



## **Goostrey Parish Council**

**The Village Hall**

**Goostrey**

**Cheshire**

**CW4 8PE**

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**23<sup>rd</sup> November 2023**

### **DOCUMENT PACK GOOSTREY PARISH COUNCIL MEETING**

**28<sup>th</sup> November 2023**

#### **AGENDA**

- 1. Declarations of Interest:** To receive and minute any declarations of interests.
- 2. Apologies for Absence:** To receive apologies for unavoidable absence.
- 3. Minutes:** To accept the minutes from the Parish Council meeting on 24<sup>th</sup> October 2023 and all the decisions therein. View minutes here [Draft Minutes Goostrey Parish Council Meeting 24th October 2023](#).

**Motion:** The Parish Council resolves to accept the minutes of the Parish Council meeting held on 24<sup>th</sup> October 2023.

- 4. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
- 5. Committee Matters:** To receive reports from the Parish Council Committees:
  - a) Village Hall Management Committee Budget Meeting 10<sup>th</sup> October 2023. View minutes here [Draft Village Hall Management Committee Budget Meeting Minutes 10th October 2023](#)

**Motion:** The Parish Council resolves to accept the minutes of the Village Hall Management Committee Budget meeting of 10<sup>th</sup> October 2023 and all the decisions therein.

- b) Amenities Committee Budget Meeting Minutes 18<sup>th</sup> October 2023. [Draft Amenities Committee Budget Meeting Minutes 18th October 2023](#).

**Motion:** The Parish Council resolves to accept the minutes of the Amenities Committee Budget meeting of 18<sup>th</sup> October 2023 and all the decisions therein.

- c) Amenities Committee Meeting Minutes 1<sup>st</sup> November 2023. [Draft Amenities Committee Meeting Minutes 1st November 2023](#).

**Motion:** The Parish Council resolves to accept the minutes of the Amenities Committee meeting of 1<sup>st</sup> November 2023 and all the decisions therein.

- d) Finance Committee Budget Meeting Minutes 7<sup>th</sup> November 2023. [Draft Finance Committee Budget Meeting Minutes 7th November 2023](#).

**Motion:** The Parish Council resolves to accept the minutes of the Finance Committee Budget meeting of 7<sup>th</sup> November 2023 and all the decisions therein.

- e) **Budget Approval and Precept Setting:** To agree a date for an extraordinary meeting of the Parish Council to approve the budget for 2024/25 and to set the precept. Cheshire East Council are due to fix the taxbase by council resolution on 13<sup>th</sup> December and precept notifications are due by 12<sup>th</sup> January, both of which are outside of ordinary Parish Council meetings. Suggested dates are 18<sup>th</sup> or 19<sup>th</sup> December.

**6. Planning Matters:**

- a) [23/4264T](#) 6, SWANWICK CLOSE, GOOSTREY, CW4 8NU. T1 (Oak) - located in the garden of No.5 Swanwick Close. Crown reduction by 1 -1.5 metres all round, with specific focus on the lateral and upper lateral canopy on the property side. Canopy thin by 10% and removal of deadwood throughout.. T2 (Oak) - Located in the garden of No.6 Swanwick Close, reduction by 1-1.5 metres all round, with specific focus on the lateral and upper lateral canopy on the sections affecting rear gardens of No.6 and No.7
- b) To receive an update on planning matters: Enforcement Request 23/00154E Holly Bank Farm

**7. Financial Payments:** To approve payments in Schedule 11/23. **Includes:** Salaries & expenses. See page 4.

**Motion:** The Parish Council approves the payments listed on Schedule 11/23.

**8. Clerk's Report:** Including actions from the last meeting and correspondence. See page 5.

**9. Highways & Speedwatch:**

- a) **Speedwatch Report** – To receive the Speedwatch Report.
- b) **SDU at Shearbrook, Main Road** – To receive an update on the repair of the device.
- c) **Highways liaison Meeting** – To receive an update following the meeting on 24<sup>th</sup> November.

**10. Police Matters:** To consider any matters related to local policing.

**11. Transfer of Funds:** To approve the transfer of £12,285.47 from the council's NS&I account to its current account in order to make payment of the Village Hall Recharge invoice which CEC have agreed to raise.

**Motion:** The Parish Council approves the transfer of £12,285.47 from the council's NS&I account to its current account in order to make payment of the Village Hall Recharge invoice.

**12. Local Government Services Pay Agreement 2023/24:** To note that the National Joint Council for Local Government Services has reached agreement on rates of pay applicable from 1 April 2023 to 31 March 2024. See page 6.

**13. Cheshire Fire Authority 2024-2028 Draft Community Risk Management Plan Consultation:** To agree the council's response to this consultation. [Cheshire Fire and Rescue Service CRMP 2024 - 2028](#)

**14. Goostrey Parish Archive:** Following a meeting with the Chairman to discuss the council's formal relationship and future support of the group the following motion is proposed.

**Motion:** The Parish Council confirms that whilst Goostrey Parish Archive Group is separate and independent of the Parish Council, the council will continue to support the group by providing storage and a meeting room free of charge. In order to establish a channel for communication between the council and the group, a councillor will be appointed to act in an external liaison role.

**15. Christmas Lighting:** To review the updated Christmas lighting provision.

**16. Schedule of Meetings for 2024:** To approve the schedule of meeting dates for 2024. Page 10.

**17. Minor items and items for the next agenda.**

**18. Date of Next Meeting – 12<sup>th</sup> December 2023**

**Close meeting**

# ENCLOSURES

## ITEM 7 FINANCIAL PAYMENTS

### Payment Schedule 11/23 Oct 2023

Payment Date	Payee	Money Out	Description	
03/11/2023	<b>2</b> Staff Salaries	£2,077.79	Staff Salaries	Paid
03/11/2023	<b>3</b> HMRC	£388.06	Tax and NI	Paid
06/11/2023	<b>4</b> Nest	£183.04	Pension Payment	Paid by DD
13/11/2023	<b>5</b> Vodafone	£19.20	Mobile Phone Contract	Paid by DD
15/11/2023	<b>6</b> Natwest	£26.75	Bankline Charges	Paid
20/11/2023	<b>7</b> Plusnet	£39.20	Telephone and Broadband	Paid by DD
			Replacement Lights Parish Office and	
01/12/2023	<b>8</b> F. Davies & Son Ltd	£485.95	Christmas Lighting work	
01/12/2023	<b>9</b> F. Davies & Son Ltd	£82.57	Repair of Water Boiler Village Hall	
01/12/2023	<b>10</b> Keytrak Lock & Safe	£216.00	Maintenance of CCTV and Door System	
01/12/2023	<b>11</b> Keytrak Lock & Safe	£177.72	Installation of back up battery to VH Door	
01/12/2023	<b>12</b> E Bambrook	£48.00	Reimburse Clerk - Stamps for Newsletter	
01/12/2023	<b>13</b> St. Luke's Church	£50.00	Donation for Christmas Lighting	
	Royal British Legion Poppy			
01/12/2023	<b>14</b> Appeal	£50.00	Donation for Rememmbance Wreath	Chq
		<b>£3,844.28</b>	<b>inc VAT</b>	

### Receipts at 21st Nov 2023

Village Hall income	£2,997.10
<b>Total Receipts</b>	<b>£2,997.10</b>

### Account Balances at 21st Nov 2023

Current Account	£65,735.24
Santander Capital Account	£78,875.96
NS&I General	£71,824.83
<b>TOTAL</b>	<b>£216,436.03</b>

### Caxton Card Report 21st November 2023

Transaction Date	Payee	Amount	Description
	<b>Balance brought forward</b>	£165.50	
23/10/2023	Defib Warehouse	£113.94	Adult AED Pads
08/11/2023	The Leaflet Team	£255.00	Newsletter Printing and Distribution
	<b>Total Spend</b>	<b>£368.94</b>	
	<b>Total Fees</b>	<b>£3.00</b>	
	<b>Total Spend inc Fees</b>	<b>£371.94</b>	
	<b>Card Load</b>	<b>£1,000.00</b>	
	<b>Card Balance at 21st Nov 2023</b>	<b>£793.56</b>	

## Item 8 Clerk's Report

### Actions

- a) Goostrey Tots Group information added to the back page of the newsletter and to the council's website listings page.
- b) Response to the car park charging consultation completed and submitted.
- c) Response to the green spaces maintenance review consultation completed and submitted.
- d) Meeting with Goostrey Parish Archive arranged and attended.

### Correspondence

- a) CTS Systems Ltd RE: Christmas Lights Fri 17/11
- b) Hirer RE: Holmes Chapel and Goostrey Art Club
- c) Resident Re: Christmas Lights
- d) Hirer Re: MARGINSON booking 26.11.23 Fri 17/11
- e) Resident Meal tickets Thu 16/11
- f) Goostrey Gardens Goostrees Thu 16/11
- g) **CEC Officer To Let Sign - Goostrey Station Wed 15/11**
- h) **Digital - Cheshire East Suspected breach of planning regulations – report received**
- i) **Digital - Cheshire East Suspected breach of planning regulations – report received**
- j) Hirer Re: Invoice INV GPC289 for your event on 4th November 2023
- k) Emma Blackmore RE: Christmas Lighting 2023 10/11/2023
- l) **PCSO Speedwatch 09/11/2023**
- m) Goostrey Primary School - Booking Form 08/11/2023
- n) info@theleafletteam.co.uk RE: Newsletter Printing and Distribution 07/11/2023
- o) **CEC Officer RE: Goostrey Parish Council Village Hall Recharge 07/11/2023**
- p) Andrew Bott Re: Newsletter Printing and Distribution 07/11/2023
- q) Christine Broad Re: Remembrance Sunday 07/11/2023
- r) Resident Re: PROPOSED FOOTPATH TO JODRELL BANK FROM GOOSTREY STATION
- s) Resident Goostrey Footpaths Group minutes 04/11/2023
- t) Police Crime Commissioner Independent survey for women and girls 02/11/2023
- u) **Road Safety RE: Highways Safety Issue 02/11/2023 707 KB**
- v) **Stephanie Astbury RE: New Benches 02/11/2023 321 KB**
- w) Cheshire East Council Town and Parish Councils' Newsletter 01/11/2023
- x) JOB, David RE: Maintenance of The Bongs Woodland in Goostrey 31/10/2023
- y) John Henry Internal Audit 2023/24 31/10/2023
- z) **Resident RE: 23/3277C UNIT 2, The Sidings, STATION ROAD, GOOSTREY, CW4 8PJ**
- aa) **Alexandra Massingham RE: Highways Safety Issue 30/10/2023**
- bb) Anthony Pickton (TWM) RE: SID in Shearbrook, Goostrey 27/10/2023
- cc) **Planning Enforcement RE: 23/00154E Holly Bank Farm Additional Information 27/10/2023**
- dd) Resident Re: Goostrey Parish Archive Meeting 25/10/2023
- ee) CEC Officer Parish Precepts and Taxbase Arrangements 2024/25 25/10/2023
- ff) **Resident Girlguiding Fundraising 22/10/2023**

6 NOVEMBER 2023

## **E01-23 | 2023/24 LOCAL GOVERNMENT SERVICES PAY AGREEMENT**

We have been informed by the Local Government Association that the National Joint Council for Local Government Services has reached agreement on rates of pay applicable from 1 April 2023 to 31 March 2024.

The new pay rates for local councils are attached and have been agreed with SLCC and ALCC.

Employers are encouraged to implement this pay award as swiftly as possible.

For all spinal points to 43 the agreed award was a flat rate payment of £1,925. For scale points above that the award was 3.88%

The Joint Council notes on backpay for employees who have left employment: "If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2023 to the employee's last day of employment. When salary arrears are paid to ex-employees who were in the LGPS, the employer must inform its local LGPS fund. Employers will need to amend the CARE and final pay figures (if the ex-employee has pre-April 2014 LGPS membership) accordingly. Further detail is provided in section 15 of the HR guide and the Backdated Pay Award FAQs, which are available on the employer resources section of [www.lgpsregs.org](http://www.lgpsregs.org).

Historically the calculation of hourly pay for local councils has been reached by dividing the annual salary by 52 weeks and then by 37 hours. This is different from the recommendation of the Joint Council which calculates hourly rates by dividing annual salary by 52.143 weeks (which is 365 days divided by 7) and then divided by 37 hours (the standard working week). This marginal difference causes some confusion, and it is intended that next year we shall move to the approach recommended by the National Joint Council.

NALC continues to be disappointed that the annual settlement has been delayed for reasons outside the Association's control.

	1 April 2023		Scale Ranges
SCP	£ per annum	* £ per hour	Based on SCP
2	£22,366	£11.62	Below LC Scale (for staff other than clerks)
3	£22,737	£11.82	
4	£23,114	£12.01	
5	£23,500	£12.21	
5	£23,500	£12.21	LC1 (5-6) (below substantive range)
6	£23,893	£12.42	
7	£24,294	£12.63	LC1 (7-12) (substantive benchmark range)
8	£24,702	£12.84	
9	£25,119	£13.06	
10	£25,545	£13.28	
11	£25,979	£13.50	
12	£26,421	£13.73	
13	£26,873	£13.97	LC1 (13-17) (above substantive range)
14	£27,334	£14.21	
15	£27,803	£14.45	
16	£28,282	£14.70	
17	£28,770	£14.95	
18	£29,269	£15.21	LC2 (18-23) (below substantive range)
19	£29,777	£15.48	
20	£30,296	£15.75	
21	£30,825	£16.02	
22	£31,364	£16.30	
23	£32,076	£16.67	
24	£33,024	£17.16	LC2 (24-28) (substantive benchmark range)
25	£33,945	£17.64	
26	£34,834	£18.10	
27	£35,745	£18.58	
28	£36,648	£19.05	

	1 April 2023		Scale Ranges
SCP	£ per annum	* £ per hour	Based on SCP
29	£37,336	£19.41	LC2 (29-32) (above substantive benchmark range)
30	£38,223	£19.87	
31	£39,186	£20.37	
32	£40,221	£20.90	
33	£41,418	£21.53	LC3 (33-36) (below substantive range)
34	£42,403	£22.04	
35	£43,421	£22.57	
36	£44,428	£23.09	
37	£45,441	£23.62	LC3 (37-41) (substantive benchmark range)
38	£46,464	£24.15	
39	£47,420	£24.65	
40	£48,474	£25.19	
41	£49,498	£25.73	
42	£50,512	£26.25	LC3 (42-45) (above substantive benchmark range)
43	£51,515	£26.77	
44	£52,752	£27.42	
45	£54,017	£28.08	
46	£55,325	£28.76	LC4 (46-49) (below substantive range)
47	£56,648	£29.44	
48	£57,854	£30.07	
49	£59,418	£30.88	
50	£60,856	£31.63	LC4 (50-54) (substantive benchmark range)
51	£62,323	£32.39	
52	£64,335	£33.44	
53	£66,341	£34.48	
54	£68,356	£35.53	



	1 April 2023		Scale Ranges
SCP	£ per annum	* £ per hour	Based on SCP
55	£70,385	£36.58	LC4 (55-62) (above substantive benchmark range)
56	£72,388	£37.62	
57	£74,417	£38.68	
58	£76,405	£39.71	
59	£78,290	£40.69	
60	£80,216	£41.69	
61	£82,188	£42.72	
62	£84,214	£43.77	

\* Hourly Rates

As per the national agreement, hourly rates are calculated by dividing annual salary by 52 weeks and then by 37 hours. Please note that these hourly rates differ from those published by NJC for Principal Authorities as the calculation basis differs.

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**Note:**

The Clerk's current SCP is 25, which at the new rate is £17.64 per hour, is payable from 1st April 2023. In the salary payment made on 5th December there will be an additional payment of £770 which accounts for seven months back pay.

## Item 16 Schedule of Meetings 2024

### Goostrey Parish Council Meetings for 2024

All PC meetings are on 4<sup>th</sup> Tuesday of the month, in the Village Hall Lounge, except for August when there is no meeting and December when the meeting is brought forward because of the Christmas holidays.

If a **Planning Committee** meeting is held, it will be on the same date and will start at 19:00 and finish before 19:30.

Tuesday, 23 January 2024

19:30 – 22:00

Goostrey Parish Council Meeting

Tuesday, 27 February 2024

19:30 – 22:00

Goostrey Parish Council Meeting

Tuesday, 26 March 2024

19:30 – 22:00

Goostrey Parish Council Meeting

Tuesday, 23 April 2024

19:30 – 22:00

Goostrey Parish Council Meeting

Tuesday, 28 May 2024 – **Annual Meeting of the Parish Council**

19:30 – 22:00

Goostrey Parish Council Meeting

Tuesday, 25 June 2024

19:30 – 22:00

Goostrey Parish Council Meeting

Tuesday, 23 July 2024

19:30 – 22:00

Goostrey Parish Council Meeting

Tuesday, 24 September 2024

19:30 – 22:00

Goostrey Parish Council Meeting

Tuesday, 22 October 2024

19:30 – 22:00

Goostrey Parish Council Meeting

Tuesday, 26 November 2024

19:30 – 22:00

Goostrey Parish Council Meeting

Tuesday, 10 December 2024

19:30 – 22:00

Goostrey Parish Council Meeting

**Annual Parish Meeting** - Thursday 18 April 2024 or Thursday 25 April 2024

**The Finance Committee Meetings are held quarterly on the second Tuesday of the month unless this is not possible because of holiday periods.**

Tuesday 30 January 2024 Pushed back due to VHMC needing to be rescheduled.  
19:30 – 21:30

Tuesday 9 April 2024  
19:30 – 21:30

Tuesday 9 July 2024  
19:30 – 21:30

Tuesday 8 October 2024  
19:30 – 21:30

Tuesday 5<sup>th</sup> November 2024 – Budget Meeting

**Amenities Committee Meetings are held every two months**

Wednesday 10 January 2024  
19:30 – 21:30

Wednesday 6 March 2024  
19:30 – 21:30

Wednesday 1 May 2024  
19:30 – 21:30

Wednesday 3 July 2024  
19:30 – 21:30

Wednesday 4 September 2024  
19:30 – 21:30

Wednesday 23 October 2024 – Budget Meeting  
19:30 – 21:30

Wednesday 6 November 2024  
19:30 – 21:30

**Village Hall Management Committee Meetings are held quarterly**

Tuesday 5 March 2024  
18:00 – 19:30

Tuesday 4 June 2024  
18:00 – 19:30

Tuesday 10 September 2024  
18:00 – 19:30

Tuesday 15 October 2024 – Budget Meeting  
18:00 – 19:30

Tuesday 3 December 2024  
18:00 – 19:30

**Staff Committee only meets when required**