



Goostrey Parish Council

DOCUMENT PACK FOR THE AMENITIES COMMITTEE MEETING

on Wednesday 6th September 2023 at 7.30pm in the Village Hall

Agenda

- 1. Declarations of Interest**
- 2. Apologies for Absence**
- 3. Minutes of the Meeting on 5th July 2023.** [View Draft Minutes](#)
- 4. Tree Report:** To receive a report from the Goostrey Tree Warden
- 5. Northwich Town Council Maintenance Contract:** To receive an update from the Clerk.
- 6. SID Issues:** To receive an update from TWM on the repair of the SID.
- 7. Budget review and monitoring:** To review the budget and address any areas of concern.
See page 2.
- 8. Booth Bed Lane Play Area Project:** To receive an update from the Working Group.
- 9. Annual Plan 2023/24:** To note and agree the Annual Plan. **See page 4.**
- 10. Asset Inspection:** To receive and update on progress of remedial work.
- 11. Christmas Tree Lighting:** To receive a report from the Clerk and agree a course of action.
See page 6.
- 12. 80th Anniversary of D-Day – 6th June 2024:** To consider a proposal from residents to mark the occasion with a Spitfire fly past. **See page 9.**

Motion: The Amenities Committee recommends that the Parish Council supports the proposed event and Spitfire fly past in the form of £1,500 in sponsorship, placing of the official order and public liability insurance for the event.
- 13. Community Resilience Plan:** To confirm that the plan has been updated and re-distributed.
- 14. Correspondence**
- 15. Minor items and matters for the next meeting.**
- 16. Date of the next Amenities Committee Meeting:** Budget Meeting - Wednesday 18th October 2023.
- 17. Close meeting**

Detailed Budget Summary

Cost Centre 2 (Between 01/04/2023 and 31/03/2024)

2 Amenities		Last Year 2022-2023				Current Year 2023-2024					Next Year 2024-2025		
		Receipts		Payments		Receipts			Payments		Receipts	Payments	
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
29	Village Maintenance (incl gras			1,500.00	490.00				2,500.00	2,124.50			2,625.04
30	Graveyard Maintenance			3,596.00	3,479.00				4,000.00	258.00			4,200.04
31	Lengthsman Service			1,000.00	125.00				500.00	60.00			525.00
33	Speedwatch			800.00	55.00				800.00				840.00
34	Seniors Lunch	1,000.00	510.00	2,000.00	1,211.12	1,000.00			1,850.00			1,050.00	1,942.50
36	Planters and Plants			500.00					500.00	80.00			525.00
SUB TOTAL		1,000.00	510.00	9,396.00	5,360.12	1,000.00			10,150.00	2,522.50		1,050.00	10,657.58
Summary													
TOTAL		1,000.00	510.00	9,396.00	5,360.12	1,000.00			10,150.00	2,522.50		1,050.00	10,657.58

Goostrey Parish Council
Reserves Balance
2023-2024

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
Village Hall Projects	8,800.00				8,800.00
Village Projects	11,400.00				11,400.00
Capital General	4,606.00				4,606.00
Village Entrances Project	4,363.36				4,363.36
Total Capital	29,169.36				29,169.36
Earmarked					
Operating Reserves	69,680.00				69,680.00
Village Hall Recharge 2018-2019	2,767.00				2,767.00
Village Hall Recharge 2019-2020	13,000.00				13,000.00
Village Hall Recharge 2020-2021	13,000.00				13,000.00
Election Fee	7,000.00				7,000.00
Village Hall Floor Refurbishment	2,000.00				2,000.00
Neighbourhood Plan Review	12,000.00				12,000.00
Unallocated General Reserve	157.28				157.28
Connected Communities Fund	43.00				43.00
Christmas Lights for the Bogbean	1,626.92				1,626.92
Village Hall Recharge 2021-2022	13,000.00				13,000.00
Village Hall Recharge 2022-2023	10,000.00				10,000.00
Grants & Donations	7,006.81		3,472.80		3,534.01
Village Hall Laptop		1,000.00			1,000.00
Defibrillator Supplies		1,000.00			1,000.00
Total Earmarked	151,281.01	2,000.00	3,472.80		149,808.21
TOTAL RESERVE	180,450.37	2,000.00	3,472.80		178,977.57
GENERAL FUND					23,819.48
TOTAL FUNDS					202,797.05

GOOSTREY PARISH COUNCIL

AMENITIES COMMITTEE MEETING 6th SEPTEMBER 2023

AMENITIES ANNUAL PLAN 2023/24

1. Annual Maintenance Programme – Monitor and achieve planned maintenance programme by contractor Northwich Town Council.
2. Bogbean Lights – Review existing tree lights and enhance in readiness for Christmas 2023 switch on event. Include management of event.
3. Seniors Christmas Lunch – Plan and provide event.
4. Environmental Improvements Programme – Implement approved works at:- Church Bank Village Entrance, Primrose Chase, Station Area, Boothbed Lane Green, Outside MiniMarket Main Road.
5. Boothbed Lane Play Area – Achieve programme and in particular for works to commence on site April 2024.
6. Commemoration of 80th Anniversary of D Day 6th June 2024 –Support others in planning event.

TR 14/08/23

Goostrey Parish Council – Amenities Committee - Environmental Improvements Project

Programme Monitor

Location	Scope Prepared by Working Group	Scope Reviewed & Approved by Amenities Committee	Quotations Invited	Quotation Accepted by Amenities Committee	Start on Site	Completion	Comments
1.Church Bank	12/10/21	11/01/23	13/03/2023				Committee decided to replace oak bollards like for like.
2.Main Road/Boothbed Lane Junction	12/10/21	12/01/22	04/10/2022	25/10/2022	06/01/2023	08/02/2023	Awaiting Bee motif
3.Primrose Chase	12/10/21	11/01/23					
4.Station Area	12/10/21	11/01/23					
5.Shearbrook Bank	12/10/21	12/01/22	16/02/2022	07/09/2022		22/12/2022	
6.Boothbed Lane Green	12/10/21	11/01/23					
7.Outside Newsagents, Main Road	12/10/21	11/01/23					
8.Bogbean	12/10/21	11/01/2023	30/01/2023	February 2023			New bench installed May 2023

EB 25/08/2023

Item 11 Christmas Tree Lighting

Christmas Tree Lighting Report

Based on the requirements identified at the last Amenities Committee meeting, Lightech were asked to provide an updated quote. The requirements were as follows:

- Purchase and installation of replacement coloured uplighters and wrapping of the beech tree with lights. Lights to be left in position throughout the year.
- Price for the purchase, installation and removal of vertical lighting of the fir tree.
- Price for purchase and installation only of wrapped lighting of the fir tree with lights to be left in position throughout the year.

Lightech provided the following updates quote:

N.B.

- A cost to wrap the fir tree branches wasn't included in the quote as this is not something that the company were able to do on this type of tree due to the delicate nature of the branches.
- This does not include re-establishing the electric connection to the fir tree.

REVISED ESTIMATE – FESTIVE LIGHTING SCHEME PURCHASE

Event: Christmas Lighting, Goostrey Village Green – November 2023

Outdoor Lighting

- **2no** 100w RGB units, to replace the existing uplighters. To be positioned at the base of the trunk of the large Beech Tree, shining up through the branches.

Purchase price 2 @ £260.00 £ 520.00

Note: Cost of this product may be subject to price increases.

Note: Floor bases and security cages to be provided by others.

Note: New uplighters to connect to the existing cabling.

- **1no** Remote control unit for uplighters *Purchase price each £ 30.00*

- **20no** 10m length sets of professional grade LED pea-lights, on black rubber cable with 2000, 10cm spaced tiny warm-white lights, to wrap the trunk and lower branches of the Beech tree. *Approx. 20no @ £61.00 each purchase price £ 1220.00*

- **10no** 20m length sets of professional grade LED pea-lights, on black rubber cable with 1200, 15cm spaced tiny warm-white lights, for the Fir Tree, to be strung vertically from the top to the bottom. *Approx. 10no @ £64.00 each purchase price £ 640.00*

Ancillary Items

- Delivery and installation of all lighting by our helpful and experienced crew, on a date in November to be confirmed. Including testing and full handover of all lights. Including labour, transport etc. **approx. £ 1400.00**
- Removal of the lights on the Fir Tree in early January (Date TBC) **approx. £ 220.00**
Cherry picker hire **(you may wish to provide this)** **£ T.B.A.**
- All cables, connectors and sundries needed for both trees **£ T.B.A.**

Total cost excluding VAT and any optional extras £ 4030.00

***Note:** Prices quoted are on a purchase basis only, unless stated otherwise. If you require a revisit to make any adjustments or additions to the lighting systems, then an additional cost would apply. If any faults arise then we will revisit to correct the fault, however any problems caused by storm damage, wind damage or accidental damage, would not be covered.*

If you wish to proceed with our service, please contact our office to arrange a payment as soon as possible.

Budget Considerations

The original budget for new Christmas lighting on The Bogbean was £2,000 and £1,626.92 remains, leaving a deficit of £2,403.08 or £3,209.08 including VAT. Any electrical work to reconnect the fir tree would also need to be included plus the hire of a cherry picker or similar.

Only £373.08 was spent last year, as much of the infrastructure work was carried out by Duttons Contractors free of charge as a service to the community.

Recommendation

Given the time and budget pressures on this project, a phased approach is advised. To this end, Lightech were asked to provide a further quote for improved lighting of the beech tree only as specified, this is provided below.

REVISED ESTIMATE – FESTIVE LIGHTING SCHEME PURCHASE

Event: Christmas Lighting, Goostrey Village Green – November 2023

Outdoor Lighting

- **2no** 100w RGB units, to replace the existing uplighters. To be positioned at the base of the trunk of the large Beech Tree, shining up through the branches.
Purchase price 2 @ £260.00 £ 520.00
Note: You may want 3no units, for more coverage.
Note: Cost of this product may be subject to price increases.
Note: Floor bases and security cages to be provided by others.
Note: New uplighters to connect to the existing cabling.
- **1no** Remote control unit for uplighters **Purchase price each £ 30.00**

- **20no** 10m length sets of professional grade LED pea-lights, on black rubber cable with 2000, 10cm spaced tiny warm-white lights, to wrap the trunk and lower branches of the Beech tree.

Approx. 20no @ £61.00 each purchase price £1220.00

Ancillary Items

- Delivery and installation of all lighting by our helpful and experienced crew, on a date in November to be confirmed. Including testing and full handover of all lights.
Including labour, transport etc. **approx. £1150.00**
- All cables, connectors and sundries needed for both trees **£ T.B.A.**

Total cost excluding VAT and any optional extras £2920.00

***Note:** Prices quoted are on a purchase basis only, unless stated otherwise. If you require a revisit to make any adjustments or additions to the lighting systems, then an additional cost would apply. If any faults arise then we will revisit to correct the fault, however any problems caused by storm damage, wind damage or accidental damage, would not be covered.*

If you wish to proceed with our service, please contact our office to arrange a payment as soon as possible.

This reduces the deficit (including VAT) to approximately £1,877.08 and would remove the need for additional electrical work. The committee could consider adding a conical or maypole style lit tree instead of lighting the fir tree in addition for this year although connecting it to the electricity is again a consideration. Examples are provided below:



www.festive-lights.com - Starry Nights Pole Tree

2m tree only currently available in this size in white rather than warm white
Includes ground pegs and accessories. Suitable for commercial use. Please see website for detailed specifications.
£99 (incl. VAT)



g

[www.amazon.co.uk -Taylor & Brown Christmas Cone Tree Light Up](https://www.amazon.co.uk/-Taylor-Brown-Christmas-Cone-Tree-Light-Up)

7ft tree also available in warm white. Please see website for detailed specifications.
£44.99 (incl. VAT)

It is recommended that the committee requests £2,500 is transferred from the General Fund to the Christmas Lighting Reserve to cover this phase of improvements. Any surplus funds may be transferred back into the General Fund once the work is complete or can be carried over into 2024/25 for a future phase.

Consideration should be given during the budgeting process for 2024/25 as to whether additional funds will be required to carry out further improvements, such as further lighting/decoration of the beech tree or lighting for the fir tree.

The committee needs to make a decision at its September meeting to ensure that the recommendations and requests for further funding can be decided by full council on 25th September and orders placed as soon as possible.

GOOSTREY PARISH COUNCIL

AMENITIES COMMITTEE MEETING 6TH SEPTEMBER 2023

80th Anniversary of D-Day – 6th June 2024:

A group of residents led by Paddy Fagan (as a resident) is proposing that the 80th Anniversary of D-Day – 6th June 2024 should be commemorated in Goostrey with a more significant event in the form of a Fly past and display by a Spitfire aircraft. Proposals are at an early stage and the group seeks to determine what support in principle might be provided by the Parish Council.

An initial quotation for a Spitfire based in Kent to perform over the area adjacent to the Village Hall is £6,000 + VAT. This would reduce if other events en-route or nearby come forward.

The Group recognises the challenges of providing a supporting event which does not impact on Rose Day which is three weeks later.

The group also recognises the difficulty in selling a large number of tickets to cover the cost of such an event and is therefore looking for sponsorships to guarantee to cover the costs. Sponsorship currently received totals £2k and the Group asks if the PC would consider sponsorship of £1.5k.

The Group also asks that provided the total required is covered by advanced Sponsorship and ticket sales if the PC might place the official order for the flight to enable VAT recovery? Similarly it would be helpful if the 3rd party insurance for the event was provided by the PC.