



Goostrey Parish Council

The Village Hall

Goostrey

Cheshire

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20th September 2023

GOOSTREY PARISH COUNCIL MEETING

Dear Councillor,

You are summoned to attend a meeting of the Parish Council on **Tuesday 26th September 2023 at 7.30pm in the Village Hall, Lounge**

To be conducted in accordance with the agenda below. All reports will be contained in the document pack or as links within the agenda.

Emma Bambrook, Clerk to the Parish Council

Residents are encouraged to attend, and members of the press are welcomed. The press and public may not speak when the Council is in session unless invited to do so by the Chairman.

Public Forum 7.30 – 7.45pm. - Public comments will be taken before the Meeting commences but are restricted to 15 minutes unless the Chairman allows otherwise.

AGENDA

- 1. Declarations of Interest:** To receive and minute any declarations of interests.
- 2. Apologies for Absence:** To receive apologies for unavoidable absence.
- 3. Co-option of a new member to fill the seat left vacant on the council following the election:** To review the applications submitted by eligible candidates and to vote to co-opt a new member according to the council's co-option procedure.
- 4. Declaration of Acceptance of Office:** To resolve to make arrangements for the new councillor to sign their Declaration of Acceptance of Office.

Motion: The Parish Council resolves that the Clerk arranges for the new councillor to sign their Declarations of Acceptance of Office at the earliest opportunity and before the next meeting.

- 5. Minutes:** To accept the minutes from the Parish Council meeting on 25th July 2023 and all the decisions therein. View minutes here [Draft Minutes Goostrey Parish Council Meeting 25th July 2023](#).

Motion: The Parish Council resolves to accept the minutes of the Parish Council meeting held on 25th July 2023.

- 6. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
- 7. Committee Matters:** To receive reports from the Parish Council Committees:

- a) Planning Committee Minutes 25th July 2023. View minutes here [Draft Planning Committee Minutes 25th July 2023.](#)

Motion: The Parish Council resolves to accept the minutes of the Planning Committee meeting of 25th July 2023 and all the decisions therein.

- b) Planning Committee Minutes 30th August 2023. [Draft Planning Committee Minutes 30th August 2023.](#)

Motion: The Parish Council resolves to accept the minutes of the Planning Committee meeting of 30th August 2023 and all the decisions therein.

- c) Amenities Committee Meeting 6th September 2023. [Draft Amenities Committee Minutes 6th September 2023.](#)

Resolved - Christmas Tree Lighting: The Amenities Committee agreed to request that £3,500 is transferred from the General Fund to the Christmas Lighting Reserve to cover this phase of improvements. Any surplus funds may be transferred back into the General Fund once the work is complete or can be carried over into 2024/25 for a future phase.

Resolved - 80th Anniversary of D-Day: The Amenities Committee recommended that the Parish Council establishes a project working group to carry out further investigations and report to the committee.

Motion: The Parish Council resolves to accept the minutes of the Amenities Committee meeting of 6th September 2023 and all the decisions therein.

- d) Village Hall Management Committee Meeting 12th September 2023. [Draft Village Hall Management Committee Minutes 12th September 2023.](#)

Resolved - Guttering Sealant Work: The Committee resolved to recommend that £1,000 is paid to Goostrey Community Primary School, upon presentation of an invoice, as a contribution to the sealant work carried out on the Village Hall.

Motion: The Parish Council resolves to accept the minutes of the Village Hall Management Committee meeting of 12th September 2023 and all the decisions therein.

- e) **Finance Committee Membership:** To appoint new member to the Finance Committee and approve the committee's Terms of Reference. See document pack

Motion: The Parish Council resolves to appoint the newly co-opted member to the Finance Committee.

Motion: The Parish Council resolves to approve the Finance Committee's Terms of Reference.

8. **Planning Matters:** None.

9. **Financial Payments:** To approve payments in Schedule 8&9/23. **Includes:** Salaries & expenses. See document pack.

Motion: The Parish Council approves the payments listed on Schedule 8&9/23.

10. **Clerk's Report:** Including actions from the last meeting and correspondence. See document pack.

11. **Highways & Speedwatch:**

- a) **Speedwatch Report** – To receive the Speedwatch Report.
 - **SDU at Shearbrook, Main Road - Summary Report.**
 - b) **Highways Liaison** – To receive the minutes of the Highways Liaison meeting of 25th August 2023. **See document pack.**
- 12. Police Matters:** To consider any matters related to local policing.
- 13. Rudheath Quarry Liaison Group Update:** To receive an update from the group meeting. **KM**
- 14. Policy Review:** To review and approve the following council policies (**see document pack**):
- a) **Anonymous Communications.**
Motion: To approve the council's Anonymous Communications policy.
 - b) **Co-option**
Motion: To approve the council's co-option policy.
 - c) **Data Protection**
Motion: To approve the council's Data Protection policy.
 - d) **Disciplinary**
Motion: To approve the council's Disciplinary policy.
 - e) **Document Retention**
Motion: To approve the council's Document Retention policy.
 - f) **Equality and Diversity**
Motion: To approve the council's Equality and Diversity policy.
 - g) **Grant Awarding**
Motion: To approve the council's Grant Awarding policy.
 - h) **Grievance**
Motion: To approve the council's Grievance policy.
 - i) **Health and Safety**
Motion: To approve the council's Health and Safety policy.
 - j) **Publication Scheme**
Motion: To approve the council's Publication Scheme .
- 15. Confirmation of Budget Setting Process:** To confirm the important dates for the budget setting process.
- 16. Post Office Outreach Service:** To receive an update on the plans to relocate the Post Office service in Goostrey.
- 17. Official Recognition for Good Works in Goostrey:** To consider and approve council recognition for voluntary or charity work in Goostrey.
- 18. Minor items and items for the next agenda.**
- 19. Date of Next Meeting – 24th October 2023**

Close meeting