



Goostrey Parish Council

VILLAGE HALL MANAGEMENT COMMITTEE

Tuesday 5th March 2024 at 6pm in the Village Hall, Lounge

AGENDA

- 1. Declarations of Interest:** To receive any declarations of interest.
- 2. Apologies for Absence:** To receive any apologies for unavoidable absence.
- 3. Actions from the Last Meeting:**
- 4. Minutes:** To approve the minutes of the meeting on 9th January 2024. [View Draft Minutes.](#)
- 5. Hall Hire:** To discuss the issues arising from the booking on 3rd March and agree any steps to prevent or reduce problems in future.
- 6. Village Hall Recharge Update:** To consider a proposal by the council that representatives from the school and council request a meeting with representatives from Cheshire East Finance to discuss the recharge. Specifically, how the system or processes can be improved to restore confidence in the accuracy of the final recharge figure and what steps can be taken to reduce the current level of administration.
- 7. Village Hall Maintenance/Repairs:** To report any planned maintenance or repairs, highlight any future requirements and provide an update on actions.
 - a) Replacement Soap Dispensers** – Now installed and walls made good.
 - b) Maintenance of the Lounge Roller Shutter** – Routine maintenance has been carried out.
 - c) Hall Floor** – Quotes to follow.
 - d) Repainting in Hall** – Quotes to follow.
 - e) Litter Bin** – New bin has been installed and concrete post straightened. Request made to Ansa regarding emptying of a dog waste bin to be provided by the Parish Council.
 - f) New Projector Screen for Lounge** – To approve a pull down/electric ceiling/wall mounted projector screen.
- 8. Caretaking & Cleaning:** To receive a report from VH Supervisors on bookings and caretaking arrangements.
- 9. Terrorism (Protection of Premises) Bill (Martyn's Law):** To receive an update from the Clerk.
- 10. Budget Review and Monitoring:** See Detailed Budget Summary and Reserve Report. **See document pack.**
- 11. Village Hall Resilience:** To discuss any planned annual leave and level of cover required.
- 12. Correspondence:** To review any correspondence received since the last meeting.
- 13. Minor Items and Items for the Next Meeting**
- 14. Date of Next Meeting:** Tuesday 4th June 2023