



Goostrey Parish Council

DOCUMENT PACK FOR THE AMENITIES COMMITTEE MEETING

on Wednesday 10th January 2024 at 7.30pm in the Village Hall

Agenda

1. **Declarations of Interest:** To receive any declarations of interest.
2. **Apologies for Absence:** To receive any apologies for unavoidable absence.
3. **Minutes of the Meeting on 1st November 2023.** View minutes at [Amenities Committee Meeting Minutes 1st November 2023](#)
4. **Tree Report:** To receive a report from the Tree Warden.
5. **Budget Review and Monitoring:** To review the budget and address any areas of concern. **See page 2.**
6. **Annual Plan:** To review progress and update as required. **See page 4.**
7. **Removal of Tree Stump:** To approve the removal/grinding down of the Tree Stump on Boothbed Lane.
8. **Shearbrook Bank Environmental Hedge:** To approve the replacement of plants which have died with planting to take place before early March (the dormant season). It is estimated that this will cost approximately £300.

Motion: The Amenities Committee approves the replacement of dead hedge plants in this financial year by Northwich Town Council. This work will be carried out using the planters and Plants budget.

9. **Christmas Lights:** To review the current provision and agree next steps.
10. **Christmas Light Switch On Event:** To consider and approve the format of any event for 2024.
11. **Seniors' Christmas Lunch:** To review the 2023 event and plans for 2024 including the date for the event.
12. **80th Anniversary of D-Day:** To receive an update from the project working group.
13. **Goostrey Playground Community Project:** To receive an update from the project working group.
14. **Rose Day:** To note that Rose Day 2024 will take place on 29th June.
15. **Annual Equipment Check:** To agree personnel and format for the annual equipment check.
16. **Keep Britain Tidy Campaign:** To receive and note the report. **See page 5.**

Motion: The Amenities Committee recommends that the Parish Council publicises the Keep Britain Tidy Campaign 2024 via the council website, Newsletter and Parish Magazine and further recommends that the council considers providing direct support to any local organisation that asks for help to enable participation in the Great British Spring Clean 2024.

17. **Correspondence:** To review any correspondence received since the last meeting.
18. **September Meeting Date:** To approve moving the September meeting from 4th to 11th due to the Clerk's annual leave.
19. **Minor items and matters for the next meeting**
20. **Date of the next Amenities Committee Meeting:** Wednesday 6th March 2024.
21. **Close meeting**

2 Amenities

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Village Maintenance (incl grass cutting)				4,000.00	4,027.50	-27.50	-27.50 (-0%)
30	Graveyard Maintenance				2,500.00	530.00	1,970.00	1,970.00 (78%)
31	Lengthsman Service				500.00	160.00	340.00	340.00 (68%)
33	Speedwatch				800.00		800.00	800.00 (100%)
34	Seniors Lunch	1,000.00	513.50	-486.50	1,850.00	1,065.65	784.35	297.85 (10%)
36	Planters and Plants				500.00	80.00	420.00	420.00 (84%)
SUB TOTAL		1,000.00	513.50	-486.50	10,150.00	5,863.15	4,286.85	3,800.35 (34%)

Summary

NET TOTAL	1,000.00	513.50	-486.50	10,150.00	5,863.15	4,286.85	3,800.35 (34%)
V.A.T.					926.83		
GROSS TOTAL		513.50			6,789.98		

Notes

Codes 29 & 30 It is difficult to split the general village maintenance from the graveyard maintenance. General maintenance accounts for the majority of these costs so whilst there is an overspend showing for code 29 funds are still available on code 30. The total cost for this financial year is £6,765 which leaves a small shortfall of £265 however this can be covered by underspend on other budget lines such as the Christmas lunch which is under spent by £297.85. The budget for 2024/25 is £7,100.

Goostrey Parish Council
Reserves Balance
2023-2024

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
Village Hall Projects	8,800.00				8,800.00
Village Projects	11,400.00				11,400.00
Capital General	4,606.00				4,606.00
Village Entrances Project	4,363.36				4,363.36
Total Capital	29,169.36				29,169.36
Earmarked					
Operating Reserves	69,680.00	-24,068.00			45,612.00
Village Hall Recharge 2018-2019	2,767.00	0.01			2,767.01
Village Hall Recharge 2019-2020	13,000.00	-4,128.30			8,871.70
Village Hall Recharge 2020-2021	13,000.00	-12,353.24			646.76
Election Fee	7,000.00				7,000.00
Village Hall Floor Refurbishment	2,000.00	-2,000.00			0.00
Neighbourhood Plan Review	12,000.00				12,000.00
Unallocated General Reserve	157.28	27,893.43			28,050.71
Connected Communities Fund	43.00				43.00
Christmas Lights for the Bogbean	1,626.92	3,500.00	3,341.62		1,785.30
Village Hall Recharge 2021-2022	13,000.00				13,000.00
Village Hall Recharge 2022-2023	10,000.00	3,639.39			13,639.39
Grants & Donations 2023-2024	7,006.81	-1,800.00	3,572.80		1,634.01
Village Hall Laptop		1,000.00			1,000.00
Defibrillator Supplies		1,000.00	94.95		905.05
Approved Grant		1,800.00			1,800.00
Grants & Donations 2024-2025		3,000.00			3,000.00
D-Day Events 2024		1,000.00			1,000.00
Christmas Lights Switch On event 2024		1,000.00			1,000.00
Village Hall Recharge 2023-2024		11,000.00			11,000.00
VH Recharges		-11,000.00	-11,000.00		0.00
Booth Bed Lane Playground Project		10,750.00			10,750.00
Total Earmarked	151,281.01	10,233.29	-3,990.63		165,504.93
TOTAL RESERVE	180,450.37	10,233.29	-3,990.63		194,674.29
GENERAL FUND					19,999.28
TOTAL FUNDS					214,673.57

The replacement of 3 benches cost a total of £3,570. The invoice will be paid in January.

The invoice from CTS Systems for installation and removal of the cone tree decoration has not yet been received but there will be funds available for further work if required.

Reserve established as match funding for this project.

AMENITIES ANNUAL PLAN 2023/24

1. Annual Maintenance Programme – Monitor and achieve planned maintenance programme by contractor Northwich Town Council.
2. Bogbean Lights – Review existing tree lights and enhance in readiness for Christmas 2023 switch on event. Include management of event. **See Agenda Items 9 & 10.**
3. Seniors Christmas Lunch – Plan and provide event. **See Agenda Item 11.**
4. Environmental Improvements Programme – Implement approved works at:- Church Bank Village Entrance, Primrose Chase, Station Area, Boothbed Lane Green, Outside MiniMarket Main Road.
5. Boothbed Lane Play Area – Achieve programme and in particular for works to commence on site April 2024. **See Agenda Item 13.**
6. Commemoration of 80th Anniversary of D Day 6th June 2024 –Support others in planning event. **See Agenda Item 12.**

Goostrey Parish Council

Amenities Committee Meeting 10th January 2024

Keep Britain Tidy Campaign 2024

1. The Great British Spring Clean for the 2024 Keep Britain Tidy Campaign is scheduled for 15th March to 31st March.
2. Members may remember how in previous years the Parish Council received formal notification of the dates far too late for the PC to consider doing more than to provide passive support for the event.
3. The most obvious support to the 2024 campaign would be for the PC to promote litter picking sessions at various designated locations in Goostrey, However, the Committee Chairman considers from what he sees that he does not think that Goostrey has a huge litter problem and any areas with litter issues are generally on the faster stretches of road or roads without verges or footpaths where for highway safety reasons the PC could not promote litter picking by volunteers especially as that may include children.
4. The Committee Chairman therefore recommends that the PC publicises the 2024 Campaign using the PC website, Newsletter and Parish Magazine and further recommend that the PC considers providing direct support to any local organisation that asks for help to enable participation in the Great British Spring Clean 2024.
5. The Keep Britain Tidy Campaign offers single adult or child litter picking kits priced £37.50 each as part of their commercial activities. It is not recommended that any purchases be made from this source.
6. Decision required – Motion to support the recommendations in bullet 4.

TR 02/01/24