



Goostrey Parish Council

The Village Hall

Goostrey

Cheshire

CW4 8PE

01477 535825

E-Mail: clerk@goostreyparishcouncil.gov.uk

20th May 2024

ANNUAL MEETING OF GOOSTREY PARISH COUNCIL

Dear Councillor,

You are summoned to attend a meeting of the Parish Council on **Tuesday 28th May 2024 at 7.30pm in the Village Hall, Lounge**

To be conducted in accordance with the agenda below. All reports will be contained in the document pack or as links within the agenda. Copies of all minutes can be found at <https://goostreyparishcouncil.gov.uk/document-category/minutes/>

Emma Bambrook, Clerk to the Parish Council

Residents are encouraged to attend, and members of the press are welcomed. The press and public may not speak when the Council is in session unless invited to do so by the Chairman.

Public Forum 7.30 – 7.45pm. - Public comments will be taken before the Meeting commences but are restricted to 15 minutes unless the Chairman allows otherwise.

AGENDA

- 1. Election of Chairman:** To elect a Chairman and receive their declaration of acceptance of office.
- 2. Election of Vice Chairman:** To elect a Vice Chairman and receive their declaration of acceptance of office.
- 3. Declarations of Interest:** To receive and minute any declarations of interests.
- 4. Apologies for Absence:** To receive apologies for unavoidable absence.
- 5. Minutes:** To accept the minutes from the Parish Council meeting on 23rd April 2024 and all the decisions therein. View minutes here [Draft Minutes Goostrey Parish Council Meeting 23rd April 2024.](#)

Motion: The Parish Council resolves to accept the minutes of the Parish Council meeting held on 23rd April 2024.

- 6. Appointments:** To appoint representatives to outside bodies, liaison roles, committees and working groups. **See document pack.**
- 7. Terms of Reference:** To review terms of reference for committees. **See document pack.**
- 8. Assets:** To review assets including buildings and office equipment. **See document pack.**
- 9. Insurance:** To confirm arrangements for insurance cover in respect of all insurable risks.

- 10. Subscriptions:** To review the Council's and/or staff subscriptions to other bodies: **See document pack.**
- 11. Standing Orders:** To review and approve Standing Orders.
<https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/02/GPC-STANDING-ORDERS-23-May-2023-.pdf>
Motion: The council resolves to approve Standing Orders.
- 12. Financial Regulations:** To review and approve Financial Regulations.
<https://goostreyparishcouncil.gov.uk/wp-content/uploads/2021/04/GOOSTREY-PARISH-COUNCIL-Financial-Regulations-23-May-2023.pdf>
Motion: The council resolves to approve Financial Regulations.
- 13. Suspension of Standing Order 5. Ordinary Meetings Items K xvi, xvii, xviii, xix:** To meet statutory requirements the only items of business that must be conducted at the Annual Meeting of the Parish Council is the election of a Chairman. It is therefore proposed that Standing Order 5. Ordinary Meetings Items K xvi, xvii, xviii, xix are deferred to the next full council meeting on 25th June 2024.
Motion: The Council resolves to defer Standing Order 5 items K xvi, xvii, xviii, xix until the next council meeting on 25th June 2024.
- 14. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
- 15. Committee Matters:** To receive reports from the Parish Council Committees:
a) Amenities Committee Minutes 1st May 2024. [Draft Amenities Committee Minutes 1st May 2024.](#)
Motion: The Parish Council resolves to accept the minutes of the Amenities Committee meeting of 1st May 2024 and all the decisions therein.
- 16. Planning Matters:** Applications may be viewed following the links below or at https://www.cheshireeast.gov.uk/planning/view_a_planning_application
a) **Election of Chairman of the Committee:** To elect the Chairman of the Planning Committee.
b) **Election of Vice Chairman of the Committee:** To elect the Vice Chairman of the Planning Committee.
c) **To receive and consider the following planning applications:**
[24/1567C](#) 24, Lea Avenue, Goostrey, CW4 8LT. Demolition of utility and construction of replacement utility/kitchen extension. Comments deadline 29th May 2024.
[24/1252N](#) Heathfield, Blackden Lane, Goostrey, CW4 8DQ. Padel court with associated works. Comments deadline 5th June 2024.
d) **To receive an update on the following planning matters:**
i. Enforcement Request 23/00154E – Planning application 24/0688C Holly Bank Farm.
ii. [23/3015C](#) RED LION INN, 3, STATION ROAD, GOOSTREY, CHESHIRE, CW4 8PJ. Formation of new raised external seating area to front/side of public house. Refused 24th November 2023.
- 17. Financial Payments:** To approve payments in Schedule 05/24. **Includes:** Salaries & expenses. **See document pack.**

Motion: The Parish Council approves the payments listed on Schedule 05/24.

18. Clerk's Report: Including actions from the Last Meeting and Correspondence. **See document pack.**

19. Highways & Speedwatch:

a) **Speedwatch Report** – To receive the Speedwatch Report. **See document pack.**

b) **SDU at Shearbrook, Main Road** – To receive the SDU Data Report. **See document pack.**

20. Police Matters: To consider any matters related to local policing.

21. Annual Governance and Accountability Return for the year 2023/24: **See document pack.**

a) **Annual Internal Audit Report 2023/24:** To receive and note the comments in the annual internal audit report.

b) **Annual Governance Statement:** To consider and approve the Annual Governance Statement.

Motion: The Parish Council resolves to approve the Annual Governance Statement 2023/24.

c) **Accounting Statements:** To consider and approve the Accounting Statements for 2023/24.

Motion: The Parish Council resolves to approve the Accounting Statements 2023/24.

22. Public Inspection Period (Notice of Public Rights): The Clerk/RFO confirms the Public Inspection Period (Notice of Public Rights).

23. Cheshire East Council Consultations: To consider and approve any council response to the following consultations:

Household Waste Recycling Centre Consultation 2024. Deadline 16th June. View consultation <https://surveys.cheshireeast.gov.uk/s/MG05GD>

24. Minor items and items for the next agenda.

25. Date of Next Meeting – 25th June 2024

PART TWO

MEMBERS OF THE PRESS AND PUBLIC ARE ASKED TO RETIRE.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, as extended by the Local Government Act of 1972, the press and public are excluded from the meeting for the discussion of the undermentioned items on the grounds that the publication of the matters would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.

Motion: The Parish Council resolves to move to Part Two to discuss confidential matters relating to a councillor's dispensation.

26. Councillor Dispensation

Close meeting