



# ***Goostrey Parish Council***

## **FINANCE COMMITTEE MEETING**

### **Agenda for the meeting on Tuesday 8th July 2025, at 7.30pm In the Village Hall Lounge**

- 1. Election of Committee Chairman:** To elect a Chairman for the new council year.
- 2. Election of Committee Vice Chairman:** To elect a Vice Chairman for the new council year.
- 3. Declaration of Interests**
- 4. Apologies for absence**
- 5. Minutes of meeting of 15<sup>th</sup> April 2025.** View minutes at [View Draft Finance Committee Meeting Minutes](#)

**Motion:** The minutes of the meeting on 15<sup>th</sup> April 2025 were accepted as a true record of the meeting.

- 6. Financial position vs. budget for the Quarter 1.** To review and approve the financial position vs. budget for Quarter 1. **See document pack.**

**Motion:** The committee resolves to recommend approval of the Financial Position vs. Budget for Quarter 1.

- 7. Statement of Accounts for Quarter 1:** To review and approve the for Quarter 1. **See document pack.**

**Motion:** The committee resolves to recommend approval of the Statement of Accounts Quarter 1.

- 8. Internal Audit Report:** To review the recommendation in from the report and agree a course of action. **See document pack.**

- 9. Capital and General Reserves:** To review and approve the council' Capital and General Reserves position. **See document pack**

**Motion:** The committee resolves to recommend approval of the council's reserves position.

- 10. Bank Reconciliations:** To verify and approve the bank reconciliations for all accounts. **See document pack.**

- 11. Regular Payments:** To review and approve the council's schedule of regular payments and Direct Debits. **See document pack.**

**Motion:** The committee resolves to recommend approval of the council's schedule of regular payments and Direct Debits.

- 12. Bank Mandate Arrangements:** To review the arrangements and review them for security and efficiency. **See document pack.**

**Motion:** The committee resolves to confirm the council's bank mandate arrangements.

**13. Financial Regulations:** To note and approve the report's recommendations to include a section relating to the use of an electronic card reader in the council's Financial Regulations. **See document pack.**

**Motion:** The committee resolves to recommend the inclusion of a section relating to the use of an electronic card reader in the council's Financial Regulations.

**14. Risk Assessment:** To review and approve the changes to the council's financial risk assessment. **See document pack.**

**Motion:** The committee resolves to recommend approval of the council's updated financial risk assessment.

**15. Health and Safety Compliance Costs:** To note the contents of the report and consider the request to contribute towards annual health and safety compliance costs. **See document pack.**

**Motion:** The committee resolves to recommend that the council contributes 25% to the annual health and safety compliance costs.

**16. Minor items and items for the next agenda.**

**17. Next meeting:** 14<sup>th</sup> October 2025

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