



Goostrey Parish Council

DOCUMENT PACK VILLAGE HALL MANAGEMENT COMMITTEE

Tuesday 10th October 2023 at 6pm in the Village Hall, Lounge

AGENDA

- 1. Declarations of Interest:** To receive any declarations of interest.
- 2. Apologies for Absence:** To receive any apologies for unavoidable absence.
- 3. Budget Planning 2024/25:** To review the budget and prepare a draft budget for 2024/25 for submission to the Finance Committee and Council. **See page 2.**
- 4. 3 Year Budget Planning:** To prepare a draft 3 year budget for submission to the Finance Committee and Council. **See page 5.**
- 5. Correspondence -** To review any correspondence received since the last meeting.
- 6. Minor Items and Items for the Next Meeting**
- 7. Date of Next Meeting:** Tuesday 5th December 2023

ENCLOSURES

Item 3 Budget Planning 2024 - 2025

Goostrey Parish Council

Detailed Budget Summary

Current Year 2023-2024					Next Year 2024-2025			Notes	
3 Village Hall					Receipts		Payments		
Co Title	Budget	Actual	Budget	Actual	Budget		Budget		
2 VH Lettings - Hall	6,000.00	3,581.50			6,300.00	5.00%			Hire fees were last increased in April 2022. Costs are increasing and inflation is running at about 6%. Hire fees should be reviewed bearing in mind that any deficit will need to be addressed either via an increase in fees, an increase in the precept or use of reserves. Using reserves is not a recommended option
3 VH Lettings - Lounge	10,000.00	3,530.25			10,500.00	5.00%			
4 VH Lettings - Committee	300.00	44.80			300.00	0.00%			
5 VH Lettings - School Kitchen	125.00	50.00	125.00	150.00	125.00	0.00%	125.00	0.00%	Collected by GPC & paid to school
6 VH Lettings - Caretaker Servs	1,200.00	780.00			1,260.00	5.00%			Suggest removing this as it isn't a target to reach and should be considered as exceptional income if there are any receipts.
9 VH - Lettings early/late fees	50.00				0.00	-100.00%			
37 VH Recharge			11,000.00				11,550.00	5.00%	CEC stated that the recharge for 2022/23 is £13,639.39. The council is unable to reconcile this figure as copy invoices have not been provided for all of the charges and the electricity bills have not been apportioned correctly (the School Business Manager also agrees that this is the case), this would reduce the recharge figure to approximately £10,900, much closer to the council's estimate, even allowing for the large increase in the price of fuel oil. It is therefore recommended to set the budgeted recharge figure at £11,550.
38 VH Improvements			1,150.00				1,210.00	5.22%	
39 Performing Rights Licence			200.00	142.79			200.00	0.00%	Recommend leaving this line the same as last year which still allows for an increase in events and therefore an increase in the fee.
40 VH Gen Maintenance & Supp			2,300.00	340.00			2,415.00	5.00%	
42 VH Advertising/Entertainment			525.00	13.09			250.00	-52.38%	Suggest a reduction as this budget is not being fully used.
43 [REDACTED]			8,850.00	2,436.52			9,295.00	5.03%	Based on a max 15 hours worked per week including a 5% cost of living increase.

44	VH Clerk Salary	1,775.00	794.60	1,870.00	5.35%	Notional amount for the 23/24 Local Government Pay Claim which has not yet been agreed.
46	VH Staff Expenses					
57		900.00	634.50	945.00	5.00%	
58	VH Employers NIC	250.00	56.81	263.00	5.20%	Notional amount for the 23/24 Local Government Pay Claim which has not yet been agreed.
59	VH EES Pension					
67	VH ERS Pension	85.00	39.97	90.00	5.88%	
		17,675.00	7,986.55	27,160.00	4,608.28	18,485.00 4.58% 28,213.00 3.88%

Goostrey Parish Council
Reserves Balance
2023-2024

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
Village Hall Projects	8,800.00				8,800.00
Village Projects	11,400.00				11,400.00
Capital General	4,606.00				4,606.00
Village Entrances Project	4,363.36				4,363.36
Total Capital	29,169.36				29,169.36
Earmarked					
Operating Reserves	69,680.00				69,680.00
Village Hall Recharge 2018-2019	2,767.00				2,767.00
Village Hall Recharge 2019-2020	13,000.00				13,000.00
Village Hall Recharge 2020-2021	13,000.00				13,000.00
Election Fee	7,000.00				7,000.00
Village Hall Floor RefurbishmentN	2,000.00				2,000.00
ighbourhood Plan Review	12,000.00				12,000.00
Unallocated General Reserve	157.28				157.28
Connected Communities Fund	43.00				43.00
Christmas Lights for the Bogbean	1,626.92	3,500.00			5,126.92
Village Hall Recharge 2021-2022	13,000.00				13,000.00
Village Hall Recharge 2022-2023	10,000.00				10,000.00
Grants & Donations	7,006.81		3,472.80		3,534.01
Village Hall Laptop		1,000.00			1,000.00
Defibrillator Supplies		1,000.00			1,000.00
Total Earmarked	151,281.01	5,500.00	3,472.80		153,308.21
TOTAL RESERVE	180,450.37	5,500.00	3,472.80		182,477.57
GENERAL FUND					42,760.48
TOTAL FUNDS					225,238.05

Item 4 3 Year Budget Planning

Goostrey Parish Council
Village Hall 3 Year Budget Document

Cost Code	2024-2025		2025-2026		2026-2027	
	Receipts	Payments	Receipts	Payments	Receipts	Payments
2 VH Lettings - Hall	6,300.00		10,000.00		10,000.00	
3 VH Lettings - Lounge	10,500.00		10,000.00		10,000.00	
4 VH Lettings - Committee	300.00		500.00		500.00	
5 VH Lettings - School Kitchen	125.00	125.00	125.00	125.00	125.00	125.00
6 VH Lettings - Caretaker Servs	1,260.00		1,325.00		1,340.00	
9 VH - Lettings early/late fees	0.00		50.00		50.00	
37 VH Recharge		11,550.00		11,500.00		12,075.00
38 VH Improvements		1,210.00		1,150.00		1,207.00
39 Performing Rights Licence		200.00		220.00		220.00
40 VH Gen Maintenance & Supp		2,415.00		2,500.00		2,625.00
42 VH Advertising/Entertainment		250.00		525.00		525.00
43 [REDACTED]		9,295.00		9,765.00		9,865.00
44 VH Clerk Salary		1,870.00		1,970.00		2,070.00
46 VH Staff Expenses						
57 [REDACTED]		945.00		992.00		1,000.00
58 VH Employers NIC		263.00		285.00		300.00
59 VH EES Pension						
67 VH ERS Pension		90.00		95.00		100.00
	18,485.00	28,213.00	22,000.00	£29,127.00	22,015.00	30,112.00