



# Goostrey Parish Council

## VILLAGE HALL MANAGEMENT COMMITTEE

Tuesday 4<sup>th</sup> June 2024 at 6pm in the Village Hall, Lounge

### AGENDA

1. **Election of Chairman:** To elect the Chairman of the Village Hall Management Committee.
2. **Election of Vice Chairman:** To elect the Vice Chairman of the Village Hall Management Committee.
3. **Declarations of Interest:** To receive any declarations of interest.
4. **Apologies for Absence:** To receive any apologies for unavoidable absence.
5. **Minutes:** To approve the minutes of the meeting on 5<sup>th</sup> March 2024. [View Draft Minutes.](#)
6. **Terms of Reference:** To review and approve the committee's Terms of Reference. **See Document Pack.**
7. **Village Hall Recharge Update:** To receive an update from the Clerk.
8. **Portrait of the King:** To approve the placement of the portrait.
9. **Village Hall Maintenance/Repairs:** To report any planned maintenance or repairs, highlight any future requirements and provide an update on actions.
  - a) **Hall Floor Clean and Reseal** – To confirm dates and arrangements.
  - b) **Repainting in Hall** – To receive information on costs.
  - c) **Cleaning of the Lounge carpet and chairs** – To approve.
10. **Caretaking & Cleaning:** To receive a report from VH Supervisors on bookings and caretaking arrangements. **See Document Pack.**
11. **Replacement Windows Project:** To receive an update from the Clerk and to approve quotes. **See document pack**
12. **Request from the Goostrey Archive:** To consider and approve a proposal by the Goostrey Archive Group to install a screen in the Committee Room. **See document pack**
13. **Budget Review and Monitoring:** See Detailed Budget Summary and Reserve Report. **See document pack.**
14. **Strategic Plan:** To review and update the existing plan as it relates to the Village Committee and agree any objectives for 2024 – 2028. **See document pack.**
15. **Breastfeeding Welcome Scheme:** To consider and approve Breastfeeding Welcome Scheme Accreditation for the Village Hall. **See document pack**
16. **Cheshire Community Action Community Buildings Membership:** To consider the benefit of continued membership. <https://cheshireaction.org.uk/>
17. **Village Hall Resilience:** To discuss any planned annual leave and level of cover required.
18. **Correspondence:** To review any correspondence received since the last meeting.
19. **Minor Items and Items for the Next Meeting**
20. **Date of Next Meeting:** Tuesday 10<sup>th</sup> September 2024