



Goostrey Parish Council

The Village Hall

Goostrey

Cheshire

CW4 8PE

01477 535825

E-Mail: clerk@goostreyparishcouncil.gov.uk

21st February 2024

DOCUMENT PACK FOR GOOSTREY PARISH COUNCIL MEETING ON 27TH FEBRUARY 2024

Public Forum 7.30 – 7.45pm. - Public comments will be taken before the Meeting commences but are restricted to 15 minutes unless the Chairman allows otherwise.

AGENDA

- 1. Declarations of Interest:** To receive and minute any declarations of interests.
- 2. Apologies for Absence:** To receive apologies for unavoidable absence.
- 3. Minutes:** To accept the minutes from the Parish Council meeting on 23rd January 2024 and all the decisions therein. View minutes here [Draft Minutes Goostrey Parish Council Meeting 23rd January 2024.](#)

Motion: The Parish Council resolves to accept the minutes of the Parish Council meeting held on 23rd January 2024.

- 4. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
- 5. Committee Matters:** To receive reports from the Parish Council Committees:
 - a)** Planning Committee Meeting 23rd January 2024. View minutes here [Planning Committee Meeting 23rd January 2024](#)

Motion: The Parish Council resolves to accept the minutes of the Planning Committee meeting of 23rd January 2024 and all the decisions therein.

- b)** Finance Committee Meeting 30th January 2024. View minutes here [Finance Committee Meeting Minutes 30th January 2024](#)

Motion: The Parish Council resolves to accept the minutes of the Finance Committee meeting of 30th January 2024 and all the decisions therein, with the exception of item 7 which will be considered as part of the council agenda item 15.

- c)** Staff Committee Meeting Minutes 13th February 2024. [Draft Staff Committee Meeting Minutes 13th February 2024.](#)

Motion: The Parish Council resolves to accept the minutes of the Staff Committee meeting of 13th February 2024 and all the decisions therein.

- 6. Planning Matters:**
 - a)** To receive an update on planning matters:

- i. Enforcement Request 23/00946E The Sidings, Station Road
 - ii. Enforcement Request 23/00945E The Sidings, Station Road
 - iii. Enforcement Request 23/00154E Holly Bank Farm
- b) Local Validation Checklists Consultation:** To approve a response requesting the inclusion of a requirement for applicants to state that they meet the policies in the relevant Neighbourhood Plan, within the Guidance and Checklists. Deadline 11th March 2024.
[View Consultation here.](#)
- 7. Financial Payments:** To approve payments in Schedule 2/24. **Includes:** Salaries & expenses. **See page 3.**
Motion: The Parish Council approves the payments listed on Schedule 2/24.
- 8. Clerk's Report:** Including actions from the last meeting and correspondence. **See page 4.**
- 9. Highways & Speedwatch:**
 - a) Speedwatch Report** – To receive the Speedwatch Report. **See page 5**
 - b) SDU at Shearbrook, Main Road** – To receive the SDU Data Report. **See page 6.**
 - c) Road Closures and Damage to Highways Verges:** To note the impact of current road closures and damage to highways verges.
- 10. Police Matters:** To consider any matters related to local policing.
- 11. Grant Application:** To consider and approve the grant application from the Goostrey D-Day +80 Anniversary. **See page 7.**
- 12. Grant Payment Review:** To receive a report from Jodrell Side WI regarding use of remaining grant funding. **See page 11.**
- 13. Insurance Renewal:** To note the renewal premium for 2024/25 and to approve any additions to the schedule. **See page 12.**
- 14. Review of Strategic Plan:** To approve a review of the council's strategic plan including projects and objectives. **See page 25.**
- 15. Village Hall Recharge:** To consider a proposal by the Finance Committee to implement a flat fee, to increase in line with inflation, for the Village Hall Recharge and to progress discussions with the relevant parties. **See page 35.**
Motion: The Parish Council resolves to approve the introduction of a flat fee recharge in principle and agrees that further enquiries should be made in order to progress this via the Village Hall Management Committee and Cheshire East Council.
- 16. CEC Consultations:** To consider the following consultations and agree any council response.
 - a)** Boundary Commission Review of Cheshire East Council Wards. Deadline 1st April 2024.
[View consultation here.](#)
 - b)** Crossing Strategy Consultation. Deadline 10th March 2024. [View consultation here.](#)
- 17. Terrorism (Protection of Premises) Bill (Martyn's Law):** To receive an update from the Clerk.
- 18. Minor items and items for the next agenda.**
- 19. Date of Next Meeting:** Parish Council Meeting – **26th March 2024.**
Close meeting

ENCLOSURES

ITEM 7 FINANCIAL PAYMENTS

Payment Schedule 2/24 Feb 2024

Payment Date	Payee	Money Out	Description	
05/02/2024	1 Staff Salaries	£2,347.24	Staff Salaries	Paid
05/02/2024	2 HMRC	£449.32	Tax and NI	Paid
05/02/2024	3 Nest	£194.04	Pension Payment	Paid DD
12/02/2024	4 Vodafone	£19.38	Mobile Phone Contract	Paid DD
15/02/2024	5 Natwest	£26.30	Bankline Charges	Paid
19/02/2024	6 Plusnet	£39.20	Telephone and Broad Band	Paid DD
01/03/2024	7 Goostrey Rose Festival	£65.00	Programme Advert Half Page	
01/03/2024	8 CTS Property Services	£60.00	Handy Man Services	
01/03/2024	9 Zurich Municipal	£856.00	Insurance	
01/03/2024	10 Caxton FX	£500.00	Pre Paid Card Load	
01/03/2024	11 CTS Property Services	£60.00	Handy Man Services	
		£4,616.48	inc VAT	

Receipts at 19th Feb 2024

VAT Refund	£927.09	
Village Hall income	£1,937.69	inc VAT
Total Receipts	£1,937.69	

Account Balances at 19th Feb 2024

Current Account	£56,044.02
Santander Capital Account	£78,875.96
NS&I General	£60,093.39
TOTAL	£195,013.37

Caxton Card Report 19th Feb 2024

Transaction Date	Payee	Amount	Description
	Balance brought forward	£746.93	
26/01/2023	1 Birch Hosting	£59.29	Email Hosting
31/01/2023	2 Apple Services	£0.23	iCloud Storage
02/02/2024	3 The Workplace Depot Ltd	£45.60	Traffic Mirror
05/02/2024	4 Land Registry Services	£17.94	Registry Search
07/02/2024	5 Apple Services	£10.00	Top up for iCloud Storage
07/02/2024	6 Leaffield Environmental Ltd	£120.00	Village Hall Waste Bin
19/02/2024	7 The Leaflet Team	£270.00	Newsletter Printing and Distribution
	Total Spend	£523.06	
	Total Fees	£7.50	
	Total Spend inc Fees	£530.56	
	Card Load	£0.00	
	Card Balance at 19th February 2024	£216.37	

Item 8 Clerk's Report

Actions

- a) Revised response to planning application 23/4593C Vally Farm, Mill Lane sent
- b) Response in support of planning application 24/0195C Goostrey Methodist Church sent.
- c) Speed Watch volunteers contacted and put in touch with the PCSO.
- d) Highways Survey completed.
- e) Response to CEC Budget Consultation submitted.
- f) Newsletter completed and with printer.

Correspondence

- a) GRIBBIN, Jonathan CHOC Weekly Bulletin Fri 16/02
- b) Resident RE: Road Works on Main Road Fri 16/02
- c) FixMyStreet FixMyStreet updates on report: 'Grass verges along Hermitage Lane
- d) Combat Doors Goostrey Parish Council - Roller Shutter Service Enquiry
- e) Cubiquity Media Order Confirmation for His Majesty King Charles III Portrait
- f) renewals.team@uk.zurich.com Your Zurich Town and Parish policy is due for renewal
- g) SHUTTLEWORTH, Tom UPDATE: Cheshire East Green Spaces - new webpages now live
- h) National Association of Local Councils  NALC NEWSLETTER
- i) Society of Local Council Clerks News Bulletin - 14 February 2024
- j) KOLKER, Andrew (Councillor) RE: Goostrey Annual Parish Meeting
- k) Resident Re: Men in Sheds
- l) Pam Graham RE: [EXTERNAL] RE: Speed Watch
- m) Christine Broad Re: FW: Help needed.
- n) OWEN, Karen Holmes Chapel Library
- o) OGBONNAYA, Chizoba RE: Goostrey Parish Council Village Hall Recharge
- p) CEHStreetworks Cheshire East Highways - Traffic Management Area Highway Group Report
- q) Josh Holden Re: Shearbrook Bridge/Embankment
- r) Resident Re: Help needed.
- s) Lloyd-Jones, Samantha (fo070057) Unmetered supply for GOOSTREY PARISH COUNCIL
- t) Jodrell Side WI Fwd: Wall hanging
- u) Rose Day Committee Re: Goostrey Rose Festival 2024
- v) Consultations Crossing Strategy consultation, open for 6 weeks
- w) randc@cheshireeast.gov.uk Town and Parish Council Survey: Highways Satisfaction

Item 9 Highways

GOOSTREY PARISH COUNCIL SPEEDWATCH REPORT -February 2024 Meeting

Essential training of the new team of volunteers to revised National Speed Watch Procedures by the PCSO is currently being planned for March 2024.

Current Position

DATE & TIME	LOCATION	LOW SPEED MPH	TOP SPEED MPH	NUMBER OF VEHICLES LOGGED	TOTAL NUMBER OF VEHICLES PASSING
Lack of Trained Volunteer resources has resulted in no further sessions since last reported session on 05/01/2022					

SID data continues to demonstrate that speeding is on the increase and it is increasingly important to obtain more PCSO Trucam sessions and to continue to promote the possibility of installation of Average Speed Cameras. Shearbrook SID data has been sent to Police representatives to assist them in assessing optimum times for Trucam sessions

TR 01/02/2024

Main Road Shearbrook SID Summary Data January 2024 Data For February 2024
GPC Meeting

Month	Total Number of Vehicles	% Travelling at over 35MPH	Highest Speed and time	Comments
January 2023 (1-23 only)	23,700 (equates to 32,000 for whole month)	16.1	63.3mph 18.00	
February 2023	32,131	19.0	63.5 mph 12.00	
March 2023	35,558	22.1	56.1 mph 13.00	
April 2023	34,406	22.0	63.2 mph 12.00	
May 2023	36,748	23.0	60.5 mph 05.00	
October 2023	35,288	21.0	59.1 mph 19.00	
November 2023	33,661	18.0	60.0 mph 07.00	
December 2023	31,463	16.0	60.2 mph 07.00	
January 2024	33,538	15.0	63.5 mph 20.00	Highest previous Speed 88.3mph 02.00 January 2021

Note for January 2024 data – Total number of vehicles 33,538. Approximately 5,000 were travelling at over 35 mph which gives an average of 161 vehicles per day. Peak times for vehicles travelling at over 35 mph were 08.00 to 20.00 this is an average of 13 vehicles per hour. Marginal decrease in numbers of vehicles travelling at over 35 mph for January and February 2024 is probably attributable to the effects of the barriers and cones at Shearbrook bridge

TR 01/02/2024

Item 11 Grant Application



Goostrey Parish Council

The Village Hall
Goostrey
Cheshire
CW4 8PE
01477 535825

Email: clerk@goostreyparishcouncil.gov.uk
Telephone: 01477 535825

Grant Application Form

Please complete the form and submit to the Clerk of the Council at the above address. If you require assistance with the form, please contact the Clerk or a Councillor to discuss your application.

Applications for Grants require the organisation to submit a copy of the organisations financial statement for the last 12 months.

Where appropriate grant applicants must have a "Safeguarding Policy" in place.

Organisation Name: (If you are an individual applying on behalf of a group/organisation please include a letter of support from the group/organisation)	Goostrey D-Day +80 Anniversary
Contact Name:	Paddy Fagan
Position in the Organisation:	Chairman
E-Mail Address:	[REDACTED]
Telephone Number:	[REDACTED]
Address:	[REDACTED]
Amount requested:	£3,000
Bank Details or Payee Name for Cheque (our preferred method of payment is direct bank transfer)	Account Name: Goostrey D Day Anniversary Account Number [REDACTED] Sort Code: [REDACTED] Or Payee Name:

Type of Organisation:	Not-for-profit group of volunteers from Goostrey set up specifically to commemorate D-Day + 80
Aims / objectives of the organisation/ attach a copy of the constitution (as a separate document if necessary)	To support the National initiative to commemorate the 80th anniversary of the World War 2 campaign of D-Day on June 8th 2024. The main attractions will be a display in the Scout Hut and Youth Centre assembled by the Goostrey Archive Group and an aerial display by an iconic Spitfire aeroplane over the field at the back of the building. The aerial display in particular is expected to provide long term memories for those witnessing the spectacle. There may be other supporting attractions. Proceeds in excess of costs will be donated to the Royal British Legion.
Membership - estimate numbers and area members are drawn from	The small number of volunteers is aiming to provide a spectacle which is available to all Goostrey residents and others wishing to attend. Numbers attending are difficult to predict but are estimated to be in the range 100-500.
Is membership restricted by any means	Attendance is open to all comers
What age group will benefit from the funding	All ages may benefit but it is acknowledged that there will not be specific provision for those under about three years of age.
How will the grant be used?	The grant will principally be used to fund the hire of the Spitfire. The cost of this including VAT is £7,800. A deposit of £1,200 has already been paid and receipted the balance must be paid before 8th May 2024. The organisation currently has £1,750 in the bank
How will the funding benefit the Goostrey community?	Bringing the community together by joining National events of commemoration and celebration of D-day + 80. Educating children and others in recent history
How do you plan to seek funding from other sources?	Currently seeking donations and other grants. There will be collections at displays.
Have you submitted copies of quotations if necessary? (please attach these to the form)	Copy quotation for Spitfire hire attached.
Have you submitted a copy of the organisations financial statement? (please attach this to the form)	Copy of Goostrey D-Day + 80 Anniversary financial statement attached.

Signed: 

Date: 7.2.24,

Print Name: Paddy Fagan

**GOOSTREY D-DAY + 80 ANNIVERSARY - FINANCIAL STATEMENT AS AT
06/02/2024**

Main expense is hire of Spitfire – Quotation	£7,800
Deposit paid and receipted	£1,200
Outstanding balance to be paid before 08/05/2024	£6,600
Monies currently held in bank (06/02/2024)	£2,300

Notes

1. Fund raising on-going with grant applications and requests for donations outcomes not yet known.
2. Outstanding balance must be paid in advance of any receipts from commemoration on 8th June 2024.
3. Funding is required for the single commemoration on 8th June 2024 with no further expenditure beyond that date.

Spitfires.com Flying Display Agreement

Goostrey - 08 Jun 2024

Contacts

Spitfires.com (The Company)

Client:

Agreed Services

Venue: Goostrey

Date: 08 Jun 2024

Advertised and/or open to the public? Yes

Aircraft: Spitfire

Profile: 8 minute aerobatic display

Price: £6500 +VAT

Flying Display Director: Required. Arranged by the company and included in price.

Notes:

Deadlines	Date	Due
Deposit:	30/10/2023	£1000 +VAT
Balance:	08/05/2024	£5500 +VAT

Flying Display Director

Once the company has received a signed copy of this agreement, the Client will be contacted by the FDD who will ask the Client for details including crowd location, car parks and secondary spectators, and will establish the display datum, axis and area. These will be confirmed, along with minimum heights, by the CAA permission which may be issued as little as a week prior to the display.

Cancellation Policy

The company will make every effort to provide an on-time display. However, vintage aircraft are not 100% reliable and occasionally displays will have to be cancelled for technical or meteorological reasons. As much notice will be provided as possible. If either the company or the Client cancel the display the following refund will be made from the company to the Client:

Cancellation

By client before 17:00 06/06/24

By client before takeoff

By the company for any reason (Except Weather)

Weather Cancellation

Refund

All fees less deposit

50%

100%

All fees less £500

Signature - BFA

I confirm that BFA will honour the above terms.

Signed:

Date: 24 Oct 2023

Signature - Client

I accept the terms and conditions of this agreement.

I confirm that I will act as Event Organiser per the definitions and responsibilities detailed in CAP 403.

Signed:

Date: 25/10/23

Name: Paddy Fagan

Address:

Spitfires.com is the trading name of Boulton Flight Academy Ltd

Jodrell Side W.I. Wall Hanging

Jodrell Side W.I. are very grateful to the Goostrey Parish Council for their grant of £428 towards the Coronation Wall hanging. The work is now completed and below is a breakdown of the costs.

£128 was earmarked for 8 hours' hiring of the village lounge for meetings for the organisers and villagers who were working on pieces or assembling the work.

We hired the lounge for 7 hours only and were invoiced £12 per hour on the following dates.

25.4.23 2 hours £24

8.9.23 1 hour £12

13.11.23 1 hour £12

29.11.23 2 hours £24

22.1.23 1 hour £12

Total Cost 7 hours £84 Balance remaining £44

£300 was estimated for the actual fitting and erection of the wall hanging in the lounge.

We were very lucky to have this fitted for free by a local company owned by the son-in-law of one of our members, so we have not spent the £300.

However, we did incur some costs to aid the hanging as detailed below.

Thin backing for the hanging £44

Dowelling, fabric, etc £19.36

Photo frame for a list of stitchers and donors. £6

Drinks and canapes for opening ceremony £51.48

Total £120.84

Do you think the Council could authorize this additional cost from the £300 please?

Ms Emma Bambrook
Goostrey Parish Council
The Village Hall
Main Road
Goostrey
CREWE
Cheshire
CW4 8PE

Note: Contract Disputes and Debt Recovery were previously included but are now optional for £17.50 plus Insurance Premium Tax and £35 plus Insurance Premium Tax respectively. This would increase the premium from £856.54 to £915.34. This would still be well within budget.

Select for Local Councils Policy Schedule

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

Policy Number	YLL-2720872583
Insured	Goostrey Parish Council
Business	Parish / Town Council
Period of Insurance	
From	01 st April 2024
To	31 st March 2025
and any other period for which cover has been agreed.	

Renewal Premium	£ 856.54
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Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate.

Schedule Number	127379424
Long term agreement active until	01 st April 2026
Preparation Date	15 th February 2024
Prepared by	Mr Robert Brown
Policy Form Reference	MLAACG08

Policy Cover Declaration:

You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.

Goostrey Parish Council
The Village Hall
Main Road
Goostrey
CREWE
Cheshire
CW4 8PE

Zurich Town, Parish and
Community Council Team
PO Box 726
Chichester
PO19 9PS

Invoice

Invoice Date: 15th February 2024

Invoice No: 530878450

Client ref: 3701561

Policy	Policy Term	(£) Premium
YLL-2720872583	01/04/2024-31/03/2025	764.78
Inspection Contract (If Applicable)		0.00
Sub total		764.78
Inspection Contract VAT @ prevailing rate		0.00
Insurance Premium Tax (IPT) @ prevailing rate		91.76
TOTAL		£856.54

Payment is due before your cover starts, or immediately if your cover is already in place.

Please make cheques payable to **Zurich Municipal** and send to **Zurich Town, Parish and Community Council Team, PO Box 726, Chichester, PO19 9PS**

If paying by BACS, please note our new bank details and amend your records accordingly.

Acc Name: Zurich Town & Parish, Insurer Trust Account Acc Number: 23110249
Sort Code: 20 – 65 - 82 Bank: Barclays Bank PLC

Please quote your Client Reference on all BACS transactions

Invoice Queries

Phone: 0800 917 9426

Email: accounts.team@uk.zurich.com

Our VAT registration number is: 107 8316 77

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes.

Statement of Fact

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect:

- Your organisation has not had any third-party inspections with a grading of Inadequate, Requires Urgent Improvement, Weak or Unsatisfactory
- You have in place a written safeguarding policy and accompanying procedures that clearly set out the actions to take in response to child and vulnerable adult abuse
- You carry out safer recruitment and selection processes that include the seeking of appropriate criminal records checks, alongside a renewal and update process
- All employees and volunteers engaged in regulated activity and/or activity that brings them into contact with children or vulnerable adults receive safeguarding awareness training including refresher training
- You have one or more designated practitioners for safeguarding to support other practitioners in the organisation to recognise and respond to concerns about Abuse
- You retain employment records, safeguarding checks, safeguarding policies and procedures and safeguarding records for at least the prevailing regulatory best practice period.

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect, and you become non-compliant with any of the above statements, you must tell us, as it may affect your ability to claim under this policy.

Important information

Taking reasonable care

We require that you take reasonable care in managing your activities. Where appropriate this requires you to do the following:

- Keep written risk assessments for your key activities
- Keep written records of your staff and volunteer training. For example, manual handling training, or for use of tools and machinery
- Abide by any rules, guidelines or advice that is given to you by any relevant authority, such as a Local Authority, or the Health and Safety Executive

We want you to be confident about your insurance and understand what is required of you. Please contact us if you have any questions relating to the above.

Lines of Cover applying

Part C – All Risks

Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other Contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer Equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

Additional Items:

Where no premises address is shown, the item is not based at one location and cover is provided anywhere within the **territorial limits**.

Item Description	Sum Insured	Excess
Street Furniture	£54,437.30	£250
General Contents including computer equipment	£59,908.61	£250
Gardening Equipment, plant & machinery	£1,606.03	£250
Defibrillators	£5,250.00	£250

The excess stated applies to each and every loss.

Operative Endorsements: 1, 2, 3 & 7 (please refer to the Endorsement section of the policy wording)

Part D – Money

	Limit any one loss
1. Loss of Non-Negotiable Money in the situations specified in items 2(a), 2(b), 2(c)(i) and 2(c)(ii):	£250,000
2. Loss of other Money:	
(a) in transit in the custody of any Member or Employee or in transit by registered post (limit £250), or in a Bank Night Safe	£5,000
(b) in the private residence of any Member or Employee	£500
(c) in the premises	
(i) in the custody of or under the actual supervision of any Member or Employee	£5,000
(ii) in locked safes or strongrooms	£5,000
(iii) in locked receptacles other than safes or strongrooms	£500

Excess: £50 each and every loss

Personal Accident Assault Limits: Stated in Section 3(c) of the policy wording

Operative Endorsements:

1. In respect of **Section 1 – Special Definitions**, the definition of Person Insured is extended to include any person between the ages of 16 and 90.

Part E – Public Liability

Limit of Indemnity: £12,000,000

Excess: £100 each and every claim in respect of Section 2(d)(ii)

Operative Endorsements:

1. Environmental Clean Up Costs. The following Special Definitions are added to Section 1:

Clean Up Costs

- a) Testing for or monitoring of Pollution or Contamination
- b) the costs of Remediation required by any Enforcing Authority to a standard reasonably achievable by the methods available at the time that such Remediation commences.

Remediation

Remedying the effects of Pollution or Contamination including primary, complementary and compensatory actions as specified in the Environmental Damage (Prevention and Remediation) Regulations 2009.

Enforcing Authority

Any government or statutory authority or body implementing or enforcing environmental protection legislation within the territorial limits.

Cover

With effect from 01 July 2009 or the inception of the policy if later, the **insurer** will indemnify the **insured** in respect of all sums including statutory debts that the **insured** is legally liable to pay in respect of Clean Up Costs arising from environmental damage caused by Pollution or Contamination where such liability arises under an environmental directive, statute or statutory instrument.

Provided always that:

- a) liability arises from Pollution or Contamination caused by a sudden, identifiable, unintended and unexpected incident which takes place in its entirety at a specific time and place during the Period of Insurance. All Pollution or Contamination which arises out of one incident shall be deemed to have occurred at the same time such incident takes place
- b) the **insurer's** liability under this Extension shall not exceed £1,000,000 for any one occurrence and in the aggregate in any one Period of Insurance and will be the maximum the insurer will pay inclusive all costs and expenses. This limit will form part of and not be in addition to the Limit of Indemnity stated in the Schedule
- c) immediate loss prevention or salvage action is taken and the appropriate authorities are notified

Exclusions

The **insurer** shall be under no liability:

1. in respect of Clean up Costs for **damage** to the **Insured's** land, premises, watercourse or body of water whether owned, leased, hired, tenanted or otherwise in the **insured's** care, custody or control
2. for **damage** connected with pre-existing contaminated property
3. for **damage** caused by a succession of several events where such individual event would not warrant immediate action
4. in respect of removal of any risk of an adverse effect on human health on the Insured's land, premises, watercourse or body of water whether owned, leased, hired, tenanted or otherwise in the **insured's** care, custody or control
5. in respect of costs in achieving an improvement or alteration in the condition of the land, atmosphere or any watercourse or body of water beyond that required under any relevant and applicable law or statutory enactment at the time Remediation commences
6. in respect of costs for prevention of imminent threat of environmental damage where such costs are incurred without there being Pollution or Contamination caused by a sudden, identifiable, unintended and unexpected incident
7. for **damage** resulting from an alteration to subterranean stores of groundwater or to flow patterns
8. in respect of costs for the reinstatement or reintroduction of flora or fauna
9. for **damage** caused deliberately or intentionally by the **insured** or where they have knowingly deviated from environmental protection rulings or where the **insured** has knowingly omitted to inspect, maintain or perform necessary repairs to plant or machinery for which they are responsible
10. in respect of fines or penalties of any kind
11. for **damage** caused by the ownership or operation on behalf of the **insured** of any mining operations or storage, treatment or disposal of waste or waste products other than caused by composting, purification or pre-treatment of waste water
12. for **damage** which is covered by a more specific insurance policy
13. for **damage** caused by persons aware of the defectiveness or harmfulness of products they have placed on the market or works or other services they have performed
14. for **damage** caused by disease in animals belonging to or kept or sold by the **insured**.

Part G – Employers Liability

Limit of Indemnity: £10,000,000

Operative Endorsements:

None

Part H – Libel and Slander**Sum Insured**

£250,000

Excess: 10% each and every claim or £1,000 whichever is the lower**Operative Endorsements**

None

Part N – Fidelity Guarantee

Persons Guaranteed:
All members and employees

Sum Guaranteed
£500,000

Excess: £100 each and every loss

Operative Endorsements:

None

Part O – Personal Accident

Cover is limited to £500,000 any one person and £2,000,000 any one incident.

Persons Insured:

Employees

Capital Sum	£100,000.00
Weekly Sum	£500.00
Cover	Sections 2 and 3 - Accident and Assault Cover

Directors/Councillors

Capital Sum	£100,000.00
Weekly Sum	£500.00
Cover	Sections 2 and 3 - Accident and Assault Cover

Key Personnel

Key Personnel	Clerk	
Capital Sum		£100,000.00
Weekly Sum		£500 for up to 10 weeks and £100 per week thereafter
Cover	Sections 2 and 3 - Accident and Assault Cover	

Operative Endorsements:

1) Special Condition 4 of Section 5 is inoperative provided always that the **insurer** will not make any payment of any benefit or in respect of any expense or loss arising from any Person Insured who has attained the age of 90 years unless such expense or loss arises during the period of insurance during which the Person Insured attains the age of 90

2) Key Personnel endorsement

It is agreed that Section 2 and Section 3 will be extended to a 24hr basis for Key Personnel.

and

Section 4 - Exclusions is amended to read;

Section 4 - Exclusions

The **insurer** will not be liable to pay compensation in respect of death or disablement or provide indemnity for **damage** caused directly or indirectly by:

- a) intoxication of, or the illegal use of drugs by any Person Insured, or through sexually transmitted disease
- b) deliberate exposure to unnecessary danger (except in an attempt to save human life)
- c) racing of any kind other than on foot
- d) air travel other than as a passenger in a licensed passenger carrying aircraft
- e) with effect from the 2004 renewal date the **insurer** will not be liable for any actual loss directly or indirectly arising out of, contributed to by, or resulting from actual, threatened, feared or perceived use of biological, chemical, radioactive or nuclear agent, material, device or weapon.
- f) motor cycling, winter sports other than skiing or snowboarding in the United Kingdom or on a dry ski slope or within a snow dome, skating or curling, aerial pursuits including but not limited to ballooning, bungee jumping, gliding, hang-gliding, micro lighting, parachuting, paragliding or parascending, jet skiing or white water rafting, mountaineering or rock climbing using guides or ropes, hiking, trekking or mountaineering above 3,000 metres, caving, and diving using external breathing apparatus

Part P – Legal Expenses

Section:

3. Employment Disputes and Compensation Awards	Operative
4. Legal Defence	Operative
5. Property Protection and Bodily Injury	Operative
6. Tax Protection	Operative
7. Contract Disputes	Not Operative
8. Statutory Licence Protection	Operative
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Contract Disputes and Debt Recovery were previously included now optional for £17.50 plus Insurance Premium Tax and £35 plus Insurance Premium Tax respectively. </div>	
Limit of Indemnity:	£200,000

Operative Endorsements

None



Item 14 Review of Strategic Plan

Goostrey Parish Council

Objectives for the years 2020-2024

Amenities Committee

- A) Revise the Resilience Plan to take account of learnings from the Covid-19 situation Including an emergency network of support for any purpose** (e.g. extreme weather event recovery), with appropriate training (eg on PPE, CPR) with a mechanism to keep lists up-to-date. To include any learnings from Holmes Chapel and surrounding villages resilience plans.

SL and PM volunteered to undertake the review/update with support from the Clerk with a view to them producing a first revised draft by end of December 2020. **Completed 2021.**

Final draft to be available February 2022

- B) Get feedback from villagers on their views on what they want to see in the village for the future.**

Publish a plan to improve every area of the village. To include: Church Bank/Main Road, Main Road/Booth Bed Lane, Booth Bed Lane Green, Primrose Chase, outside Main Road Newsagent and Station area. **In Progress**

A questionnaire will be produced by NB & TR by end February 2021. **Completed**

Distribution of the Questionnaire both physically and via Survey Monkey and analyse results to take place in 21/22. **Completed**

- C) Create a Plan to implement the Environmental Policy utilising the Environmental group as well as deciding what a longer-term strategy would look like.**

PM to liaise with the Environmental Group to confirm membership and to arrange joint meeting of Amenities Committee and Environmental Group in January 2021 to consider development of plan. **Ongoing**

- D) Implement the plans outlined in A, B & C (above) and make a positive difference to the village commencing 2021-22**, potentially using a village volunteer network and the owners of commercial premises for feedback and implementation.

- E) Define and implement visual speeding deterrents, including resolution on the proposal to install village 'gates'.**

Progressing following decision by PC at meeting on 22/09/20 to accept recommendations of report to that meeting. KM has written to CEC asking them to consider funding and implementing works. **Awaiting response.**

- F) Consider the potential to provide electric car/van charging points (environmental improvement) at the village hall?**

After some initial investigation there appears to be no appetite for this at the present time. Revisit in January 2023.

- G) Investigate and implement improvements to the Booth bed Lane play area.**

- a. S106 Monies for the Booth Bed Lane Play Area** – The amount of funding has been confirmed by ANSA and is now available to be spent. The Council has agreed that the Amenities Committee will lead this project and that any contact or correspondence from ANSA and other stakeholders, should be directed to the Clerk. **Ongoing**

Village Hall Management Committee

- A) Create a recovery plan for letting the village hall including managing Covid-19 situation and recruitment of new VH Supervisor.**

- a.** A plan to re-open the Village Hall has already been completed. We are currently aiming at re-opening at the beginning of April 2021. **Update:** VH Re-opened in July 2021

- B) Create a Process to Liaise with other village letting facilities to manage over/under capacity across the village.** Clerk and VH Supervisor once VH has re-opened. **In Progress**

- C) Actively promote availability of the village hall to increase revenue and maximise local social benefits.** This activity is to be undertaken by the Village Hall Supervisor in consultation with the Clerk and will begin when the Village Hall Supervisor has been employed. **In Progress**
- D) Village Hall fully operating with improved methods and processes for maximising use for income and social benefit.** This activity is to be undertaken by the Village Hall Supervisor in consultation with the Clerk and will begin when the Village Hall Supervisor has been employed. **In Progress:** Village Hall Charges will increase from 1st April 2022.
- E) Roll out the on-line booking system.** This activity is to be undertaken by the Village Hall Supervisor in consultation with the Clerk and will be carried out within 6 months of the starting date of the new Village Hall Supervisor. **Rollout date under review**

Finance Committee

- Review the process for obtaining quotes (eg time limit for suppliers on responses) (2022)

Planning Committee

- Review updating the Neighbourhood Plan after CEC publish the SADPD (in 2021) **Update:** 2022
- Re-Investigate grants/funding for driveways for bungalows on Main Road (in 2021) **Update:** 2022

Clerk (supported by the PC where required)

- Achieve The 'Quality Standard' (Local Council Award Scheme) **Completed** 2021
- Encourage residents to report potholes/blocked drains/defective street lighting etc to CEC using the 'Report It' website. **Ongoing**
- Clerk to pass to CEC any complaints about hedges impinging on Footways/Highways and request that the CEC Ward Councillor and Highways Contact carry out a walk round the village once a year. **Update:** Hedges reported to Highways, Highways are unable to carry out the walk around the village at present.
- Ensure maintenance of road signs (cleaning/trimming back) is reviewed at least 6 monthly (by the Amenities Committee) and any issues passed to CEC for action. **Ongoing.**

Individual Councillors

- If approved by PCSO carry out speed watch (post COVID-19) on traffic approaching the station bridge to see if the rumble strips are working. **Cllr Rathbone**
- Deliver 'Speedwatch' enhancements (eg SDU battery change timetable). **Cllr Rathbone**
- Finalise with CEC and Network Rail whether traffic lights and a walkway can be solutioned in addition to signage – **Cllrs Morris & Rathbone**
- Create a strategy/plan to address social isolation in Goostrey – **Clerk to liaise with local groups and report to the Council.**
- Assist FOGS with plans to bring the Goostrey Station Building into beneficial use for the community, including facilities such as WC, cycle shelter. **Cllr Roberts**
- Create a strategy and have a working relationship with Sibelco that delivers the best outcomes for Goostrey. **Cllr Roberts - Ongoing**
- Investigate what is feasible in relation to establishing a Youth Council. – **Cllrs Roberts & Sulej – Update:** *Initial investigation revealed that as Holmes Chapel School serves the village, students already had the opportunity to join the Holmes Chapel Youth Council.*

Adopted at the Meeting of Goostrey Parish Council on 15th December 2020. Updated January 2022.

Goostrey Parish Council

Project List for 2020 - 2024

No.	Project title	Summary	Justification	Funding Requirements	Funding Source(s)	Responsible Member/ Committee	Planning period	Recommendation
Planned projects of the Parish Council and Included in the 3 Year Budget Plan Projects allocated to the appropriate committee and approved by Council								
1	Village Hall – Hall and Lounge Lighting Project	To replace the main lights and spot lights in the hall to LED and to supplement the lighting in the lounge with individually controlled spot lights.	The change to LED lighting in the Hall if for reasons of economy of electrical bills going forward and the spot lights are no longer functional. The additional spot lights in the lounge are to improve the low level lighting for social functions Complete work 2020/21	Funding from Cap Reserves £3000 for 2020/21	Parish Council Project	Village Hall Management Committee	2019/20 Planning complete	Completed in June 2021.
2	Village Hall – Bar Servery Replacement	To replace the dated pine clad bar server with a more modern bar and to add a fire proof and acoustic roller shutter to divide the lounge from the kitchen area	The kitchen was upgraded in 2017 and residents using the hall have been indicating that the servery should be updated in keeping with the kitchen.	Funding from Cap Reserves £15,000 for 2020/21	Parish Council Project	Village Hall Management Committee	2019/20 Planning complete	Completed in June 2021.

Goostrey Parish Council

3.	New Bench on Booth Bed Green	To replace the existing hard standing and to install a new bench	The bench which was originally at this location was donated by the Royal British Legion Women's Section. Unfortunately it had to be removed 2 years previously as it was beyond repair. Since it was removed residents had indicated it should be replaced.	Funding from Gen Reserves £850 for 2020/21	Parish Council Project	Amenities Committee	2019/20 Planning complete	Completed in February 2021.
4	New Speed Indicator Device for Shearbrook (Main Road)	To replace the SID at Shearbrook on Main Road with a new unit which incorporates data collection and remote data transfer	The unit on Booth Bed Lane failed and was beyond repair. The Council decided to move the unit at Shearbrook to Booth Bed Lane and put the new SID at Shearbrook as this is where the deterrent is required. Data is reported to the Council monthly.	Funding from Gen Reserves £3000 for 2020/21	Parish Council Project	Amenities Committee	2020/21 Planning complete	Completed in January 2021.
5	Village Hall Floor Refurbishment	To strip, sand and re lacquer the hall floor	Annually the hall floor is cleaned and resealed. Last year the resealing did not work well and the recommendation was to sand and reseal the floor.	Funding from Gen Reserves for 2020/21	Parish Council Project	Village Hall Management Committee	2019/20 Planning complete	Completed in June 2021.

Goostrey Parish Council

6	Village Hall Planting Project	To lay a path along the front of the Village Hall Lounge and plant the border with shrubs and summer bedding plants	The large border at the front of the Village Hall was full of very overgrown and woody shrubs which were past their best and blocked light to the lounge.	Funding from Gen Reserves and donations from residents £1000 including £55 donations. For 2021/22	Parish Council Project	Village Hall Management Committee	2019/20 Planning complete	Completed in May 2021.
7	Telephone box/defibrillator cabinet Refurb	To strip and refurbish the telephone box which houses one of the Village defibrillators	The phone box was purchased by the Parish Council some years ago and was in need of stripping and repainting to improve aesthetic appearance and protect the defibrillator.	Funding from Gen Reserves £2500 For 2021/22	Parish Council Project	Amenities Committee	2020/21 Planning complete	Completed in November 2021.
8	Remembrance Crocuses on Church Bank Corner	To plant 400 crocuses of the variety "Remembrance" to remember those who suffered loss and hardship during the Pandemic. A plaque to be placed on the bench opposite the planting.	This project was in consultation with St Luke's Church.	Funding from Amenities Budget for 2021/22	Parish Council Project	Amenities Committee	2020/21 Planning complete	Completed in November 2021.
9	Village Environment Improvement Project	To engage with residents regarding areas for improvement in the Village.	Survey to be sent out in paper and electronically Feedback from residents to be collated and then	Funding from Gen Reserves £600 for the survey and additional works to be specified as separate projects	Parish Council Project	Amenities Committee	2020/21 Planning complete	Survey completed April 2021. Project Plan is monitored and updated by the Amenities Committee as elements are brought forward and completed.

Goostrey Parish Council

10.	Booth Bed Lane Play Area Improvements	New equipment or facilities.	Approximately £40k is available via S 106 payments relating to a housing development nearby.	Further grant funding will be sought if it is agreed that the scope of the project exceeds the S106 funding.	Parish Council Project	Amenities	January 2023 – December 2023	Consultation with residents has taken place and a Working Group of residents and Parish Councillor has been established to progress the project through to conclusion. Deadline – August 2025.
11.	Replacement Windows for the Parish Office and Committee Room	To upgrade the windows in the Parish Office and Committee Room	The windows in the Village Hall were replaced in 2019 with the exception of these rooms. Whilst functional, the rooms would benefit from double glazed windows.	Estimate of £4000	Parish Council Project	Village Hall Management Committee		To be completed in 2023
12.	Village Entrances Projects	The Amenities Committee has identified two entrances to the Village and for which aesthetic improvements need to be made.	A number of improvements to these areas were suggested in the Village Environmental Improvements Survey and these are currently being developed	Funding from Capital Reserves Estimate £7,650	Parish Council Project	Amenities Committee		Boothbed Lane/Main Road Junction Village Entrance completed January 2023. Church Bank – Quotations sought and work to commence June 2024.
13.	Environmental Hedge at Shearbrook Bank	An area listed for improvement is the top of the Shearbrook Bank, it is proposed that a hedge of native hedging is planted to obscure the fence and to increase	This was brought up as part of the feedback from the Village Environmental Improvements Survey	Funding from Capital Reserves Estimate £950	Parish Council Project	Amenities Committee		Completed December 2022.

Goostrey Parish Council

		plants available to pollinators.						
14.	New Bench for the Bog Bean	To install a new bench	One of the existing benches is not economical to repair	Funding from Capital Reserves Estimate £900	Parish Council Project	Amenities Committee		Completed June 2023.
15.	The Queen's Platinum Jubilee Event	An event to take place between 2 nd and 5 th June at the Village Hall. Details to be determined	This may be an afternoon tea and an exhibition but more work needs to be done to define the event and liaison with other groups in the village is essential	Funding from Gen Reserves £1000 For 2022/23	Parish Council Project	Amenities Committee		Parish Archive exhibition and afternoon tea held in 2022.
16.	New Christmas Lights for the Bog Bean	To install a new Christmas Lighting scheme on the Bog Bean	Existing lighting has reached the end of its life and needs replacing.	Funding from Gen Reserves £2000 for 2022/23. Much of the work was done FOC by a resident leaving reserves for 2023/24.	Parish Council Project	Amenities Committee		Completed November 2023.

Goostrey Parish Council

17.	Neighbourhood Plan Review	To review the Neighbourhood plan made in 2017.	Review is necessary due to more recent changes to NPPF and Cheshire East Local Plan and SADPD	Funding from Gen Reserves £12000 for 2022/23	Parish Council Project	Planning Committee		The Planning committee reviewed the NP and agreed that an update was not required at this time. The money will be left in reserve as a review will be required in the future.
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0	Proposed projects yet to be adopted by the Parish Council Projects that have been proposed but not necessarily fully defined. These proposed projects have not, as yet, been adopted by the Council. If adopted they will be allocated to the appropriate category and committee							
1.	Village Hall Replacement Loft Ladder	Replace the existing aluminums ladder with a more robust ladder	This project has been instigated as the current ladder, whilst adequate could be improved. The ladder is only used by Staff.	Estimate of £500	Parish Council Project	Village Hall Management Committee		Due to the removal of most of the stored items in the loft and the very few times access is required by staff, the current ladder was deemed adequate and this item was removed.
2.	Improvement of Grassed areas	Work to tidy and improve some grassed areas in the village	Needs further investigation	Funding from Capital Reserves Estimate £825	Parish Council Project	Amenities Committee		To be completed by 2024
3.	Village Gates Project	To install Village Gates for traffic calming	Exact details to be defined	Funding from Gen Reserves Estimate £7000	Parish Council Project	Amenities Committee		During 2024/25

4.	Station Bridge	Concept stage. Safety initiative for residents using the bridge.	Liaison progressing with CEC Highways.	Preliminary estimates to be prepared	Parish Council Project	Amenities Committee		Post 2025
5.	Average Speed Cameras	To install average speed cameras in the Village	This is currently at the feasibility/investigation stage. The Parish Council has applied to join a pilot scheme	Possible Funding from Gen Reserves of up to £50000	Parish Council Project	Amenities Committee		By end 2024

Item 15 Village Hall Recharge

From the minutes of the Finance Committee meeting held on 30th January

Reconciliation of 2021/22 and 2022/23 has still not been possible due to issues identified by the Clerk which include, but are not limited to, inaccurate coding and percentage splits. The school is working with CEC Finance to try to find a resolution and the school have advised that there continue to be similar issues with the current 2023/24 recharge.

The committee expressed concern that the ongoing issues account for a large amount of time spent by the Clerk, the school and CEC Finance in trying to arrive at correct figures for the recharge. The delay makes budgeting difficult and causes the council to hold additional reserves whilst work continues.

There was a suggestion that consideration could be given to proposing that all parties agree a flat fee for the recharge, increasing each year in line with inflation. This would assist with budgeting and would reduce the many hours spent trying to reconcile invoices to the recharge and correcting errors. The committee agreed that this proposal should be put before council for consideration and approval in principle. If approved, the proposal should go to the Village Hall Management Committee and from there to the Finance Director at CEC. If agreed then there would need to be further discussions with all the relevant parties to agree an acceptable starting figure for the recharge. It was noted that this was not intended to form part of a renegotiation of the Joint Use Agreement.

Resolved: *The Finance Committee recommends that the council approves the proposal of a flat fee recharge in principle and agrees that further enquiries should be made in order to progress this via the Village Hall Management Committee and Cheshire East Council.*