



AMENITIES COMMITTEE BUDGET MEETING

Minutes of the Meeting on Wednesday 18th October 2023
at 7.30pm in The Village Hall

Present: Cllrs Rathbone (TR)(Chairman), Morgan (PM) (Vice Chairman), Craggs (DC), Fagan (PF), Beckham (NB)

In Attendance: E Bambrook, Clerk

1. **Declarations of Interest:** None.
2. **Apologies for Absence:** Cllr. Freeman
3. **Minutes of the Meeting on 6th September 2023:**

***Resolved:** The minutes of the meeting on 6th September 2023 were accepted as a true and accurate record.*

4. **Budget Planning 2024/25:** The document was scrutinised by the committee and revisions and recommendations were made. **See the approved draft budget document including notes in Appendix 1 on page 3.**
5. **3 Year Budget Planning:** The committee examined the 3 year budget planning document provided and agreed budget planning up to and including 2026/27. **See the approved draft 3 year budget document including notes in Appendix 2 on page 4.**
6. **Christmas Lights:** The committee received an update from the Clerk as follows:

As agreed by the committee, the beech tree's trunk and lower branches will be wrapped with professional grade, warm white, LED pea-lights and the existing floodlights will be replaced with two uplighters positioned at the base of the trunk so that the light shines up through the branches. This work will be carried out by Lightech at a cost of £2,920 (Excl. VAT) including delivery and installation. Payment will be made following the October council meeting. A large (4m tall) warm white, lit decoration has been purchased at a cost of £174.99 (Excl. VAT). The Clerk engaged an electrician to review the power situation on The Bogbean. No concerns were raised concerning the electrical connection to the beech tree. The electrician reviewed the options for the new decoration. A new socket box has been purchased, as the plug on the decoration is too deep for the current box. The advantage of this is that the decoration can be sited close to the larch tree, where people were used to seeing the lights and it separates the two lit elements which hopefully means that neither will overpower the other. It also eliminates the need for a long cable which would have to be covered to prevent damage and trips. The new box will cost approximately £85 including fittings (Excl. VAT) and the electrician has estimated approximately £240 plus VAT and labour. A new combination, long hasp padlock has been purchased for the electricity box at a cost of £24.98 (Excl. VAT). This was purchased to eliminate multiple copies of keys for different padlocks.. The work is on course to be completed in time for the light switch on event on 26th November.

Notification has been received from the Scouts that, unless new volunteers can be found then this is likely to be their last Christmas event. They also sought assurances about the improvements to lighting, which was provided.

The committee agreed to review the lighting provision again in the new year to establish whether further work is required and if additional funding will be required. The committee may also wish to consider if the council can provide a new switch on event.

The Clerk was asked the following:

- To check that the new decoration was in working order.
- To ask CTS Systems to install the new decoration a week prior to the event.
- To confirm how the new floodlights will be installed and if a cherry picker will be required

7. Correspondence: Nothing of note to report.

8. Minor items and matters for the next meeting:

- **Booth Bed Lane Play Area Update:** PM reported that it has been confirmed that CEC will not enter into a memorandum of understanding with the Parish Council and so Ansa will deliver the project. The working group will now seek an onsite meeting with Ansa, working on grant applications and obtaining quotes for play equipment.
- **Tree Warden:** The Clerk confirmed that the Tree Warden has decided to step down from the role. The Clerk was asked to advertise this role in the next newsletter.

9. Date of the next Amenities Committee Meeting: Wednesday 1st November 2023.

10. Meeting closed at 8.25pm

APPENDICES

Appendix 1

Goostrey Parish Council

Detailed Budget Summary

2 Amenities		Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025				Notes
		Receipts		Payments		Receipts		Payments		Receipts		Payments		
		Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	
29	Village Maintenance			1,500.00	490.00			4,000.00	3,402.50			4,500.00	12.50%	SLA for 2023/24 was £6,765. NTC honoured our quote which excluded a 2% increase therefore an increase for cost codes 29 and 30 was agreed to reflect this.
30	Graveyard Maintenance			3,596.00	3,479.00			2,500.00	430.00			2,600.00	4.00%	
31	Lengthsman Service			1,000.00	125.00			500.00	160.00			250.00	-50.00%	
33	Speedwatch/ SIDs			800.00	55.00			800.00				800.00	0.00%	
34	Seniors Lunch	1,000.00	510.00	2,000.00	1,211.12	1,000.00		1,850.00		1,050.00	12.50%	1,950.00	5.41%	Receipts budget assumes a ticket price of £10.50 which would be an increase of £1 on 2023/24. Catering costs increased by £1 to £16 per head in 2023/24.
36	Planters and Plants			500.00				500.00	80.00			250.00	-50.00%	
TOTAL		1,000.00	510.00	9,396.00	5,360.12	1,000.00	0.00	10,150.00	4,072.50	1,050.00	5.00%	10,350.00	1.97%	
Reserves														
* The Committee recommends that £1,000 is set aside in reserves as support for a future Christmas Lights Switch on event.														
* The Committee recommends that £1,000 is set aside in reserves to support D-Day event/s														

Goostrey Parish Council

Amenities 3 Year Budget Document

Cost Code	2024-2025		2025-2026		2026-2027	
	Receipts	Payments	Receipts	Payments	Receipts	Payments
29 Village Maintenance		4,500.00		4,950.00		5,445.00
30 Graveyard Maintenance		2,600.00		2,860.00		3,146.00
31 Lengthsman Service		250.00		300.00		350.00
33 Speedwatch/SIDs		800.00		800.00		800.00
34 Seniors Lunch	1,050.00	1,950.00	1,150.00	2,050.00	1,250.00	2,150.00
36 Planters and Plants		250.00		300.00		350.00
TOTAL	1,050.00	10,350.00	1,150.00	11,260.00	1,250.00	12,241.00

* Cost codes 29 & 30 may need to be increased in future years if additional maintenance of green areas is required following the CEC review.