly. It should be noted, however, that the Diocese did increase the full time share by 2% from January 2022 and we have taken the increase on board proportionally.

Claims of £349 covering Vicar's expenses between November 2021 and April 2022 and £133 for May to July were paid, plus £60 for computer repairs. We have paid for 2 services in January and 2 services in March conducted by visiting clergy although these fees were donated back to the church by Linda Lonsdale. A further service in July was also conducted by visiting clergy. Since Heather's departure, we have paid visiting clergy for a further 22 services. During the interregnum, the service fees can be reclaimed from the Diocese but we are responsible for paying the travel expenses. We have thus submitted a claim to the Diocese for the refund of fees totalling £985.60 and this amount will appear in our 2023 accounting. Following Heather's departure, the vicarage was re-decorated throughout at a cost of £2,450, and a further £495 had to be spent on professional cleaning expenses.

Costs of Utilities, Maintenance, Parish Magazine production and Church Life were significantly higher during 2022 than those seen in 2021. The cost of repairing the north wall during the year was a significant factor in this respect with the total cost amounting to £20,322. However, with 2022 being a year where prices have continued to rise, this position is to be expected.

General Expenditure throughout 2022 has been carefully controlled so far as was possible. Whilst there has been an increase in utilities costs and more has been spent upon repairs and maintenance when compared with the previous year, this merely reflects the changing demands on the church year on year.

The total sum of £2,000 was donated to charities in 2022 from General Funds. This sum was derived from a formula that takes 5% of direct giving and fundraising activity from the 2021 financial year (see Note 5 in the Financial Accounts). In addition to these donations made from General Funds, other charities received support from specific charitable fundraising activity during the year. Retiring Collections held during March for the Ukrainian Appeal raised £600. This sum has been sent to the Red Cross Appeal Fund. Six lunches held during Lent raised a total of £942 and this sum has been donated to Asha North Staffordshire. Christian Aid Week door-to-door in 2022 raised £2,388 and this has been paid to Christian Aid. The Harvest Appeal and Lunch raised £450 and this was donated to The Storehouse Food Bank, Congleton. Retiring Collections held during September raised £342 for the Disasters Emergency Committee Appeal for Pakistan. £139 representing 50% of the loose collection taken on Remembrance Sunday was given to the RBL Poppy Appeal. £142 was raised for the Children's Society from Christingle.

Reserves Policy

St Luke's started 2022 with a General Funds Reserve of £36,073 and as a result of the situation detailed in this report we have seen this reduce by the £16,463 shortfall in income over costs, to a position of £19,610 at the year end. In addition to continuing the life and ministry of St Luke's during 2022, certain maintenance jobs on the church premises, predominantly the costs of repairing the north wall were undertaken. Thus, we must all continue to strive to maintain and increase if possible the church income over the coming year.

At 31st December 2021, the Accessibility Fund stood at £38,848 and during 2022 a further £26 was added relating to gifts made to the Tree of Light. In December the sum of £2,274 was paid out to cover Architect's costs and expenses for work undertaken to Stage E, and submission of Building Regulations Application. This leaves an available balance of £36,600 as at 31st December 2022.

At 1st January 2022, the Building Renovation Fund stood at £6,973. During the year, no income or costs have been seen. As a result, the balance now available in the Building Fund as at 31st December 2022 is still £6,973.

A sum of £159 was held in our accounts awaiting payment to the Chester Diocesan Board of Finance at 31st December 2022 for Assigned Fees collected on its behalf for funeral offices during December 2022. This sum is due for payment in January 2023.

A Designated Account is held within the Church accounts for the Friends of St. Luke's. At 1st January 2022 a sum of £1,541 was being held. No income or expenditure has been seen within this fund during 2022 with the result that the balance in this fund as at 31st December 2022 remains at £1,541.

A similar arrangement exists for the Goostrey Bellringers Tower Fund. The balance in this fund as at 1st January 2022 was £388. During 2022, a donation of £12 from a visiting ringing team and £40 from wedding ringing fees has been added to the account. The Ringers' annual guild subscription of £70 has been paid out leaving a balance as at 31st December 2022 of £370.

During 2022, apart from small working cash balances held by the Treasurer, all available cash assets have been held on interest bearing deposit and as working funds on current account with H.S.B.C. Bank.

Goostrey Tots Constitution (July 2023)

1. Name

The name of the group will be Goostrey Tots

2. Aims

The aims of Goostrey Tots will be

- To enable babies and toddlers to enjoy contact with their peers
- To enable babies and toddlers to develop social and interaction skills
- To enable parents/carers to socialise and share with each other
- To provide a safe place for parents and toddlers to engage with the local community

3. Membership

There is no formal membership. The group is open to anyone responsible for the care of a child up to 4 years old.

4. Equal opportunities

Goostrey Tots will not discriminate in any way, specifically on the grounds of sex, race, sexual orientation, disability, gender reassignment, religious or political belief, and marital status or age.

5. Committee

The business of the group will be carried out by a group of volunteers.

Specific roles are as follows:

- Chair who will chair the meetings
- Minutes secretary who will be responsible for taking the minutes of meetings
- Record keeping secretary who will keep a record of attendance.
- Treasurer who will be responsible for maintaining accurate accounts
- Catering manager who will oversee the food and kitchen hygiene.

6. Meetings

6.1 Annual Meeting

There will be an annual meeting in the Summer each year. Each committee member with a specific role will present a report of the work of Goostrey Tots over the year.

6.2 Committee Meetings

The committee will meet at the start of each school term to review the previous term and plan for the next term.

7. Finances

Records of income and expenditure will be maintained by the treasurer. A financial statement will be provided at each committee meeting.

All money raised by or on behalf of Goostrey Tots will be used to further the aims of the group as specified in item 2 of this constitution.

The financial account will be ring-fenced within the accounts of St Luke's Church, Goostrey

8. Amendments to the constitution.

Any amendments to the constitution will be made at the annual meeting.

9. Dissolution

If at any point it is necessary to dissolve Goostrey Tots, all remaining money and assets, after outstanding debts have been paid, will be offered to donors funding the group or to a local charitable organisation. The organisation will be agreed at the meeting which agrees the dissolution.

This constitution was agreed at the Goostrey Tots committee meeting on:-

Date 27/6/23

Name and position in group Nick Broad Chairman Signed Nicholas Broad

Name and position in group Debs Hinson Treasurer Signed D. Hinson

ST LUKE'S CHURCH, GOOSTREY PARISH SAFEGUARDING POLICY

Statement on the care of Children, Young People and Vulnerable Adults.

This statement was agreed at the PCC meeting held on March 22nd 2023

1. It will be read out to at least one PCC meeting each year, where progress in implementing it will be monitored. The policy will also be displayed in church and preparation made for publication of the policy on the parish website.
2. As members of this Church, we commit ourselves to the nurturing, protection and safekeeping of all, especially children, young people and vulnerable adults.
3. It is the responsibility of each one of us to prevent the physical, sexual, emotional and spiritual abuse of children, young people and vulnerable adults and to report any abuse discovered or suspected.
4. We recognise that our work with children, young people and vulnerable adults is the responsibility of the whole Church.
5. Our Church is committed to supporting, resourcing and training those who work with children, young people and vulnerable adults and to providing supervision.
6. Our Church is committed to following the guidelines and procedures published by the Diocese.
7. The parish will adopt good practice guidelines.
8. Each person working with children, young people and vulnerable adults must know the guidelines and undertake to follow them. Each shall be given a copy of the Parish's agreed procedures and Good Practice guidelines.

As part of our commitment to children young people, and vulnerable adults the PCC has appointed **Dr Helen Ewens** to be the Parish Safeguarding Coordinator

- **Children, young people and vulnerable adults are an important part of our Church today.**
- **They have much to give as well as to receive**
- **We will listen to them**
- **As we nurture them in worship, learning, and in community life, we will respect the wishes and feelings of children, young people and vulnerable adults.**

Signed:-..... March 22nd 2023 (Review date March 2024)

Rev'd Canon Christine Broad - Vicar