



# ***Goostrey Parish Council***

## **DOCUMENT PACK FOR VILLAGE HALL MANAGEMENT COMMITTEE MEETING**

**Tuesday 7<sup>th</sup> October 2025 at 6.30pm in the Village Hall**

### **AGENDA**

- 1. Apologies for Absence:** To receive any apologies for unavoidable absence.
- 2. Declarations of Interest:** To receive any declarations of interest.
- 3. Budget Planning 2026/27:** To review the reports and supporting documents and prepare a draft budget for 2026/27 for submission to the Finance Committee and Council. **See page 2.**
- 4. 3 Year Budget Planning:** To prepare a draft 3 year budget for submission to the Finance Committee and Council. **See page 9.**
- 5. Correspondence -** To review any correspondence received since the last meeting.
- 6. Minor Items and Items for the Next Meeting**
- 7. Date of Next Meeting:** Tuesday 2<sup>nd</sup> December 2025

Goostrey Parish Council  
Draft Budget 2026-2027

The draft budget gives costs for the financial year 2025-2026 to date and estimated costs for 2026-2027. While clearly there are some estimated costs to which the Parish Council is committed, other figures are suggestions, and are equally open to increase, decrease or elimination.

Current Year 2025-2026						Next Year 2026-2027		Notes	
3 Village Hall						Receipts		Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget		Budget	
2	VH Lettings - Hall	10,710.00	5,332.62			11,245.00	5.00%		The committee needs to consider whether an increase in village hall income is reasonable and also whether to increase hire fees.
3	VH Lettings - Lounge	6,825.00	3,027.10			7,165.00	4.98%		
4	VH Lettings - Committee	315.00	321.28			330.00	4.76%		
5	VH Lettings - School Kitchen	125.00	0.00	125.00		125.00	0.00%	125.00	0.00% Collected by GPC & paid to school at the end of the year
6	VH Lettings - Caretaker Servs Charge	0.00	877.00			0.00		0.00	<div></div>
7									
9	VH - Lettings early/late fees	0.00	50.00			0.00		0.00	This item doesn't require a budget as any income from this would be likely to be paid out to cover additional staffing etc.
37	VH Recharge			12,600.00	0.00			13,230.00	5.00% The last two recharges have been in excess of the budgeted amounts.
38	VH Planned Maintenance & Improvements			1,250.00	0.00			1,310.00	4.80% This figure is set based on the Asset Review Document which sets out the planned replacement, maintenance and decoration of the village hall.

39	Performing Rights Licence	175.00	231.58	500.00	185.71%	This licence has increased this year and due to the number of events held at the venue the committee needs to make provision for a further increase next year.
40	VH General Maintenance & Supplies	2,500.00	2,758.83	0.00	-100.00%	The budget for maintenance and supplies has previously been covered by one general cost code and the budget and actual figures for 2025/26 relate to this. The recommendation now is for this code to be split into separate codes for more precise budgeting, these are shown below.
XX	Cleaning			525.00		New code.
XX	Office Supplies			180.00		New code.
XX	Repairs & Maintenance			615.00		New code.
XX	Annual School Charges			400.00		New code. Joint Use costs not split via Unit 4 PO's which includes grounds maintenance, gritting, tree surveys/work. Previous cost £363.44 but this can vary depending on things like the number of times gritting has to take place.
XX	Compliance Inspection Reports			575.00		New Code. The school currently pays in full for the annual asbestos re-inspection, the fire risk assessment and the monthly legionella tests. For the next school year, the cost of this will be £2,058 and the school requested that the council consider a 25% contribution to this cost i.e. half of the infant school site. This would be approximately £514 and would appear on the annual maintenance invoice which includes the council's contribution to grounds maintenance.
XX	Hallmaster Annual Licence			230.00		New code. Previous cost £220
XX	PAT Testing			105.00		New code. Previous cost £100
XX	Paxton/CCTV Servicing			190.00		New code. Previous cost £180
XX	Lounge Carpet & Chair Cleaning			400.00		New code. Previous cost £378
XX	Roller Shutter Servicing			175.00		New code. Previous cost £170

XX	Kitchen Equipment Servicing					200.00		New code. Introduced in 2025/26. Previous cost £195	
42	Advertising / Entertainment	50.00	21.65			50.00	0.00%		
43									
44	VH Clerk Salary	1,890.00	942.16			2,010.00	6.35%	Based on previous Local Government Pay Agreement increase of 3.2% plus a possible performance based increase of 1 SCP.	
46	VH Staff Expenses	0.00	0.00			0.00			
58	VH Employers NIC	255.00	109.89			270.00	5.88%	Based on previous Local Government Pay Agreement increase of 3.2% plus a possible performance based increase of 1 SCP. This accounts for the Clerk's Employers NI and a notional amount for the VH Supervisors' salary excluding caretaker's services pay.	
59	VH EES Pension	0.00				0.00			
67	VH ERS Pension	95.00	47.11			102.00	7.37%	Based on previous Local Government Pay Agreement increase of 3.2% plus a possible performance based increase of 1 SCP. Also, this makes the assumption that it continues to be only the Clerk who is auto enrolled for a pesion.	
		17,975.00	9,608.00	26,440.00	7,832.37	18,865.00	4.95%	29,197.00	10.43%

**Notes:**

Sand and reseat of hall floor costs quoted at £2,400 excl. VAT in 2024. VH Maintenance reserve has funding earmarked for this. A contribution from the school is anticipated.

## Detailed Budget Summary

Cost Centre 3 (Between 01/04/2025 and 29/09/2025)

		Last Year 2024-2025				Current Year 2025-2026								Next Year	
3 Village Hall		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
2	VH Lettings - Hall	6,300.00	9,799.25			10,710.00	5,332.62		5,332.62						
3	VH Lettings - Lounge	10,500.00	8,777.70			6,825.00	3,027.10		3,027.10						
4	VH Lettings - Committ	300.00	469.40			315.00	321.28		321.28						
5	VH Lettings - School k	125.00		125.00		125.00				125.00					
6	VH Lettings - C/S Cha	1,260.00	2,065.00		202.50		877.00		877.00		32.00		32.00		
7															
9	VH - Lettings early/late		10.00				50.00		50.00						
37	VH Recharge			11,550.00	11,550.00					12,600.00					
38	VH Improvements			1,210.00	70.81					1,250.00					
39	Performing Rights Lic			200.00	166.54					175.00	231.58		231.58		
40	VH General Maintenan			2,415.00	2,037.54					2,500.00	2,758.83		2,758.83		
42	VH Advertising/Entert			250.00	13.40					50.00	21.65		21.65		
43															
44	VH Clerk Salary			1,834.00	1,788.48					1,890.00	942.16		942.16		
46	VH Staff Expenses														
57	VH - Caretaker Serv			945.00	1,720.50										
58	VH Employers NIC			150.00	144.35					255.00	109.89		109.89		
59	VH EEs Pension Cont														
67	VH ERS Pension			92.00	89.43					95.00	47.11		47.11		
SUB TOTAL		18,485.00	21,121.35	27,971.00	23,500.07	17,975.00	9,608.00		9,608.00	26,440.00	7,864.37		7,864.37		

## Summary

TOTAL	18,485.00	21,121.35	27,971.00	23,500.07	17,975.00	9,608.00		9,608.00	26,440.00	7,864.37		7,864.37			
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**Goostrey Parish Council**  
**Reserves Balance**  
**2025-2026**

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Capital</b>					
Village Hall Projects	9,905.00		5,036.67		4,868.33
Village Projects	6,630.00	1,234.73	800.00		7,064.73
Capital General	4,606.00				4,606.00
Village Entrances Project	1,234.73	-1,234.73			0.00
CIL Payment	4,529.08				4,529.08
<b>Total Capital</b>	<b>26,904.81</b>		<b>5,836.67</b>		<b>21,068.14</b>
<b>Earmarked</b>					
Operating Reserves	47,323.00	3,266.00			50,589.00
Election Fee	8,286.00				8,286.00
Neighbourhood Plan Review	12,000.00				12,000.00
Unallocated General Reserve	21,232.29	-21,232.29			0.00
Christmas Lights for the Bogbean	1,705.30	1,294.70	62.15		2,937.85
Village Hall Laptop	524.18	-524.18			0.00
Defibrillator Supplies	806.60		289.00		517.60
Christmas Lights Switch On event 2024	20.65	-20.65			0.00
Village Hall Recharge 2023-2024	12,502.42				12,502.42
VH Recharges					0.00
Booth Bed Lane Playground Project	10,750.00				10,750.00
Village Hall Recharge 2024-2025	11,550.00	4,121.05			15,671.05
VH Energy Projects	10,000.00	14,552.42			24,552.42
VH Maintenance	6,771.14	1,139.19			7,910.33
VHPFF Approved Grant	10,000.00	-5,627.00	4,373.00		0.00
Advanced Events Deposits	-880.14		-927.00	-46.86	0.00
SID/SpeedWatch Reserve		4,345.31			4,345.31
Grant Funding		5,000.00			5,000.00
IT Equipment		2,000.00			2,000.00
VH Hall Floor Replacement		8,000.00			8,000.00
<b>Total Earmarked</b>	<b>152,591.44</b>	<b>16,314.55</b>	<b>3,797.15</b>	<b>-46.86</b>	<b>165,061.98</b>
<b>TOTAL RESERVE</b>	<b>179,496.25</b>	<b>16,314.55</b>	<b>9,633.82</b>	<b>-46.86</b>	<b>186,130.12</b>
<b>GENERAL FUND</b>					39,984.87
<b>TOTAL FUNDS</b>					226,114.99

# Goostrey Parish Council

## Reserve Notes Report

### Reserves Report with Notes

Name	Budget	Notes	Type	Status
Village Hall Projects	9,905.00	New Windows for Office and Committee Room and replacement of LED lighting in the rest of the Village Hall.	Capital	Open
Village Projects	6,630.00	Village Improvements as described in the Environmental Improvements Plan.	Capital	Open
Capital General	4,606.00	General capital reserves	Capital	Open
Operating Reserves	47,323.00	Operating Reserve consisting of 90% of precept. Reviewed and agreed as part of the budgeting process in 2023/24.	Earmarked	Open
Election Fee	8,286.00	Funds required to be held in reserves to pay for an election if required	Earmarked	Open
Neighbourhood Plan Review	12,000.00	Funds to pay for reviewing and updating the Neighbourhood Plan	Earmarked	Open
Unallocated General Reserve	21,232.29		Earmarked	Complete
Christmas Lights for the Bogbean	1,705.30	Costs associated with new Christmas lights for the Bogbean	Earmarked	Open
Village Entrances Project	1,234.73	Project developed from the environmental improvement survey.	Capital	Complete
Village Hall Laptop	524.18	To replace the Village Hall Laptop	Earmarked	Complete
Defibrillator Supplies	806.60	To cover supplies for the two Parish Council defibrillators.	Earmarked	Open
Christmas Lights Switch On event	20.65	Funds to support or run a Christmas Lights Switch on event in 2024.	Earmarked	Complete
Village Hall Recharge 2023-2024	12,502.42	Funds held in reserve for the Village Hall Recharge 2023-2024	Earmarked	Open
VH Recharges		Used to transfer annual recharges from the budget to a reserve to be allocated to a specific year's reserve.	Earmarked	Open
Booth Bed Lane Playground Proje	10,750.00	Contributing Third Party funds to secure FCC grant for improvements to the Booth Bed Lane Playground.	Earmarked	Open
CIL Payment	4,529.08	Community Infrastructure Levy payment. To be used by 29th April 2029.	Capital	Open
Village Hall Recharge 2024-2025	11,550.00	Funds held in reserve for the Village Hall Recharge 2024-2025. To be invoiced by CEC the following year.	Earmarked	Open
VH Energy Projects	10,000.00	Earmarked Reserve for the replacement of the Village Hall Boiler and Main Hall floor. Finance approved 05/11/2024. Renamed and repurposed . FC minute 08/07/2025 item 8. PC minute 07.25.5.b	Earmarked	Open
VH Maintenance	6,771.14	Reserve earmarked for the sand and reseal of the main hall floor, repainting of the hall and covering of the wall in the chair store. Finance Committee 05/11/2024.	Earmarked	Open
VHPFF Approved Grant	10,000.00	Grant funding approved at the council meeting on 25/02/2025. To be held in reserve and payable if sufficient funding isn't secured from other sources Minute reference 02.25.16. Re-opened to hold approved grant as per PC meeting 27/05/2025, min. ref. 05.25.28.	Earmarked	Complete

**Goostrey Parish Council**  
**Reserve Notes Report**  
**Reserves Report with Notes**

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Name	Budget	Notes	Type	Status
Advanced Events Deposits	-880.14	To account for deposits for events which need to be paid in the financial year prior to the event. Budgeted in the year of the actual event.	Earmarked	Open
SID/SpeedWatch Reserve		To accrue funds to cover SpeedWatch costs and the replacement/repair of SIDs.	Earmarked	Open
Grant Funding		Funding set aside for grants.	Earmarked	Open
IT Equipment		To replace IT equipment as necessary.	Earmarked	Open
VH Hall Floor Replacement		FC minute 08/07/2025 item 8. PC minute 07.25.5.b Funds set aside for the replacement of the hall floor.	Earmarked	Open



## Item 4 3 Year Budget Planning

### Goostrey Parish Council Draft 3 Year Budget

		2026-2027		2027-2028		2028-2029		Notes
Parish Council		Receipts	Payments	Receipts	Payments	Receipts	Payments	
1	Precept	59,020.00		61,970.00				
8	Bank Interest	1,000.00		1,000.00				
10	Exceptional Income	0.00		0.00				
11	Audit		830.00		870.00			
12	Bank Charge		470.00		490.00			
13	Computer		345.00		360.00			
14	Telephone and Broadband		840.00		880.00			
15	Website		430.00		450.00			
16	Office Supplies, Printing & Postage		295.00		310.00			
17	Insurance		995.00		1,045.00			
18	Legal and Professional Fees		0.00		0.00			
19	Subscriptions		1,105.00		1,160.00			
20	Councillors/General Expenses		75.00		75.00			
21	Accounting System		405.00		425.00			
22	Parish Magazine		295.00		310.00			

24	Grant Funding	1,500.00	2,000.00
25	Clerk's Expenses	50.00	50.00
26	Clerk's Salary	25,260.00	26,525.00
27	Employers NIC	2,870.00	3,015.00
28	Training	525.00	550.00
32	Rose Day Stand and Toilets	535.00	560.00
35	Christmas Lights (Bogbean)	100.00	100.00
47	Employee NIC	0.00	0.00
48	Employee Income Tax	0.00	0.00
54	Recruitment Costs	0.00	0.00
55	PC EES Pension	0.00	0.00
56	PC ERS Pension	1,265.00	1,330.00
64	Newsletter	1,325.00	1,390.00
X	Elections	2,500.00	2,500.00

Provision will need to be made to cover the costs of all out elections every four years as CEC will no longer cover this. This budget line will be used to build up sufficient reserves for this. This is in addition to the reserves required to cover the costs of a possible by-election. Further information is awaited to confirm costs for this.

<b>SUB TOTAL</b>	<b>60,020.00</b>	<b>42,015.00</b>	<b>62,970.00</b>	<b>44,395.00</b>	<b>0.00</b>	<b>0.00</b>
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	<b>2026-2027</b>		<b>2027-2028</b>		<b>2028-2029</b>	
<b>Amenities</b>	<b>Receipts</b>	<b>Payments</b>	<b>Receipts</b>	<b>Payments</b>	<b>Receipts</b>	<b>Payments</b>
29 Village Maintenance		6,085.00		6,450.00		
30 Graveyard Maintenance		2,910.00		3,000.00		
31 Lengthsman Service		260.00		265.00		
33 Speedwatch/SIDs		400.00		500.00		
34 Seniors Lunch	1,040.00	1,060.00	1,100.00	1,125.00		

65 Christmas Lights Switch on Event		1,050.00		1,080.00		
66 Events		500.00		500.00		0.00
<b>SUB TOTAL</b>	<b>1,040.00</b>	<b>12,265.00</b>	<b>1,100.00</b>	<b>12,920.00</b>	<b>0.00</b>	<b>0.00</b>

## Village Hall

	2026-2027		2027-2028		2028-2029	
	Receipts	Payments	Receipts	Payments	Receipts	Payments

2	VH Lettings - Hall	11,245.00		11,805.00		
3	VH Lettings - Lounge	7,165.00		7,525.00		
4	VH Lettings - Committee	330.00		345.00		
5	VH Lettings - School Kitchen	125.00	125.00	125.00	125.00	
6	VH Lettings - Caretaker Servs Charge	0.00		0.00	0.00	

Regular reviews of hire rates will need to be carried out to address the gap between income and expenditure and the amount of support required from the precept.

The caretaker services pay is fully funded by the charge therefore it is reasonable to remove budgeting figures for this cost code, particularly as the total hours requested by hirers is extremely variable.

7



9	VH - Lettings early/late fees	0.00		0.00		0.00
37	VH Recharge		13,230.00		13,890.00	
38	VH Planned Maintenance & Improvements		1,310.00		1,375.00	
39	Performing Rights Licence		175.00		175.00	

This figure is set based on the Asset Review Document which sets out the planned replacement, maintenance and decoration of the village hall.

40	VH Gen Maintenance & Supplies	3,500.00	4,500.00
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Increases in the Village Hall Maintenance budget line have also been incorporated over 3 years to ensure that funds can be set aside in reserves for Village Hall Maintenance and Boiler/Hall Floor Contingency.

XX Cleaning Supplies

XX Office Supplies

XX Repairs & Maintenance

XX Annual School Charges

XX Compliance  
Inspection  
Reports

XX Hallmaster  
Annual Licence

XX PAT Testing

XX Paxton/CCTV  
Servicing

XX Lounge Carpet &  
Chair Cleaning

XX Roller Shutter  
Servicing

XX Kitchen  
Equipment  
Servicing

42	VH Advertising/Entert ainment Budget	50.00	50.00
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43 [REDACTED]

44	VH Clerk Salary	2,070.00	2,175.00
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46 VH Staff Expenses

58	VH Employers NIC	268.00	280.00
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59	VH EES Pension	0.00	0.00
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67	VH ERS Pension	105.00		110.00		0.00
	<b>SUB TOTAL</b>	<b>18,865.00</b>	<b>28,708.00</b>	<b>19,800.00</b>	<b>30,945.00</b>	<b>0.00</b>
	<b>TOTAL</b>	<b>79,925.00</b>	<b>82,988.00</b>	<b>20,900.00</b>	<b>88,260.00</b>	<b>0.00</b>

### Village Hall Asset Review Document

Location	Asset	Date Acquired	Purchase Value	Estimated Life	Review Required?	Budget Required	2026_27	2027_28	2028_29
Office	Dell Monitor	22/07/2025	£180	5 Years					
Office	CCTV/Door Entry System	01/01/2019	£4,370.40						
Office	HP Desktop PC	22/07/2025	789.91	5 years					
Office	Laptop	11/12/2024	457.5	5 years					
Lounge	Cooker Hood	01/09/2017	£2,721.60						
Lounge	Bain Marie	01/09/2017	£549.60						
Lounge	Lounge Chair (40)	01/03/2015	£2,040.00						
Lounge	Cutlery	01/02/2010	£276.26						
Lounge	Dishwasher	01/09/2017	£2,376.00						
Lounge	Refrigerator	01/09/2017	£652.80						
Lounge	Water Heater	01/12/2009	£750.00						
Lounge	Stainless Steel Table	01/09/2017	£270.00						
Committee Room	Archive Cabinets & Furniture	01/07/2018	£1,701.26						
Toilets	Baby Changing Unit	01/01/2009	£216						
Foyer/Corridors	Card Tables	Unknown	£1,000.00						
Foyer/Corridors	Display Boards	01/06/2013	£288.00						
Foyer/Corridors	Defibrillator	Unknown	0						
Foyer/Corridors	Dyson Vacuum	01/10/2009	£156.51						
Foyer/Corridors	Numatic Floor Cleaner	01/04/2025	£821.56						
Foyer/Corridors	Vacuum	Unknown	£35.00						
Hall	Tables and Trolleys	01/07/2019	£2,400.00						
Hall	Chairs (150)	01/03/2015	£2,040.00						
Hall	Sound System	01/07/2025	£980.00						
Hall	Stage Backdrop Curtains	01/02/2007	£981.54						
Hall	Stage Curtains	Unknown	£0.00						
Hall	Stage Lighting	01/12/2012	£189.80						
Hall	Stage Safety Lighting & Components	01/11/2011	£550.00						
Hall	Stage Lighting System	01/07/2019	£4,460.71						
Hall	Stage Lighting Unit	01/09/2011	£1,528.40						

General	Blinds	01/05/2010	£1,080.00
General	Carpet	01/09/2005	£1,349.79
General	Christmas Decorations	28/10/1945	£300.00
General	Curtains	01/03/2013	£1,644.80
General	Furnishings?	Unknown	£1,500.00
General	Hearing Loop	Unknown	£620.00
External	Bench	01/06/2024	£1.00
External	Floodlighting	Unknown	£1,800.00
External	VH Sign & Light	01/03/2019	£635.64

### Village Hall Asset Maintenance

Location	Maintenance Type	Action Required?	Budget Required	2026_27	2027_28	2028_29
Lounge	Carpet Cleaning					
Lounge	Chair Cleaning					
Lounge	Curtain Cleaning					
Lounge	Painting					
Foyer	Painting					
Office	Painting					
Corridor	Painting					
Committee Room	Painting					
Toilets	Painting					
Hall	Painting					
Hall	Floor sand & seal					



## **Village Hall Asset Servicing**

<b>Item</b>	<b>Frequency</b>
Hallmaster Licence	Annual
PAT Testing	Annual
Paxton/CCTV Servicing	Annual
Lounge Carpet & Chair Cleaning	Annual
Roller Shutter Servicing	Annual
Kitchen Equipment Servicing	Annual
Compliance Inspection Reports	Annual



## Goostrey Parish Council Strategic Plan 2024 - 2028

The Parish Council's Strategic Plan sets out the Council's planned projects and objectives for the years 2024 - 2028. These projects have been allocated to the appropriate committee, are either in development or have already been fully scoped and are included in the council's medium term financial planning.

### Project List

No.	Project Title	Summary	Justification	Funding Requirements	Funding Source(s)	Responsible Member/ Committee	Planning period	Recommendation/ Updates
1	Village Environment Improvement Project	Public survey completed April 2021. The program of improvements is monitored and updated by the Amenities Committee as projects are brought forward for completion.	Remaining projects requiring scoping are as follows: <ul style="list-style-type: none"><li>• Primrose Chase</li><li>• Station Area</li><li>• Outside Mini Market Main Road.</li></ul>	Funding from Capital Reserves. The Village Projects Reserve balance is £7,864.73	Adopted Parish Council Project	Amenities Committee	2024 – 2028	Primrose Chase Project has been completed. Mini Market item to be removed as be removed as this is a small, busy space and there was little which could be changed or added.

2	Booth Bed Lane Play Area Improvements	New equipment and facilities for the play area.	Approximately £40k is available via S106 funding. Consultation with residents has taken place and the Goostrey Playground Community Project Working Group has been established, reporting to the Amenities Committee and Council. The group is working with ANSA to deliver the project.	The council has placed £10,750 in Earmarked Reserves as a third party contribution to access a larger (£100,00) FCC grant.	Adopted Parish Council Project	Amenities Committee	2025	<p>Funding bid resubmitted for consideration in June 2025 which was not successful. A new play equipment provider framework has been put in place so any scheme will need to be re-tendered. The Working Group will meet to discuss options for a change of scope in the coming weeks.</p> <p>Final design to be revised based on survey feedback and budget.</p>
3	Village Gates Project	To install village gates as a visual speeding deterrent.	Data from SIDs continues to show a worrying level of speeding through the village. The installation of Village Gates would seek to control this.	Original estimate £7,000. Suggest funding from Unallocated Capital Reserves in the first instance, £4,606 available. Any underspend from the Village	Project in development. To be approved by Parish Council.	Amenities Committee		<p>Project needs to be defined and approved. Clerk to contact CEC to establish whether a licence fee would be payable as part of establishing the feasibility of the project. Confirmed no licence fee payable.</p>

				Entrances Project (approx. £1,234).				
4	Average Speed Cameras	To install average speed cameras in the village.	Data from SIDs continues to show a worrying level of speeding through the village. Applications to join pilot schemes have been unsuccessful in the past.	Previous estimates were costs upwards of £50,000.	Project in development. To be approved by Parish Council.	Amenities Committee	2024 to end of 2025  2026 - 2028	Continue to pursue the new PCC regarding inclusion in future pilot schemes.  If the above fails then obtain technical approval for installation by Parish Council plus consideration of how this could be funded.
5	Village Survey	To identify what improvements residents would like to see following the last survey in 2021.	To provide ongoing engagement with residents and inform future project plans	Funding to be via the 3 year budget plan. Approx. £1,000	Adopted Parish Council Project.	Amenities Committee	2025 - 2026	New survey to be distributed early 2026 to inform further environmental improvement projects.

6	Repainting the Main Hall	Required to maintain the hall in good condition.	Regular repainting of at least the lower walls is required to keep the hall in good condition for the school and hirers.	£6,771.14 available in VH Maintenance reserve.	Adopted Parish Council Project.	VHMC	Autumn 2025	Work scheduled for Christmas 2025. Pending CEC approval.
7	Installation of wall covering to protect the Chair Store in the Main Hall	Required to maintain the hall in good condition.	To provide long lasting protection for the walls and maintain cleanliness	£6,771.14 available in VH Maintenance Reserve.	Adopted Parish Council Project	VHMC	Autumn 2025	Work to be scheduled pending CEC approval.
8	Replacement of windows in the Parish Office, Committee Room and toilets.	Replacement of remaining single glazed windows in the Parish Office, Committee Room and toilets.	To reduce energy costs and create a warmer, more pleasant environment for hirers.	Funding earmarked in Capital reserves – Village Hall Projects of £8,800. Funding will also be sought from the Improved, Greener Community Facilities Fund which offers 75% of projects costs up to a maximum of	Adopted Parish Council Project	VHMC	March 2024 – February 2025	Completed May 2025.

				£15,000				
9	Replacement of lighting in the Parish Office and Committee Room.	Replacement of remaining fluorescent lighting in the Parish Office and Committee Room.	To move to more energy efficient LED lighting, as in the rest of the building, especially as these type of bulbs can't be replaced.	Indicative Quote £1,2000 Suggest funding through remainder of Capital reserves – Village Hall Projects.	Adopted Parish Council Project	VHMC	2025	Work to be scheduled pending CEC approval.
10	New ceiling/wall mounted projector screen for the Lounge.	To install a wall/ceiling mounted projector screen in the Lounge. Preferably operated by remote control and perhaps including the projector itself.	The Coronation wall hanging covers a wall that was used to project meeting documents. The current screen is broken and is difficult to set up. This would improve the facility for Village Hall hirers as well as the council.	Quotes to be obtained. Proposed funding from the VHMC budget – Village Hall Improvements	Project in development. To be approved by Parish Council.	VHMC		

11	Sand and reseal of the Main Hall Floor	Required to maintain the hall in good condition.	Regular maintenance is required to keep the hall in good condition for the school and hirers.	Reserves to be earmarked, possibly from the surplus VH Recharge 2021/22 reserve of £6,771.14.	Project in development. To be approved by Parish Council.	VHMC	Summer 2026	Confirmed with school that they will have funds in the budget to share costs.
12	Replacement of Main Hall Floor	Planning required for the eventual replacement of the Main Hall floor.	Forward planning for a contribution towards the eventual replacement of the original floor.	£8,000 earmarked in reserves.	Project in development. To be approved by Parish Council.	VHMC	Not known	
13	Village Hall Energy Projects	Planning required for eventual replacement of the boiler and possible installation of green technology, such as solar panels and heat pump.	Forward planning for a contribution towards the eventual replacement of the boiler which is 20 years old and possible replacement with solar panels and/or heat pumps. This will improve the Village Hall's carbon footprint and reduce energy costs. The funds may also help to unlock grant funding to assist with such costs and earmarking this	Approximately £24,500 earmarked in reserves. A line has also been incorporated into the VHMC 3 year budget plan to increase this reserve.	Project in development. To be approved by Parish Council.	VHMC	Not known.	Work started to establish indicative costs, suitability of site and landlord permission in principle.

			money enables the council to be prepared as opportunities arise.					
14	Neighbourhood Plan Review	To review the Neighbourhood Plan Made in 2017.	Review will be required in light of the changes to the CEC Local Plan.	Funding from existing Earmarked reserves £12,000	Adopted Parish Council Project	Planning Committee	Timescales will depend on the completion of the Local Plan.	Reviewed in 2022 and policies found to be still relevant. This is kept under close review due to shanges to the planning system and the need for CEC to complete its Local Plan.

Adopted at the Meeting of Goostrey Parish Council on 17<sup>th</sup> December 2024.

Updated at the Meeting of Goostrey Parish Council on 22<sup>nd</sup> July 2025.



## **Objectives**

### **Amenities Committee**

1. Implement the works remaining on Environmental Improvements Plan identified by the Village Improvements Survey:
  - a) Primrose Chase
  - b) Station Area
  - c) Boothbed Lane Green - Completed

A detailed specification and scoping document will be provided for each project based on the requirements in the Environmental Improvements Plan, which will be agreed by council.

2. Define and consider the feasibility of installing village 'gates' as visual speeding deterrents.
3. Support the Goostrey Playground Community Project Group to achieve the improvements to the Boothbed Lane Play Area. S106 Funding to be committed/used by August 2025. Contributing third party funds approved by the Parish Council to secure an FCC grant.
4. Installation of Average Speed Cameras. Continue to pursue the new PCC regarding inclusion in future pilot schemes.
5. To carry out a Village Survey in order to provide ongoing engagement with residents and inform future project plans.
6. Continue to formalise ownership of The Bogbean.

### **Village Hall Management Committee**

1. Consider the potential to provide electric car/van charging points (environmental improvement) at the village hall at regular intervals.
2. Repainting of the Main Hall. Clerk to obtain quotes and the school have confirmed that they will make a contribution to the cost.
3. Replacement of remaining single glazed windows in the Parish Office, Committee Room and toilets. Quotes have been obtained for fitting the new windows and carrying out the R&D survey for asbestos. Clerk to investigate removal of identified asbestos if possible and to include a contingency for this and any other measures required during work, such as air testing.
4. Removal of asbestos in the Village Hall where it is identified as a proactive measure for the future of the building.
5. Replacement of remaining fluorescent lighting in the Parish Office and Committee Room. Clerk to obtain quotes.
6. New ceiling/wall mounted projector screen for the Lounge. Clerk to obtain quotes.
7. Forward financial planning for a contribution towards the eventual replacement of the boiler and main hall floor.

### **Finance Committee**

1. Review the Council's deposit accounts with a view to gaining online access to accounts and to ensure the best interest rates are obtained.
2. To consider creating a Reserves Policy.

#### **Planning Committee**

1. To fully engage with the CEC's new Local Plan consultations.
2. To review the Neighbourhood Plan in light of the changes to the Local Plan.

#### **Staff Committee**

1. To continue to encourage its staff, members and volunteers to participate in relevant training and to view ongoing training as necessary to ensuring that the Parish Council maintains the highest standards in carrying out its functions.
2. To encourage all councillors to participate in introductory and advance training offered by the Cheshire Association of Local Councils, the National Association of Local Councils, the Society of Local Council Clerks and other courses relevant to their council and committee roles.
3. The committee will ensure that there is adequate budget provision to support training for the council.

Adopted at the Meeting of Goostrey Parish Council on 17<sup>th</sup> December 2024.